



BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206

Minutes of Regular Board Meeting
Held on May 11, 2020

Members Present:

Regina Houchin, President
Richard Garcia
Marie Parsons
Maria DeLa Rosa
Megan Lucas

Administrators Present:

Stuart Packard, Superintendent
Hiedi Witcher, Assistant Superintendent/Principal

1.0 Convene Open Session via Teleconference

- 1.1 The meeting was called to order at 6:04 p.m. by President, Regina Houchin. The flag salute was led by Marie Parsons.

2.0 Courtesy to Visitors

- 2.1 No visitors

3.0 Consent Items

- 3.1 Approval of Items 3.1-3.5.

Motion: Parsons

AYES: 5

NOES: 0

Second: DeLa Rosa

ABSENT: 0

4.0 Communications

- 4.1 Mr. Packard discussed calendar events.

5.0 Reports

- 5.1 Superintendent: Mr. Packard informed Board members his report would be included with the presentation listed on Item 6.2
- 5.2 Assistant Superintendent/Principal: Mrs. Witcher discussed:
- a. Approval of LCAP budget delayed until December, 2020
 - b. Progress of Distance Learning – 70% participation, with 30% being the norm
- 5.3 Maintenance and Operations: Steven Santillan discussed:
- a. Activities in maintenance and operations departments
- 5.4 Trustees:
- a. Discussion of July 4 celebration at Buttonwillow School

6.0 Discussion/Action Items

- 6.1 There were no items pulled from the Consent Agenda.
- 6.2 Discussion with Chris Bristow, of Site Logiq (formerly Indoor Environmental Services) regarding solar program and funds available.

- 6.3 Approval to conduct a virtual summer school session from June 3-25, Preschool through grade 7 and special education.
Motion: DeLa Rosa Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.4 Discussion of State/District budget.
- 6.5 Adoption of Designation of Applicant's Resolution for Non-State Agencies authorizing Superintendent to engage with Federal Emergency Management Agency and the Governor's Office of Emergency Services.
Motion: Lucas Second: Parsons
AYES: 5 NOES: 0 ABSENT: 0
- 6.6 Acknowledge application to receive federal financial assistance for the Family Resource Center under the California Disaster Assistance Act.
- 6.7 Acknowledge letter from Public Utilities Commission informing District of its eligibility to participate in the California Teleconnect Fund.
- 6.8 Discussion to restart school.
- 6.9 Authorize superintendent to explore development of a Virtual Teacher job description.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.10 Approval of Intent to Employ Susana Espinoza based on a Provisional Internship Permit.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.11 Adoption of Declaration of Need for Fully Qualified Educators for 2020-2021 and approval to file such declaration with the California Commission on Teacher Credentialing and with Kern County Superintendent of Schools.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.12 Approval of agreement with STS Education to sanitize and repair technology devices.
Motion: Garcia Second: Parsons
AYES: 5 NOES: 0 ABSENT: 0
- 6.13 Approval of contract with Linger, Peterson and Shrum, a certified public accountant firm to conduct audit for Buttonwillow Union School District and Buttonwillow Resource Center for 2020-2022.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.14 Approval of Maintenance Agreement with General Office Maching Company for equipment, beginning July 1, 2020 – June 30, 2021.
Motion: Parsons Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0

- 6.15 Approval of Memorandum of Understanding between the Kern County Superintendent of Schools – Teacher Induction Program and Buttonwillow Union School District, for school year 2020-2021.
 Motion: Lucas Second: DeLa Rosa
 AYES: 5 NOES: 0 ABSENT: 0
- 6.16 Approval of continuance of subscription with NextGen Math.
 Motion: DeLa Rosa Second: Lucas
 AYES: 5 NOES: 0 ABSENT: 0
- 6.17 Approval of site license with ScootPad, 2020-2021.
 Motion: Lucas Second: Parsons
 AYES: 5 NOES: 0 ABSENT: 0
- 6.18 Approval of renewal of Absence and Substitute Management Program with Frontline Education.
 Motion: Parsons Second: Lucas
 AYES: 5 NOES: 0 ABSENT: 0
- 6.19 Approval of Vehicle Maintenance Agreement with Taft City School District.
 Motion: Garcia Second: Lucas
 AYES: 5 NOES: 0 ABSENT: 0
- 6.20 Approval of Food Service Agreement with Wasco Union School District.
 Motion: Parsons Second: DeLa Rosa
 AYES: 5 NOES: 0 ABSENT: 0
- 6.21 Approval to cancel Special Board Meeting, June 12, 2020.
 Motion: Parsons Second: Lucas
 AYES: 5 NOES: 0 ABSENT: 0
- 6.22 Approval of Classified Personnel Holidays, 2020-2021.
 Motion: Parsons Second: DeLa Rosa
 AYES: 5 NOES: 0 ABSENT: 0
- 6.23 Approval of Interdistrict Attendance Agreement Request of parent of 3rd grade and 1st grade students to attend Rio Bravo Greeley Union School District for the school year 2020-2021.
 Motion: Lucas Second: Parsons
 AYES: 5 NOES: 0 ABSENT: 0
- 6.24 Discussion of plans for 8th grade graduation
- 6.25 Approval of regular maintenance of property located at 168 Dunford Street; set Special Meeting for May 19, 2020 to inspect site to determine selling price.
 Motion: Garcia Second: Lucas
 AYES: 5 NOES: 0 ABSENT: 0

7.0 Adjournment

- 7.1 Having no further business President Regina Houchin adjourned the meeting at 9:04 p.m.