



Nye County School District Public Records Request

Pursuant to Nevada Revised Statute 239.0107, a governmental entity has five (5) business days from the receipt of a written request to inspect, copy, or receive a copy of a public record, to make a reasonable effort to provide requested record. **(Note:** Days allowed for production of certain types of public records may vary pursuant to Nevada's Open Meeting Law).

Name of Requestor: _____

Date of Request: _____ **Phone Number:** _____

Title of Requested Public Record(s):

Signature of Requestor

Nye County School District Use Only

Date Request Received: _____

Name of Employee Receiving Request: _____

Name of Employee Supplying Public Record(s): _____

Date Requestor Notified that Public Record Available for Pick Up: _____

Employee's Signature

Requestor's Signature of Receipt

Date of Receipt