

Policy  
 Board of School Trustees  
 Program  
 East Noble School Corporation  
 Revised June 2020

## EAST NOBLE SCHOOL CORPORATION STUDENT/PARENT DEVICE AGREEMENT FORM

All K-12 grade students East Noble School Corporation are issued a device for their educational use. It is our belief that if reasonable precautions and care are taken in the use of the device, the device should not experience physical damage. Each student and parent is asked to read this form carefully.

### Proper Care and Precautions

#### Personal Responsibilities

1.	I/We understand that the device and its accessory equipment are the property of East Noble School Corporation. Failure to return this property may result in criminal charges.
2.	I/We understand that the student, with the support of the parent, is responsible for the daily care and maintenance of the device.
3.	I/We understand and agree to abide by the rules and regulations of the <b>ENSC Responsible Use Policy</b> . Failure to abide by this policy will result in disciplinary action.
4.	I/We understand that the device will be returned at the corporation's discretion for upgrades and maintenance.
5.	I/We understand that I/we must report all device damages or the theft/loss of the device to the building designee within <i>one school day</i> . <b>In terms of laptops, should a machine be turned in at the end of the lease having damages that have not been reported and that damage is deemed greater than the replacement cost of the device, it will be the responsibility of the student to pay the buyout cost of the device.</b>
6.	I/We understand that the device must be in a padded backpack when being transported as a reasonable precaution against damage, theft, or loss. iPads must remain in the protective case provided by the district. Devices and cases must remain free of any writing, drawing, stickers, or labels that are not the property of the district. Only labels or stickers approved by ENSC may be applied to the devices.
7.	I/we understand that I/we will be responsible for all repair/replacement charges associated with device damages caused intentionally, through a lack of reasonable precautions (negligence) or loss/theft. Costs will be set by repair professionals authorized to act in such capacity as part of the agreement between the school district and the manufacturer. I/we also understand that failure to pay these charges in a reasonable time period may result in these amounts being sent to a collections agency.
8.	I/We understand that, unless instructed otherwise by a teacher, all students must have their fully charged device with them each day for every class.
9.	(For iPads Only) I/We understand that iPads will only connect to the Internet through a wireless connection. The cable provided with the iPad is to be used for CHARGING only; the iPads should never be connected to a personal computer. Students will not synchronize iPads or add apps to their assigned iPad, including syncing to home or personal iTunes accounts.

### Fee, Coverage and Maintenance Information

1.	I/We understand that the Technology Fee goes toward covering district technology programs, building networks, and <i>accidental damages</i> to devices. I/we will be responsible for the annual Technology Fee. For the 2020-2021 school year, this payment will be \$10.00 per iPad and \$35.00 per laptop.
2.	I/We understand that in order to qualify as <i>accidental damage</i> , damages must result from an <u>accident</u> . Details of the accident must be submitted with every accidental damage claim form. Accidental damage protection only

	covers operation or structural failures resulting under normal operating conditions and handling due to liquid spills on the keyboard, unintentional drops or bumps of the product, an electrical surge that damages the product's circuitry, or failure of the integrated LCD screen. There will be an unlimited number of repairs up to the cost of the system or single replacement. The following is NOT considered accidental damage: screen breakage due to headphones or other items being shut in the lid (for a computer), anything being dropped on the keyboard or screen, or stepping or sitting on the keyboard or screen.
3.	I/we understand that the Technology Fee does not cover batteries, AC adapters, iPad cases, or bags. If these items are lost, damaged, or stolen, I/we will be responsible for the full replacement cost of the item.
4.	I/We understand that if, in the opinion of the building administration, it is felt that the student did not exercise proper care and/or take appropriate precautions, and this behavior resulted in damage to the device, the cost of the parts and repair will be the responsibility of the student/parent. Current replacement part costs are listed on the East Noble School Corporation website.
5.	I/We understand that in the event there are repeated "accidents" of a similar nature, the school administration may view this as a situation whereby the student did not exercise proper care and/or reasonable precautions. In the event this should be the case, the cost of the repair will become the responsibility of the student/parent.
6.	I/We understand that in the event the device is stolen, I/we must contact the school administration immediately. I/we understand that a police report must also be filed.
7.	I/We also understand that in the event that the device was stolen or lost regardless of the circumstances, I/we will be responsible for the full replacement cost of the device.
8.	(For Laptops Only): I/We understand that in the event a laptop needs to be repaired and that repair will take longer than the school day, the student will be able to check out a loaner laptop.

East Noble School Corporation reserves the right to amend this agreement at any time.