






























Login Hot Sheet

Login Links: <http://collegeplacewa.apptegy.us/login-resources>

Resource	Description	Username	Password	Contact	Phone Ext	
*Computer Chromebooks, Desktop	Computer access	first initial +last name	CollegePlace250! Need to change it after login first time	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	
*Copier Code 	When printing to the copier: 4 digit code (Sent to you)			Raelani Mathias Jon Anthes Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	
*Lunch Code	Use to purchase lunch at school cafeteria: 5 digit code			Kerri Ramirez	1001 District Office Upstairs Kramirez@cpps.org	
*Key Card 	Key card will be given to you			Irene Ureno	1005 District Office iureno@cpps.org	
*Phone Pin # 	Pin # to access voice mail messages. Need to change it after login first time Default PW (1234)	Extension #		Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 Email: helpdesk.IT@imesd.k12.or.us	
*Webmail 	District email system. Also all google apps http://mail.cpps.org	first initial +last name@cpps.org	your password Default Password CollegePlace250	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 Email: helpdesk.IT@imesd.k12.or.us	
*Safe Schools 	Safety training and sign off	cpps email address	first initial +last name+ last 4 digits of social	Irene Ureno	1005 District Office iureno@cpps.org	
*Skyward 	School Info System (Sent to you)			Kerri Ramirez	1001 District Office Kramirez@cpps.org	
Ready Sub 	Request and track a substitute teacher (Sent to you)	ReadySub will send login Info once your account is activated.		Chris Alaniz	1007 District Office calaniz@cpps.org	
EDS 	OSPI System (Sent to you in an email)	Cpps email		Kerri Ramirez	1001 District Office Kramirez@cpps.org	
Follett Destiny 	Library resources (Sent to you)			Cynthia Huesby	4212 High School Library chuesby@cpps.org	
IEP Online	Contact Amy Fanning for initial set up of account in IEP Online (IEPOL)				1017 District Office afanning@cpps.org	
Tech Request 	Enter work request for IT needs https://helpdesk.imesd.k12.or.us/otrs/customer.pl	your email address	your password	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 Email: helpdesk.IT@imesd.k12.or.us	
KCDA 	Supplies Vendor (Sent to you)			Alyce Schild	1027 District Office aschild@cpps.org	
Apple ID for iTunes	Used to download apps to your iPad. Send work request to have apps loaded on student iPads.			Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	
Network Guest Login	If you have a guest, they can login to computers with this.	cpguest cphssub smssub dessub	cplace hawks raiders dragons	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	
Wireless Network	To access the wireless network point in district		eaglehawk14	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	
Web Filter	Tracks web access by user	first initial +last name	your password (same as password that you use to log in to your computer)	Raelani Mathias Jeremy Dobos	1015/1016 DO Rm 671 helpdesk.IT@imesd.k12.or.us	

College Place Public Schools - Confidential

The information is intended only for the use of the individual or College Place Public Schools

***Blue Thick-Outlined Cells should be done before first work day.**

Revised: 08/16/2023