Committee Charter

The Administration and the Association agree to the following with respect to committees:

1) The Administration will establish a need for a committee.
2) The Administration will notify the Association President(s) in writing of the scope, purpose, size and structure of the committee. The date by which the names of HCTA appointees shall be submitted to the Superintendent or designee shall be indicated.
3) The Association President(s) will appoint HCTA member committee members.

Committee Name:

Purpose of the Committee:

Committee Structure:

Teachers - Total #

Elementary -
Johnston Merkley
Southridge Warren
Middle School -
High School -

Administrators - Total #

Elementary ☐
Middle School ☐
High School ☐
Central Office ☐
School Board ☐

Parents - Total #

Community - Total #

Students - Total #

Explanations, if needed

Length of Commitment:

Name Submission Date Deadline:

(If more time is needed to obtain committee members, please let the individual submitting the charter know. Once the submission date has passed, neither party can add members without the others' consent regardless of the committee structure laid out in this charter.)

Approval:

_____ _____

Superintendent/Designee Date HCTA President/Designee Date