

COLUMBIANA EXEMPTED VILLAGE SCHOOL DISTRICT
PUBLIC RECORDS REQUEST

DATE OF REQUEST: _____

NAME OF REQUESTOR: _____

(only if voluntarily provided; requests can be under a pseudonym or made anonymously)

ADDRESS: _____

(required for mail) _____

PHONE # _____

(optional)

HOW WOULD YOU LIKE TO RECEIVE THIS INFORMATION?

FORMAT: _____ ELECTRONIC

_____ PAPER

METHOD: _____ PICK UP IN PERSON

_____ STANDARD MAIL (address required)

_____ EMAIL

EMAIL ADDRESS: _____

_____ FAX

FAX #: _____

_____ OTHER

DESCRIBE: _____

PLEASE GIVE A DETAILED DESCRIPTION OF THE RECORDS REQUESTED:

PLEASE FORWARD REQUEST TO KATHY L. DAVIES, TREASURER

MAIL: 700 COLUMBIANA WATERFORD ROAD
COLUMBIANA, OH 44408

EMAIL: KATHY.DAVIES@COLUMBIANASCHOOLS.ORG

FAX: 330-482-5361