

School/ Community Relations

Community Use of School Facilities

Use of Buildings

In accordance with the law, buildings may be used for free discussion of public questions and subjects of general public interest, for the meeting of organizations of citizens and for such other civic, social and educational purposes as will not interfere with the use of the building for school purposes. No part of the building is to be used without permission being granted by the Superintendent/designee.

Applications for Use

Applications for use of the premises shall be made in writing and shall state the date and purpose of the use, and, if an admission charge is to be made, the purpose of raising such funds and such other information as the Board or Superintendent may require. Parent organizations, Scout, educational and other school activity organizations which may be granted use of certain rooms for regular meeting purposes shall not use other rooms in the building to hold meetings or entertainment on other than the regular meeting night unless written application is made for the use of same as provided above.

Any cancellation of reserved dates must be made in writing at least twenty-four hours before the date on which meeting are scheduled. The Board reserves the right to cancel any arrangements for use of buildings upon due notice in advance.

Rental Charges

No charge will be made for any "strictly school" activities or for regular meetings of parent organizations. No charge will be made to Scouts and similar organizations so long as no additional cost is incurred in custodial support who would not normally be on duty and if no extra work is incurred in setting up chairs, equipment, etc.

All rental charges for use of buildings are due and payable at least twenty-four hours before the date on which the building is to be used. When the buildings are rented on Saturday or Sunday, an additional charge over and above the minimum charge may be required. Other payment arrangements may be made with the Superintendent/designee.

Prohibitions

1. Special permission must be received to serve meals.

2. The sale, consumption or possession of alcoholic beverages shall not be permitted on School District premises at any time. Nor shall any person who is in a drunken or intoxicated condition, or who is under the influence of liquor, be permitted on School District premises. The person in charge of the meeting will be held responsible for the enforcement of this rule.

3. Damage or breakage occurring in any building or grounds on account of the activities of an individual(s)/organization using it as a meeting place or for any purpose, shall be paid for by the individual(s)/organization.
 - a. Individuals(s)/Organizations found in violation shall be subject to the following:
 1. First Offense: Two (2) week suspension from using/renting facilities;
 2. Second Offense: (Within one year of first offense) One (1) year suspension from using/renting facilities;

4. No use of equipment shall be granted unless an instructor or attendee, approved by the Board, is in charge of the rooms and equipment.

5. Smoking is not permitted in any school building.

6. The use of profane language or gambling in any form is not permitted in any school building.

7. Raffles will be allowed on school grounds for small group funding upon administration approval. (September 2012)

8. Anyone renting/using the facilities for practice must attend a mandatory annual meeting with the Athletic Director prior to use.

SCHUYLER R-1 COMMUNITY USE OF SCHOOL FACILITIES

For the purposes of designating priority in allowing use of facilities and establishing a rate schedule, the following group definitions are adopted. Lower rates and first consideration for use of facilities will be granted groups whose purposes are first to serve youth and second the Schuyler County community.

GROUP I School Related Organizations:

CTA, School Clubs, PTO, Adult Education Classes, Booster Clubs, Alumni Groups, etc.

GROUP II Service Oriented Organizations:

Service Clubs, Political Groups, Religious Groups, Fraternal Service Clubs, 4-H, Scouts, Community Athletic Teams.

Group GROUP III Local Groups Operating for Profit or Allowing Non-Local Participation:

Family reunions, local businesses and local organizations not included in Group I and II which are profit making or which include participants from outside the Schuyler R-1 School District.

GROUP IV Non-Local Groups:

Groups including a significant proportion of non-residents of the Schuyler R-1 School District.

FACILITY	CHARGE FOR GROUP*			
	I	II	III	IV
Classroom	0	0	10	25
Kitchen	0	25	50	100
Multi-Purpose Room	0	10	75	150
Middle School Gym	0	10	100	200
High School Commons	0	25	100	200
High School Gym	0	200	250	500
Football Field/Track	0	200	250	500
Football Practice Areas	0	0	0	0
Gym-Basketball Games	0	30	30	30

- If an athletic team is going to host another non-Schuyler team they must notify the Athletic Director at least 24 hours prior.
- Because of the expense of maintaining the High School Gymnasium floor and heavy demand on its time, all groups are encouraged to use the Middle School Gymnasium and Multi-Purpose Room.

Regulation 1420

- We have a setup and cleanup fee of \$30 when playing other schools that covers bleachers, clocks, etc.
- An additional building/custodial fee of \$20 will be charged for any usage over 1 ½ hours unless waived by administration.

Pre-K thru 3rd Basketball: Must use Multi-Purpose Room first unless the Middle School has available gym space-\$10 each practice/game

- Fee waived if practice during regular working hours if custodian unless it is a game
- 5:00-9:00 PM (2 practices/week, 1 MS Gym and 1 MP Room)
- 1 ½ hour time limit

4th thru 6th Basketball: Practices in Multi-Purpose Room and Middle School Gym only-\$10 each practice/game.

- Fee waived if practice during regular working hours of custodian unless it is a game
- 6:00-9:00 PM (2 practices/week, 1 MS Gym and 1 MP Room)
- 1 ½ hour time limit

7th & 8th BASKETBALL: Practices in Multi-Purpose Room and Middle School Gym only- \$10 each practice/game

- Fee waived if practice during regular working hours of custodian unless it is a game
- 6:00-9:00 PM (2 practices/week. 1 MS Gym and 1 MP Room)
- 1 ½ hour time limit

Any organized team must be comprised of at least 51% Schuyler R-1 Students to be eligible to use/rent facilities. All adults working with organized teams must present a roster to the Athletic Director prior to use. The roster must be kept current and changes or an updated roster must be sent to the Athletic Director. If an organized team has less than 51% but more than 30% of Schuyler R-1 Students they can request a meeting with the Athletic Director, Superintendent and a Board of Education Member to determine eligibility. If the committee approves the request, the organizer must contact the School Board Secretary and request to be put on the next agenda to discuss eligibility. The request and eligibility will be voted on by the Board of Education. They will be required to pay \$30 fee for a 90 minute time slot. Scheduling priority will be given to all Schuyler teams with 51% or more. If a new Schuyler team is developed after approval of the less than 51% team, the new local team has the right to obtain priority practice times but must give 48 hours notice. The responsible party must sign the acknowledgement of the hold harmless agreement and rules as written in this document.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Any individual(s)/organization found in violation of the above listed organized team rule are subject to the following:

- a) First Offense: Two (2) week suspension from using/renting facilities;
- b) Second Offense: (Within one (1) year of first offense) One (1) year suspension from using/renting facilities.

ALL ACTIVITIES ARE SUBJECT TO THE DISCRETION OF THE BOARD OF EDUCATION AND THE ADMINISTRATION

Board approved 10/23/19
Revised 06/17/2021