



TONAWANDA CITY SCHOOL DISTRICT

Tonawanda Middle/High School

600 FLETCHER STREET
TONAWANDA, NEW YORK 14150
716-694-7660-Phone 716-743-8839-Fax



MICHAEL BROWN
HIGH SCHOOL PRINCIPAL
STUDENTS

DAVID SELLAN
MIDDLE SCHOOL PRINCIPAL

SARAH INFANTE
HIGH SCHOOL ASSISTANT PRINCIPAL

BENJAMIN MORTON
MIDDLE SCHOOL DEAN OF

May 11, 2020

Dear MS and HS students and parents,

The news of our school being closed for the remainder of the school year for student attendance was met with heavy hearts and deep sadness by our Middle and High School Staff. While we would much rather have our students return to school to finish out the remainder of the school year, we are making plans to close down the school, pack things up, and give it a deep cleaning. **Your child's belongings will be available to pick-up Monday, May 18, Tuesday, May 19 and Wednesday May 20.**

Pick-up days and times will be staggered over these three days. Please see the schedule below for days and times. Pick-up location will be stationed in our bus loop by door #1. Staff will be present to greet you at your car so that you do not have to leave your car and enter the building. At this time, we will also be collecting school library books that need to be returned to school. Your child's belongings will be brought to you by a staff member wearing a mask. Please have the library books bagged and labeled with your child's name and grade.

DATE	TIME	LAST NAMES BEGINNING WITH
Monday, May 18	8:30 am -11:30 am	A - E
	12:30 pm - 3:30 pm	F- J
Tuesday, May 19	8:30 am -11:30 am	K - O
	12:30 pm - 3:30 pm	P - S
Wednesday, May 20	8:30 am -11:30 am	T - V
	12:30 pm - 3:30 pm	X - Z and Last Chance Pick-Up

Our virtual learning program will be continuing for the remainder of the school year. Your support and understanding during these uncertain times is much appreciated. We are here to support you and your child any way we can. If you have any questions/concerns please reach out to us either through email (Mr. Brown, HS Principal - mbrown@tonacsd.org or Mr. Sellan, MS Principal - dsellan@tonacsd.org) or phone call.

Sincerely,

Michael M. Brown
HS Principal

David Sellan
MS Principal