



**New Staff Days**  
**August 16, 2023 and August 21, 2023**  
**College Place High School**  
**New Certified and Classified Staff**

Check-in table for both certificated and classified staff will be in the CPHS Commons near the door off of the main parking lot (parking lot closest to the stadium)

**August 16, 2023 Agenda for Certificated Staff**

**8:30- 11:30 Required Rm 237**

- 8:30-11:30 Danielson

**11:30-1:30 Optional Rm 236- Drawing for a prize for those who stay!**

- 11:30-12:30 Benefits Presentation (Chris)
- 12:30-1:00 eCert/Clock hours (Ted)
- 1:00-1:30 Kerri- Skyward login, Irene- Safe Schools login, Tech support\*

**August 16, 2023 Agenda for Classified Staff**

**10:00-12:00- OPTIONAL Rm 236- Drawing for a prize for those who come!**

- 10:00-11:00 Benefits Presentation (Chris)
- 11:00-11:30 Kerri- Skyward login, Irene- Safe Schools login, Tech support\*
- 11:30-12:00 eCert/clock hours classified (new ESE person)

**12:00-4:00- REQUIRED Rm 237- Paraeducators ONLY**

- 12-12:30 working lunch with FCS (bring your lunch)
- 12:30-4:00 FCS

\*Meet with Chris Alaniz if you have questions about insurance/benefits

\*Meet with Jon Anthes if you have any issues with your CPPS email

\*Meet with Kerri Ramirez if you have any issues with Skyward

\*Meet with Irene Ureno if you haven't taken your photo for your badge



**August 21, 2023**

**College Place High School Commons**

Check-in table for both certificated and classified staff will be in the CPHS Commons near the door off of the main parking lot (parking lot closest to the stadium)

**7:45 AM - 8:00 AM** Coffee and Light Breakfast- **CPHS Commons**

**8:00 AM - 8:30 AM** Introduction/Activity

**8:30 AM - 8:45 AM** District Greeting from Superintendent Jim Fry

**8:45 AM - 9:50 AM** Breakout sessions

**SESSION 1**

8:45 AM - 9:05 AM **Classified** Setting the Tone- **Rm 237 TBD**

8:45 AM - 9:05 AM **Certificated** The CP Way in the Classroom - **Rm 236 Tim Hutchison**

**SESSION 2**

9:05 AM - 9:25 AM **Classified** Staff Evaluation Process - **Room 237**

9:05 AM - 9:25 AM **Certificated** Staff Mentoring Program - **Room 236**

**SESSION 3**

9:25 AM - 9:50 AM **Classified** Staff Mentoring(CBB) Program - **Room 237**

9:25 AM - 9:50 AM **Certificated** Danielson/eVal/Safe Schools - **Room 236**

**9:50 AM - 10:00 AM** Exit Ticket/Break

**10:00 AM - 10:55 AM** Safety Training with Officer Schild- **CPHS Commons**

**11:00 AM - 12:00 PM** Bus Tour of CPPS

**12:00 PM - 12:30 PM** ReadySub Training - *Chris Alaniz* - **Rm 236**

**12:30 PM - 1:00 PM** Lunch Provided/Exit Ticket Answers - **CPHS Commons** (*Principals tell staff where to meet at 1:45*)

**1:00 PM - 1:30 PM** **Classified** ESE of CP Presentation -**Rm 237**

**Certificated** WWVEA Presentation - **Rm 236**

**1:30 PM - 1:45 PM** Debrief in Association groups/travel to your building

**1:45 PM - 3:30 PM** Building Directed Required - **Davis, Sager, or CPHS**

**Classified** Meet with CBB **Principal Orientation Checklist**

**2:30 PM** Meet with Building Administrator

**Certificated** Meet with Building Administrators

Finalize **Principal Orientation Checklist**

Confirm **Skyward** is set up and ready to take attendance

**2:00 PM** Work in classroom