

**Formula Grant Electronic Application System for  
Indian Education (EASIE Allocation 1 - Initial) School Year 2020-21**

OMB #: 1810-0021    OMB Expiration Date: 02/29/2020

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Type of applicant:	LEA (Not part of a Consortium)
Type of application:	Regular formula grant program
Applicant name:	<b>Bixby Public School</b>
Address:	109 N. Armstrong
City, State, Zip	Bixby, OK 74008
Applicant DUNS Number:	048997258
Applicant NCES Number:	4004500
Applicant PR Award number:	S060A201286

Allocation 1 - Initial 2020-21 Allocation:	\$153,380
Grant award start date:	July 01, 2020 12:00 AM
Grant award end date:	June 30, 2021 12:00 AM
Application Part II version:	1.0
Total Indian student count:	749
Total student enrollment:	6,706

Participating LEAs:

LEA name:	Bixby Public School
City, State:	Bixby, OK
NCES number:	4004500
Grades offered:	PK,K,1,2,3,4,5,6,7,8,9,10,11,12
Student enrollment:	6,706
Indian student count:	749
Increase of 10% or more:	N

Application Timeframe:	Multi-Year
Current Application Cycle:	Year 1 Of 4

## 2.1.5.1 Project Director and Authorized Representative Information

Applicant Demographics:		Project Director:	
Applicant Name:	Bixby Public School	First Name:	Tina
Address:	109 N. Armstrong	Last Name:	Francis
Address 2:		Phone:	918-366-2237 Ext:
City:	Bixby	FAX:	918-366-2345
State:	OK	E-Mail:	tfrancis@bixbyps.org
Zip:	74008		
Applicant Identification:		Authorized Representative of the Applicant Agency:	
PR Award Number:	S060A201286	First Name:	Tina
DUNS Number:	048997258	Last Name:	Francis
NCES Number:	4004500	Phone:	918-366-2237 Ext:
		FAX:	918-366-2345
		E-Mail:	tfrancis@bixbyps.org

## 2.2 Coordination of Service

### 2.2.1 Coordination of Services with Formula Grant Programs

Programs	(a) Is this Program Available?	(b) Is this Program coordinated with Title VII Services?	Program Type
Title I	Yes	No	Federal
Homeless Child and Youth	Yes	No	Federal
Title III: English Language Acquisition	Yes	No	Federal
School Improvement Grants	No	No	Federal
Rural and Low-Income School Program	No	No	Federal
Impact Aid	No	No	Federal
Migrant Education	No	No	Federal

#### 2.2.2.1 Description of Coordination of Services for American Indian/Alaska Native Students

The Tutoring program is geared towards assisting students in their academics and state mandated tests. Native students are able to enroll in accrual credit, credit recovery or summer classes for no charge since the project assists with paying for a virtual provider. We offer Native American history/studies for MS students. There will be a Youth Development Specialist. The focus of the Youth Specialist will be to guide students in college and career choices and help monitor students' academic progress. Also, the specialist will collaborate with the Ind Ed coordinator to plan monthly family meetings centered on cultural activities, cultural academic enrichment, and college and career info. In addition, there may be other cultural events or activities the specialist may be involved with throughout the school year. Examples of the activities could be in the form of attending our local Indian Health Resource Center that hosts monthly Native Nations Youth Council meetings, field trips and other functions or events. Further, the Specialist and Clerk will assist in keeping track of inventory, supplies and other clerical duties that arise through-out the year. We will consult and collaborate quarterly or as needed with Muscogee Creek Nation during the 20-21 school year.

### 2.2.3 Coordination of Services Professional Development

Staff	Professional Development Opportunity	Content
Other non-Teaching staff	School-based coaching or mentoring	Use of Data/ Data-driven decision making
Subset of teachers	School-based coaching or mentoring	Cultural Awareness Education and Sensitivity
LEA staff	Conferences, including national, regional, state, or LEA-sponsored	Cultural Awareness Education and Sensitivity

#### 2.2.4.1 - 2.2.4.3 Dissemination and Use of Assessment Data

Timeframe of Last Assessment(s) Conducted:	School Year: 2020-21
Method of Dissemination to Indian Community and Parent Committee	<input checked="" type="checkbox"/> Public hearing for application <input checked="" type="checkbox"/> Parent Committee meeting <input type="checkbox"/> Within a written report <input checked="" type="checkbox"/> Posted on website <input type="checkbox"/> Other open meeting <input type="checkbox"/> Sent home with student <input type="checkbox"/> Radio Broadcast <input type="checkbox"/> Newsletter
How is LEA responding to findings of previous assessment(s)?	<input checked="" type="checkbox"/> No changes in services/programs <input type="checkbox"/> Modifications to services/programs at LEA level Please describe : <input type="checkbox"/> Modification to services/programs within project Please describe :
Public Hearing Date : 5/13/2020	

### 2.2.5.1 Description of Meaningful Collaboration with Tribes

During the 19-20 school year, Sherri McMillian, Lydia Wilson, and Tina Francis from Bixby Public Schools attended the Native Edge Conference hosted by Muscogee Creek Nation on July 10, 2019. Muscogee Creek Nation discussed the tribe's plan to improve academic success, assist in helping engage community members and develop a partnership between the tribe and schools. The Ind. Ed Coordinator/Tina Francis meet in person with Jackie White 3 times during the school year. Topics discussed during the meetings were Title VI grant, monies expenditure, Parent-Teacher Committee By-laws, Parent meetings and cultural activities. Furthermore, Tina Francis and Jackie White exchanged numerous emails and spoke several times on the phone discussing Title VI grant info. Based upon the dialogue between Muscogee Creek Nation and Bixby Schools, the Parent-Committee By-Laws were revised and approved during the March 9th Parent-Committee meeting.

## 2.3 Indian Education Project Description

### 2.3.1.1 Indian Education Formula Grant Objectives and Data Sources

Objective: Increase knowledge of cultural identity and awareness

Objective Target Grade Levels: Elementary school grades, Middle school grades, High school grades

Services Provided

Service	DataSource
Cultural enrichment	Classroom observations
Parent involvement	Documents
Indian education, including language and history	Classroom observations

Objective: Increase academic achievement

Objective Target Grade Levels: Pre-K, Elementary school grades, Middle school grades, High school grades

Services Provided

Service	DataSource
Culturally-responsive early childhood programs and activities	Student portfolios
Culturally-responsive academic support	Documents

Objective: Increase career readiness skills

Objective Target Grade Levels: High school grades

Services Provided

Service	DataSource
Career preparation	Documents

Objective: Increase college enrollment

Objective Target Grade Levels: High school grades

Services Provided

Service	DataSource
Career preparation	College application and acceptance data
Parent involvement	Documents

## 2.4 Budget

### 2.4.1.0.1 Supplemental Information

☒ By Checking this box, I will ensure that the Indian Education formula grant funds will supplement and not supplant other funding for the education of Indian children, with the goal of providing culturally-responsive education to meet the academic needs of American Indian/Alaska Native students and to assist those students in meeting State achievement standards. See FAQs for guidance and examples.

### 2.4.9 Budget Summary

Allocated Funds: \$153,380	Total Admin %: 0.8% Total Admin Funds: \$1,200 Waiver Applied For: <input type="checkbox"/>	Budgeted Funds: \$153,380	Unbudgeted Funds: \$0
Budget Category	Status	Category Subtotal	% of Overall Allocation
Supplemental Information	Finished	\$0	0.0%
Personnel	Finished	\$125,545	81.9%
Travel	Finished	\$4,600	3%
Equipment	Finished	\$0	0.0%
Supplies	Finished	\$18,135	11.8%
Contractual	Finished	\$5,100	3.3%
Other	Finished	\$0	0.0%
Indirect Costs	Finished	\$0	0.00%
<b>Budget Total</b>		<b>\$153,380</b>	<b>100%</b>

### 2.4.1.1 Budget-Personnel

Type of Personnel	#	% of Time	Admin Cost	Prog. Cost	Fringe Cost	Total
Project Director	1	15%		\$15,000	\$3,000	\$18,000
Project Coordinator						\$0
Other:						\$0
Youth Development Specialists	1	85%		\$18,000	\$2,000	\$20,000
Teachers	7	100%		\$74,000	\$9,545	\$83,545
Support: Clerical or Secretarial	2	10%		\$3,000	\$1,000	\$4,000
<b>Category Totals</b>	<b>11</b>		<b>\$0</b>	<b>\$110,000</b>	<b>\$15,545</b>	<b>\$125,545</b>

### 2.4.2.1 Budget-Travel

Type of Travel	Admin Cost	Program Cost	Totals
In-District		\$100	\$100
Out of District		\$2,000	\$2,000
Professional Development		\$2,500	\$2,500
<b>Category Subtotals</b>	<b>\$0</b>	<b>\$4,600</b>	<b>\$4,600</b>

### 2.4.3.1 Budget-Equipment

Item	Admin Cost	Program Cost	Totals
			\$0
<b>Category Subtotals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### 2.4.4.1 Budget-Supplies

Item	Admin Cost	Program Cost	Totals
Direct Instructional Delivery		\$15,935	\$15,935
Student Consumables		\$1,000	\$1,000
Program Management	\$1,200		\$1,200
<b>Category Subtotals</b>	<b>\$1,200</b>	<b>\$16,935</b>	<b>\$18,135</b>

#### 2.4.5.1 Budget-Contractual

Purpose	Admin Cost	Program Cost	Totals
Direct Instructional Delivery		\$5,000	\$5,000
Student Evaluations		\$100	\$100
<b>Category Subtotals</b>	<b>\$0</b>	<b>\$5,100</b>	<b>\$5,100</b>

#### 2.4.6.1 Budget-Other

Purpose	Admin Cost	Program Cost	Totals
Direct Instructional Delivery			\$0
Student Activities Related to Services			\$0
Professional Development			\$0
<b>Category Subtotals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### 2.4.7.1 Budget-Indirect Costs

Rate %	Total

## 2.6 GEPA Section 427

Bixby Public Schools will take the necessary steps to ensure equitable access to and participation for students, parents, and other beneficiaries with special needs in its proposed Title VI project. The school district will have diverse students with disabilities. It will have low incidence populations of students with auditory and visual impairments. The district has and will use several internal and external sources of assistance for communicating with students with hearing impairments. If needed, this program will use or create and/or purchase large print and/or audiotape materials to accommodate these students, as appropriate and will make adjustments to physical activity to ensure participation of all students. The district will have students with orthopedic disabilities or other mobility impairments. It will work with parents and community service providers to ensure that wheelchairs and similar assistive technologies will be available for project participants when needed. In addition, all physical activity will be adapted to ensure participation of all students in all activities and events related to this project. The school district has trained staff members who work directly with each school's students with disabilities. Similar accommodations for special needs will be made for adult participants (e.g., parents and staff members) in project-funded activities. All materials created with these grant funds will be printed in the language of the parents, students, families and community members of the district as needed. In addition, all program activities will be advertised in appropriate facilities in an effort to inform all community members of this project. It is the policy and practice of Bixby Public Schools not to discriminate in providing services on the basis of gender, race, national origin, color, disability, or age.

## 2.7 Comments

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☒ I, the legal authorized representative, have read both program assurance forms, Standard Form 424B Assurances – Non–Construction Programs and Additional Program Assurances for 84.060–Indian Education Formula Grants, and agree to their provisions. NOTE: You do not need to sign and mail–in program assurances to the program office. Checking the checkbox is equivalent to a signature. You should keep a signed copy on file for your project records.

☒ All of the required student forms (ED 506 Forms) are on file with the LEA and will be provided to the Office of Indian Education upon request.

☒ I certify that the Parent Committee participated in the development of the application submitted and approves the proposed application. I have uploaded the Parent Committee Approval form.

☒ I certify that I am an employee authorized to legally bind this entity, and that by accepting the award for the Indian Education Formula Grant Program, this grantee will comply with all program assurances, agrees to carry out the program and meet all applicable requirements described herein. I certify that, to the best of my knowledge, the information in this application is true, reliable, and valid and I understand that any false statement provided herein that I have made is subject to penalties under The False Claims Act, 18 U.S.C. 1001.

Applicant Contact Name: Tina Francis  
Applicant Contact E-mail: [tfrancis@bixbyps.org](mailto:tfrancis@bixbyps.org)  
Applicant Contact Title: Project Director  
Applicant Contact Telephone: (918) 366-2237

User 1: Lydia Wilson  
E-mail: [lwilson@bixbyps.org](mailto:lwilson@bixbyps.org)  
Title: Authorized Representative

User 2: Michelle Atkinson  
E-mail: [matkinson@bixbyps.org](mailto:matkinson@bixbyps.org)  
Title: Secretary

User 3: Sherri McMillan  
E-mail: [smcmillan@bixbyps.org](mailto:smcmillan@bixbyps.org)  
Title: Federal Program Director

User 4: Tina Francis  
E-mail: [tfrancis@bixbyps.org](mailto:tfrancis@bixbyps.org)  
Title: Project Director

If you have any questions regarding your SY 2020-21 EASIE Formula Grant application or need to report changes of EASIE system users for your LEA prior to the close of the application submission, review, and approval period (approximately July 1, 2020), please contact the Partner Support Center. PSC is available between 8:00 a.m. and 6:00 p.m., Eastern Time. PSC is closed on federal holidays.

EDFacts Partner Support Center (PSC)  
Voice: 877-457-3336 (877-HLP-EDEN)  
Fax: 888-329-3336 (888-FAX-EDEN)  
E-mail: [eden\\_OIE@ed.gov](mailto:eden_OIE@ed.gov)

Hearing impaired persons may contact the Partner Support Center via the Federal Relay Service: 800-877-0996 (Voice/TTY) / [federalrelay@sprint.com](mailto:federalrelay@sprint.com).

If you have questions or need to make changes to SY 2019-20 or prior grants or need information after July 1, 2020, please contact the Office of Indian Education.

Office of Indian Education  
Telephone: 202-260-1454  
E-mail: [Indian.education@ed.gov](mailto:Indian.education@ed.gov)