

SCHOLARSHIPS

- Available throughout the entire year for students in all grades, but focuses more on seniors
- Follow the daily announcements for updates
- May not be offered every year
- Apply through paper-based forms or online forms
- Determine if student is eligible for scholarship prior to completing
- Complete all aspects of the form according to its instructions
 - Incomplete forms will be discarded
 - Attach all requested forms and/or recommendation letters
- Gather pertinent information on student's high school career, such as:
 - Club memberships, officer/chairman positions held
 - Athletic participations, awards/honors for the sport
 - Academic GPA and class rank, and/or copy of transcript
 - Volunteer activities/hours completed
- Write a personal statement of why student needs financial aid and/or how student would use the money if selected
- Gather financial information on parents'/guardians'/student's income from work
- Obtain an FSA ID number and complete the FAFSA (some require a copy of the FAFSA)
- Determine who can write a letter of recommendation for student
 - Do not use someone to whom student is related
 - Give them several days/weeks to complete letter of recommendation
 - Give them an informational form on the student, available in the guidance department, to help the person write the letter of recommendation
- Follow through on all aspects of the scholarship
 - Do not rely on others to complete or submit it
 - Contact scholarship committee, if needed, to clarify any questions and/or the receipt of student's scholarship application
- Submit student's acceptance of the scholarship, if selected, and send a note of thanks for the student's selection
- Follow up on any requirements in order to receive the scholarship funds each year
- Resubmit application each year, if needed, in order to obtain the scholarship money again