

**MAMMOTH SPRING SCHOOL DISTRICT**

**Mammoth Spring, Arkansas**

**District Parental Involvement Plan**

**Designed to Fulfill the Requirements of  
ACT 603 of 2003**

**Date Created: September 1, 2003**

**Revised: September 1, 2011**

**PLAN COMMITTEE MEMBERS:**

Lindy Greene, Parent Facilitator  
David Turnbough, Superintendent  
Lisa Powell, Custodian

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**FOREWORD**

A child’s education is a shared responsibility between the Mammoth Spring School District and the parents/guardians during the child’s entire education career while attending school. To support the goal of educating all students effectively, the Mammoth Spring School District and the parents/guardians of the Mammoth Spring community must work together as partners in education. The Mammoth Spring School District believes that engaging parents/guardians in their child’s educational experiences is essential to improving student achievement and will foster and support opportunities for the involvement of parents/guardians in the total educational experience.

## **PARENT/GUARDIAN INVOLVEMENT PROGRAM GUIDELINES**

The Parent/Guardian Program in the Mammoth Spring School District shall:

1. Involve parents/guardians of students at all grade levels,
2. Be coordinated by the district facilitator and building level leaders,
3. Recognize that communication between home and the district should be regular, two-way and meaningful.

## **FAMILY INVOLVEMENT "KITS"**

To encourage communication with parents/guardians, each school in the Mammoth Spring School District shall prepare Family Involvement Kits which shall include at least the following:

1. The school's parent/guardian involvement policy,
2. The recommended roles of the parents/guardians, students, teachers, and school,
3. Options for the parents/guardians to become involved in their children's total educational program,
4. Activities planned throughout the school year to encourage parent/guardian involvement,
5. A system to permit parents/guardians and teachers to communicate in a regular, two-way and meaningful manner with their children's teachers and their children's principals.

## **PARENT/TEACHER CONFERENCES**

To encourage communication with parents and guardians, the Mammoth Spring School District shall schedule not less than two parent/teacher conferences each school year. The district and its schools may plan and encourage other activities that will foster effective and meaningful communication with parents and guardians.

## **PROMOTING AND SUPPORTING RESPONSIBLE CHILD CARE**

To promote and support responsible child care, the Mammoth Spring School District shall:

1. Ensure the purchase of literature materials that contain information regarding responsible child care.
2. Ensure that the district provides accessibility to the literature and informative materials.
3. Ensure that the respective district publishes a notice in the local newspaper each year to recognize parents and guardians who attend the teacher conferences scheduled by the school.
4. Ensure that each building creates an effective parent center in an area designated by the principal.
5. Ensure that each building plans and engages in activities determined by the school to be beneficial for the promotion and support of responsible child care.

## **ACKNOWLEDGE THAT PARENTS PLAY AN INTEGRAL ROLE IN STUDENT LEARNING**

To help parents and guardians to assist students during their learning processes, the district will ensure that each school will:

1. Schedule regular "parent make the difference meetings" in order that parents and guardians may be given a report on the state of the school and/or an overview of policy changes, curriculum, assessment, or other academic issues.
2. Support and enable parent groups such as PTA/PTO.
3. Engage in other activities determined by the school to help parents and guardians assist in their children's learning.



## **WELCOMING PARENTS IN THE SCHOOL**

To assist in welcoming parents and guardians into the school and to assist in seeking their support and assistance, the Mammoth Spring School District will ensure that:

1. The district, not any of its schools, will implement any policy or procedure that will discourage a parent or guardian from visiting the school. This would include policies requiring “pick-up” outside of the building, and policies preventing visitation in the classroom.
2. Each building will assist the district in providing volunteer information, which includes the interests and availability of volunteers for school staff member’s use.
3. The schools engage in other activities determined by the school to welcome parent and guardians into the school.

## **PARENTS AS FULL PARTNERS IN DECISION MAKING**

To encourage parents and guardians to participate as full partners in the decisions that affect their children and families, the Mammoth Spring School District shall ensure that:

1. Each school frequently publishes its process for resolving parent or guardian concerns. This should include how to report the problem and how to develop solutions for solving the problem.
2. Sponsor meetings to inform parents and guardians of high school students how to be involved in the decisions affecting course selections, career planning and preparation for post-secondary opportunities.
3. Engage in other activities that the school determines will encourage parents and guardians to participate as full partners in the decisions that affect their children and families.

## **COMMUNITY RESOURCES**

To take advantage of community resources the Mammoth Spring School District will ensure that:

1. The high school officials develop some type of information sheets, cards, or pamphlets for parents which contain suggestions for fostering their children's education opportunities.
2. Each school will engage in other activities that the school determines will use community resources to strengthen school programs, family practices and student learning.

## **PROFESSIONAL DEVELOPMENT**

The Mammoth Spring School District will provide professional development opportunities for teachers to include no less than two (2) hours of professional development related to parent involvement strategies. The two hours may be included in the required sixty (60) hours of professional development. For administrators, no less than three (3) hours will be required each school year.

## **DEVELOPMENT, IMPLEMENTATION, AND EVALUATION OF THE PLAN**

The Mammoth Spring School District will support the development, implementation, and regular evaluation of the Parent Involvement Program by the strategies listed below:

1. The superintendent shall designate a certified staff member to be compensated by school funds as a parent facilitator for the purposes of organizing meaningful training for staff and parents, promoting a welcoming atmosphere within the school, and making every effort to ensure that parents and guardians participation is recognized as an asset to the Mammoth Spring School District.
2. This plan shall be reviewed and updated each year. The review will identify the barriers or obstacles that exist and that may hinder the participation of Mammoth Spring parents and guardians. A committee consisting of parents, community members, certified staff, classified staff, and administration shall do the review. Parental Involvement strategies will be embedded in the ACSIP plan and on the school's website at [www.mammothspringschools.com](http://www.mammothspringschools.com).