



Kelso School District

NONDISCLOSURE FORM 2020-2021 (Optional) FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Kelso School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Kelso School District may disclose appropriately designated "directory information" (which consists of name, age and photo likeness) without written consent, unless you have advised the district that you wish to opt out of the disclosure of directory information regarding your student. The primary purpose of disclosures of directory information is to allow the Kelso School District to include student information in school related publications.

To request withholding of information pursuant to FERPA, please complete this form (one form per family) and return it to the Student Services Office (601 Crawford Street, Kelso, WA 98626). If this form is not completed and filed with the District, it will be assumed that the directory information listed below may be disclosed. If this form is completed and filed, it will remain effective for the duration of your student's enrollment in the District unless you notify your school office in writing that you would like to revoke this nondisclosure form.

- DO NOT DISCLOSE TO MILITARY:**
Federal law requires Kelso School District to provide military recruiters a list of all juniors and seniors. This list will include your student's name, address, telephone number and school they are currently attending. High schools must provide student information to the Defense Department upon request unless parents/guardians object.
- DO NOT DISCLOSE DIRECTORY INFORMATION:**
Educational institutions may release 'directory information' without parental consent, in accordance with FERPA, for non-commercial, non-fundraising purposes. Directory information is defined as a parent name(s) and address(es), student name, address, telephone number, date and place of birth, dates of attendance, participation in school sports and activities, weight and height of members of athletic teams, diplomas and awards received, and the most recent school attended.
- DO NOT DISCLOSE TO HIGHER EDUCATION:**
Federal law requires the school district, upon request, to release the name, home address and telephone number of all high school students to institutions of higher education (such as colleges and universities) unless the student or the student's parent/guardian have directed the school not to release this information.
- DO NOT DISCLOSE PUBLIC PHOTO:**
Names and/or photographs of students in school and school-sponsored activities could be published on school and district websites and newsletters, school/district social media accounts, and in the media (e.g., honor roll, newspaper articles). Generally, photos are published to show the 'Great Things Happening in Kelso Public Schools.' Names and/or photographs could be published with the student's grade and school of attendance
- DO NOT DISCLOSE TO YEARBOOK:**
School yearbook staffs publish students photographs and names and grade level in their school yearbooks, which are made available for sale to the student body.

* Procedure 2022P allows for group and action photos (video or still) to be published when students are not identified. If this is still a concern please make an appointment with your child's principal to discuss it.

List all students attending schools in the Kelso School District.

Legal Last	Legal First	Legal Middle	School Student Attends	Grade

Please print clearly. Continue on back if necessary.

Parent / Guardian / Adult Student Legal Name (Please Print Clearly)

Parent / Guardian / Adult Student Signature

Date