



MCHENRY COMMUNITY HIGH SCHOOL DISTRICT 156  
4724 W. CRYSTAL LAKE RD.  
MCHENRY, IL 60050

APPLICATION AND PERMIT FOR THE USE OF DISTRICT 156 FACILITIES

NAME:  
CITY:  
CONTACT:  
PHONE/EMAIL:

BUILDING/ROOM(S)/AREA(S) BEING USED:  
DATE/TIME OF USE:  
PURPOSE OF USE:  
ESTIMATED ATTENDANCE:  
ADMITTANCE FEE:

@ \$/hr  
@ \$/hr  
@ \$/hr  
@ \$/hr  
@ \$/hr  
**Total:**

**TOTAL DUE IN ADVANCE**

COMMENTS: State law prohibits smoking within the building or on the property.

There is no known conflict with school activities in the use of the above properties and I, therefore, approve this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

It is further understood and agreed that the Board of Education, District #156 of the City of McHenry, Illinois, shall be indemnified and saved harmless by the person, firm or corporation using said facilities from any and all claims of every character or nature arising out of or resulting from the use of said facilities. **In addition, I agree to abide strictly by the regulations governing the use of such facilities as stated in the attached Facilities Rental Procedure, Rental Classifications and Rental Schedule of Fees.**

NOTE: Full payment and certificate of insurance in the amount of one million dollars single limit liability are due in advance at the time this application is submitted.

NOTE: As of 1/1/2009, groups who rent facilities through MCHS District #156 are required to have an A.E.D. qualified representative present during the event agreed upon by this contract. Please mark the box below indicating a qualified representative will be present. Failure to provide an A.E.D. qualified representative during the event will result in the contract not being approved.

An A.E.D. trained representative will be present during the event.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SIGN AND RETURN TWO COPIES OF THIS APPLICATION, ALONG WITH PAYMENT AND A CERTIFICATE OF INSURANCE, AT LEAST TWO WEEKS PRIOR TO USE. RETURN TO EITHER:**

Mr. Hugh Flack, Dir Bldg & Grounds  
McHenry High School District 156  
4724 W. Crystal Lake Road  
McHenry, IL 60050  
815-759-5506 (direct line)  
815-271-2657 (cell)

Mrs. Diane Fox, District Admin. Asst  
McHenry High School District 156  
4724 W. Crystal Lake Road  
McHenry, IL 60050  
815-759-5507 (direct line)  
[FoxDiane@Dist156.org](mailto:FoxDiane@Dist156.org)

[flackhugh@dist156.org](mailto:flackhugh@dist156.org)