

School Parent and Family Engagement Plan

School Name:	Mammoth Spring Elementary School
Facilitator Name:	Mark Taylor
Plan Review/Revision Date:	9/18/2019
District Level Reviewer, Title:	
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Mark	Taylor	Elementary Principal/Elementary Parental Engagement Facilitator
Sara	Busch	Parent
Lynn	Mero	Parent
Jolie	Washam	Parent
Rachael	Young	Elementary Teacher/Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The Mammoth Spring Elementary School will take the following actions to involve parents in the joint development of its Parent and Family Engagement Plan.

Continue the work of the Parent Advisory Committee at the Elementary School campus that will meet regularly to develop, implement, and review components of the district-wide family and engagement policy during the 2019-2020 school year. Parent Facilitator at the Elementary School is Mark Taylor.

Work cooperatively with parent support groups to solicit parental input during the development and implementation of the parent and family engagement plan.

Disseminate information pertaining to meetings, workshops, and planning sessions during which the district-wide family engagement plan will be reviewed.

Continue a building-level Parent and Family Engagement Committee that will work cooperatively to implement parental involvement activities designed to increase parental and family engagement in both the school environment and the student learning process. The Parent and Family Engagement committee will meet during the year to discuss recommended changes on the format of the parent and family engagement plan and check for any additional changes that should be made to the current year plan of 2019-2020. Elementary School Parent and Family Engagement Facilitator is Mark Taylor.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mammoth Spring Elementary School will take the following actions to involve parents in the process of school review and improvement.

Conduct the Annual Report to the Public in October 2019.

Distribute parent surveys to collect information and data pertaining to identified school improvement areas.

A parent and family engagement advisory committee, including teachers, administrators, and parents will be organized to recommend new parent and family engagement policies and activities. Elementary School Parent and Family Engagement Facilitator is Mark Taylor.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mammoth Spring Elementary School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.

Provide opportunities for elementary staff to attend professional development activities relating to parent and family engagement and utilize strategies to increase parent and family engagement in the school environment and learning process.

Schedule Parent Workshops and/or Parent Nights throughout the 2019-2020 school year. Letters will be sent out to parents whose students have excessive absences in a semester, in an attempt to reduce truancy, keep the parents informed of their students' activities, and reduce the number of students who fail to receive credit due to excessive absences.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mammoth Spring Elementary School will work with parents to create a School-Parent-Compact.

Parents, teachers, and administrators will work together to develop a School/Parent Compact. The compact will be included in the Student Handbook, which all students and parents receive. The Principal is responsible for making sure the compact is disseminated to parents, compacts are signed and returned back to school in August.

The Elementary School will maintain a School-Parent-Compact that reflects the following criteria and assurance: (a) Programs to insure assistance to parents in understanding the content on how to monitor a child's progress, standards, academic assessments, and (b) Materials, workshops, and training will be made available through the parent center to help parents work with their children to improve academic achievement. (c) Professional development will be provided to teachers, principals, and other staff in the importance of effective communication, value, and utility of contributions of parents. (d) Programs will be utilized that foster the coordination and integration of community and parental engagement programs and activities. (e) Information about the school and parent programs, as well as required documentation, will be made available in a language familiar to parents. (f) The implementation of parental engagement programs will be supervised by the principal.

Campus Administrators have an "open door" policy where parents and students are welcome to visit, call, or email any staff members about ideas and/or concerns about their child.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mammoth Spring Elementary School will provide opportunities for parents to be involved in the development, implementation, and evaluation of the school improvement plan, and the Annual Title I Meeting to engage them in the decision making process regarding the school's Title I, Part A Program.

Title I funds will be allocated for the purchase of materials and supplies to facilitate parent engagement activities and resources for the parent center. Elementary School Principal Taylor will be responsible for getting feedback on how parental engagement funds will be spent (the Elementary School contact number is (870) 625-7213).

The Mammoth Spring Elementary School will work with a parent engagement advisory committee. The committee will give input on handbook revisions, school policy revisions, parental engagement activities, and the ASCIP plans for the current year. The advisory group will get updates on school information regarding AYP, assessment results and future goals for the school. Due to the size of our small community, many of the parents are also representatives of the businesses supporting our school district. The first advisory committee meeting is scheduled for October 2019. Follow up meetings will be scheduled at the convenience of the committee members.

The Elementary School Principal, Mark Taylor, will be responsible for coordinating activities within the elementary school. Elementary School contact information (870) 625-7213.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mammoth Spring Elementary School will build the school's and parents' capacity for strong parental engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

Title I funds will be allocated for the purchase of materials and supplies to facilitate parent engagement activities and resources for the parent center. Elementary School Principal, Mark Taylor, is responsible for getting parent feedback on how parental engagement funds will be spent, (ES contact number, (870) 625-7213).

Various resources in the parental engagement center are available to parents throughout the year. Mammoth Spring Schools' web page provides stories of interest, upcoming dates, and contact information for the elementary school.

To take advantage of community resources, the elementary school shall consider recruiting alumni and guest speakers to present information to students and classes as well as to serve as a resource throughout the year.

Mammoth Spring Elementary School will engage parents in the annual evaluation of the Title I parental engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff, will determine the effectiveness of the parental engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental engagement will be part of the evaluation, the survey will also collect specific information on the (1) growth of the number of parents participating in workshops and meeting, (2) specific needs of parents, (3) effectiveness of specific strategies, and (4) engagement of parents in activities to support student academic growth.

Enhance the awareness of teachers and school staff to communicate and work with parents and family members as equal partners in educating their children.

The Elementary School administration and staff attend a variety of Parental Engagement activities throughout each year that includes clubs, organizations, fundraising projects, and ceremonies for veterans. In the majority of events that the elementary school staff attends, they find each event to be a positive and enjoyable event for students, staff, and community.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Mamm Spring Elementary School will ask parents to fill out a parent interest survey during each school year to gain information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

Mammoth Spring Elementary School recognizes and values the many contributions, support organizations, as well as volunteers, make to the school. Parent/Teacher organizations and booster clubs work to augment and strengthen the schools educational and extracurricular objectives through the goods and services they provide. Enlisting the support of volunteers is a way in which the school can expand the scope of resources and knowledge available to enrich the students' educational experiences while strengthening the relationship between the school and the community. Volunteers can also perform non-instructional tasks that allow licensed personnel more time to devote to instruction.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

Information will be sent to parents for all scheduled meetings, programs, activities, parent workshops and parent nights through the mediums listed below.

Articles published in the local newspapers, Facebook postings on thee Mammoth Spring Bear page, Parent/Teacher organizations, emails to parents from teachers, information distributed to parent at Back to School Open House, Student Handbooks, Parent-Teacher Conferences, Communications for each extracurricular activity, and Phone Calls.

The student handbook describes the many programs that are available for parents to be involved with throughout the year.

9: Building Capacity - Discretionary.

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

Involving parents in the development of training for teachers and principals to improve the effectiveness of that training.

Provide the necessary literacy training for parents from Title I, Part A funds, if the elementary school has exhausted all other reasonable sources of funding for that training.

Paying reasonable and necessary expenses associated with family and parental engagement activities.

Training parents to enhance the involvement of other parents.

In order to maximize parental engagement and participation in the children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ter) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Ter for references))

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5: Reservation of Funds:	<input type="checkbox"/>	<input type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		

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