



COLLEGE PLACE PUBLIC SCHOOLS

1755 S. College Avenue
College Place, WA 99324

509.525.4827
Fax 509.525.3741
Cpps.org

Dear Parents and Guardians:

We are pleased to announce that Davis Elementary School, John Sager Middle School and College Place High School will be participating in the federal program Community Eligibility Provision (CEP) available to select schools as a part of the National School Lunch Program and School Breakfast Program.

What does this mean for my student(s) who attend College Place Public Schools? In a CEP school, all students receive a nutritious breakfast and lunch at no cost, regardless of family income.

Why is College Place Public Schools requesting financial information? The information you provide by returning the Family Income Survey impacts the funding that each school receives from the state government. The Family Income Survey is used to capture information and ensure College Place Public Schools receives all of the funding it is entitled to for state educational programs.

The information provided may also qualify your student for additional supports.

What do I need to do? Please complete the attached form and return it to one of your student's schools (one form per family) no later than September 15. Your assistance in helping us maintain our current funding levels is greatly appreciated.

If you have any questions, please contact Elizabeth Ibarra at 509-525-4827.

Sincerely,

Julie A. James
Director of Business and Finance / Nutrition Services / Risk Management

School Year 2023-24 Family Income Survey

Return this form to any school in College Place School District

or

Apply Online:

*** COMPLETE ONE APPLICATION PER HOUSEHOLD ***

To ensure all students have equitable access to a high-quality public education, schools receive additional education funding based on the number of enrolled students who are from households that are at or below designated income levels. The Family Income Survey collects household income information that is used to see what additional funding the school might qualify for. The information provided may also qualify your student for additional supports. It is important that you complete this survey and return to your child's school no later than **September 15, 2023**.

Step 1: List **all students** living with you that are attending school.

Student's Last Name	Student's First Name	Middle Initial	Date of Birth	School	Grade

Step 2: Are any of the listed **students**: ☐ In Foster Care ☐ Experiencing Homelessness ☐ Receiving Migrant Education Services

Step 3: Do any household members participate in: ☐ Basic Food ☐ TANF ☐ Food Distribution on Indian Reservation (FDPIR)

Step 4: Household Income: List all household members even if they do not receive income. For each household member listed, report total gross income (before taxes and deductions)

Names of ALL other household members (do not include students listed above)	Earnings from work (before any deductions)	Paid Weekly				Public Assistance/ Child Support/ Alimony	Paid Monthly				Pensions/ Retirement/ Social Security (SSI)	Paid Monthly				Any Other Income Not Already Listed	Paid Monthly			
		Paid Weekly	Paid Bi-weekly	Paid Twice per Month	Paid Monthly		Paid Weekly	Paid Bi-weekly	Paid Twice per Month	Paid Monthly		Paid Weekly	Paid Bi-weekly	Paid Twice per Month	Paid Monthly		Paid Weekly	Paid Bi-weekly	Paid Twice per Month	Paid Monthly
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Step 5: Contact Information & Signature

I promise that the information on this application is true and that all income is reported. I understand that my child's school may qualify for additional state and federal funds based on the information I give. I understand that school officials may check the information. I understand my child's income status may be shared with other programs or agencies to support my child's education as allowed by law.

Printed Name of Adult Household Member

Adult Household Member Signature

E-mail Address

Mailing Address

City, State, & Zip Code

Daytime Phone

Date

Non-discrimination Statement

College Place Public Schools does not discriminate in any programs or activities on the basis of race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained guide dog or service animal by a person with a disability, and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX and Harassment, Intimidation & Bullying (HIB): Marissa Waddell, mwaddell@cpps.org; Civil Rights and Section 504 Coordinator: James Fry, jfry@cpps.org; (509) 525-4827, 1755 South College Avenue, College Place, Washington, 99324

SCHOOL USE ONLY – DO NOT WRITE BELOW THIS LINE

ANNUAL INCOME CONVERSION: Weekly x 52; Bi-Weekly x 26; Twice per month x 24; Monthly x 12.

(Do **NOT** convert to annual income unless household reports multiple pay frequencies).

APPROVAL: ☐ Basic Food/TANF/FDPIR/Foster ☐ Income Household

Total Household Size _____ Total Household Income \$ _____

Weekly ☐ Bi-Weekly ☐ 2x per Month ☐ Monthly ☐ Annual ☐

Application qualifies for household at or below the income eligibility guidelines listed below: ☐ Yes ☐ No

Date Notice Sent

Signature of Approving Official

Date

Income Eligibility Guidelines
Effective from July 1, 2023, through June 30, 2024

Household Size	Income				
	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$26,973	\$2,248	\$1,124	\$1,038	\$519
2	\$36,482	\$3,041	\$1,521	\$1,404	\$702
3	\$45,991	\$3,833	\$1,917	\$1,769	\$885
4	\$55,500	\$4,625	\$2,313	\$2,135	\$1,068
5	\$65,009	\$5,418	\$2,709	\$2,501	\$1,251
6	\$74,518	\$6,210	\$3,105	\$2,867	\$1,434
7	\$84,027	\$7,003	\$3,502	\$3,232	\$1,616
8	\$93,536	\$7,795	\$3,898	\$3,598	\$1,799
For each additional household member, add:	\$9,509	\$793	\$397	\$366	\$183