

Regular Board Meeting

Meeting Minutes

Agenda

Administration Building - Board Room

20140 Rd 24 SW Unit F

Mattawa, Wa. 99349

5/14/2019 07:00 PM

**(1) Call to Order - 7:00PM**

**(Roll Call)**

Called to order at 7:00 PM.

Lorraine Jenne welcomed everyone in attendance.

Flag Salute.

Lorraine Jenne asked if there were any Community or Staff comments and that if there were they need to be held to three minutes unless there are comments or questions back and forth.

**Roll Call:**

Present:

Jenne, Lorraine - Sabin, Craig - Weeks, Seth

Absent:

Pantaleon, Maybeline

**(2) Community/Staff Comments\***

Employees from Mattawa Community Clinic asked the Board members what type of counselors and how many do we have at the High School, most importantly a social emotional one. Dana Fox has been in contact with Diane at the High School to be supportive of the counselors and offer any help needed.

Lorraine Jenne supports the idea.

Mr. Watrous; High School teacher read a letter to the Board, Superintendent and all in attendance tonight, thanking them for affirming the teachers' contract. It is his hope that the terms of the contract will retain and attract high quality teachers for the students and families of Mattawa.

**(3) Reports/Presentations**

**(3.a) FCCLA Students**

FCCLA - Cielo Foristiere and students ( Deysi Tirado Rosillo - President , Monica Meja - Secretary, Abigail Nieves - ASB Officer, Mariana Contreras - ASB Officer, Kiara Banuelos, Mayrin Laguna-Cruz, Cynthia Moreno Diaz)shared with the Board members all the events they prepare food for throughout the year such as the Senior Dinner. One student shared what he has learned in Independent Living Class and how it will help him when he is living on his own. In Child Development Class the student showed the Board how to wear a pregnancy vest and that they have a lifelike baby for three days that they must take care of. In the Food works class they have to pass the Food Safety test in order to take the class and that it will help them to find a job already having he Food Handlers Permit.

Ms Foristiere said that there are 19 students in all in FCCLA this year.

**(3.b) Dr. Andie Webb, Wahluke High School Principal; CTE 5 year Plan**

Dr. Andie Webb - shared with the Board members the Wahluke CTE District Wide Five Year Action Plan (2018-2023). Lorraine Jenne asked what the definition of Pathways is. Dr. Andie Webb explained that it is specific classes for a course chosen. Lorraine also asked about funding for CTE. Andie explained that CTE is Enhanced Funding based on reports given at the end of the year by Wahluke High School. Skills Center is CTE and Grant Funded.

**(3.c) Isa Holsclaw, WHS Career and Technical Education**

Isa Holsclaw, WHS Career and Technical Education shared with the board a short video of the TALMA Program she was in last summer. There are only 150 teachers in the world that are invited and she was one of them chosen last year and again this year.

**(3.d) Niki Swanson; WHS VP/Shelby Jensen; Safety Coordinator: District Health and Safety Manual**

Niki Swanson; WHS VP/ Shelby Jensen; Safety Coordinator shared with the Board Members the District Health and Safety Manual long and short version. The short version is given to staff at all schools for a quick reference of the long manual.

Shelby Jensen conducts training every year at the building level and has at least one drill of some kind each year.

**(3.e) Bethany Martinez, Recruiting Washington Teachers Bilingual Education Program - Academia Dos Mundos & Dual Language Update**

Bethany Martinez, Recruiting Washington Teachers Bilingual Education Program - Academia Dos Mundos & Dual Language Update. Bethany brought 3 out of 4 of her students from "Academia Dos Mundos" which means Two Worlds Academy. Growing educators in Wahluke School District will bring more diverse teachers to Mattawa. The students have hands on experience and internships which allows students to explore the educational field. Students receive six credits with college in the classroom from Heritage University. Students expressed to Board that it would be nice to have more teachers like them to look up to as role models and that they would like to be teachers here in Mattawa someday. Lorraine Jenne asked the students why it is that they feel they need a person like them to be a good teacher role model? The student replied that she feels that she can relate better with someone that has similar history as she does. Lorraine mentioned that one of her children's teachers was not the same as her and she got a very good education from her.

Dual Language Update: Dual Language Model was presented to the Mattawa Elementary Staff recently. There will be Bilingual Buddies in K-2. They are working on a master plan for curriculum with OSPI which will include teaching to standards. At kinder registration the parents will check off a box that they are interested in the Dual Language Program. First Priority will be those with siblings at Mattawa Elementary. Second Priority will be staff students. Third Priority if needed will be a Lottery system. Once the student is in they do not have to reapply.

The Board members agree to proceed with the Dual Language Program. Bethany Martinez will present to the Board Members an update this summer.

**(3.f) Donna Ziegler, Transportation**

Donna Ziegler, Transportation - Recap of the Board Site visit in April. Bus inspections were going on during your visit which happens twice per year and they always pass. What you saw in the office was daily work schedules for bus drivers along with any extra routes sign ups for afterschool events like field trips. Looking forward to a better bus garage and office space this summer. Moving a few things as time allows.

**(3.g) Matt Hyndman - Maintenance Department**

Matt Hyndman - Maintenance Department recapped the Board Site visit from April. They saw the newly remodeled Maintenance Garage that now has office space and meeting/kitchen room. Home Depot is providing Bins for inventory supplies that they can place orders from with a bar code. Home Depot makes free delivery every two weeks. Currently working on the Tech Dept remodel. After the Tech remodel they will start in on the Bus Garage move. Improvements for Boundary road are in the works soon. Planting of trees, grass and a 4" fence as well as trash cans to be placed from the intersection to the gravel parking strip. They will also be moving the Preschool playground equipment closer to Mattawa Elementary to make room for the Garden Program.

**(3.h) Lisa Hyndman, Food Services**

Lisa Hyndman, Food Services handed out her recap on this year. Food Services went through an Audit by OSPI which is every 3 years and this year a procurement audit was also added. Some menu changes this year, deleted a few unpopular items, added a few new things and now there is a sack lunch choice every day in two elementary schools. Fresh Fruit & Vegetable Program is going well, students get to taste a different fruit/veggie 3 days a week. Day to day operations running smoothly, staff is working really hard but there is a lack of substitutes. Summer Feeding Program update: Feeding kids breakfast and lunch all summer at Mattawa Elementary and at a church in Schwana as a site to get meals out to kids. Everyone under 18 eats for free which are reimbursed through OSPI. Child Nutrition Secretary (4hrs a day) is working out good. 2019-2020: Breakfast After the Bell (required for all 5 schools). New Menu Planning Software offered through OSPI (free). Farm to School/Sustainability trip to Whidbey was amazing, learned a lot about the program. Working with a team to begin composting & School gardens. Lunch room update: going to use more whole foods and scratch cooking, compostable paper products. Need to work on hospitality/customer service and need

continued support from buildings on lunchroom supervision/discipline. Moving to Mattawa Elementary Kitchen when Ellen Hopkins retires.

**(3.i) Kieth Ross, Technology**

Kieth Ross, Technology recapped his site visit tour with the Board Members in April. They toured his small office space and saw where the servers are located as well as the storage space. The Tech department is looking forward to their new Office space. Junior High and High School will be getting Chrome books. Elementary schools will be keeping I pads with some Chrome book carts. Keith hired a Tech TOSA who will be working on Digital Citizenship as well as other things. Tech Dept. Summer Projects: working on software and hardware updates.

**(3.j) Tracy Plouse, Director of Finance & Operations**

Tracy Plouse, Director of Finance & Operations; Introduced new hire Valentin Valdez - Fiscal Specialist. There was a spike in enrollment this month. Financials- expenditure include salaries to end of year. Revenues are where we should be.

**(3.k) Robert Eckert, Superintendent**

Robert Eckert, Superintendent; Reminded the Board members that they are invited to the Exit Audit in the Boardroom at 10:30 Wednesday the 15th. District # 2 Board Member Position is still open. Bob is working on Staff Salary contracts this week. We may have to cancel a teacher position due to low Kinder enrollment. Bob introduced Ryan Antos - Head Football coach. Ryan shared with the Board members that he has been working on making arrangements for Summer Football Camp. Tri-Cities camp canceled this year so he has had to find other camps and the ones he found are more than 100 miles away and/or overnight. He asked for the Board's permission to go to the camps with short notice and they all agreed that was okay.

**(4) Approval of Minutes**

**(Vote)**

**Motion:**

Sabin, Craig motioned to VOTE the "Approval of Minutes".  
Weeks, Seth seconded the motion.

**Vote:**

In Favor:  
Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(5) Additions or Deletions to Agenda**

**(Vote)**

Add to Consent Agenda 7c; Field Trip Request Riverview Football Camp, CWU Football Team Camp, EOU Lineman Camp

**Motion:**

Weeks, Seth motioned to VOTE the "Additions or Deletions to Agenda".  
Sabin, Craig seconded the motion.

**Vote:**

In Favor:  
Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(6) Approval of the Agenda**

**(Vote)**

**Motion:**

Weeks, Seth motioned to VOTE the "Approval of the Agenda".  
Sabin, Craig seconded the motion.

**Vote:**

In Favor:

Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(7) Consent Agenda**

**(Vote)**

**Motion:**

Sabin, Craig motioned to VOTE the "Consent Agenda".  
Weeks, Seth seconded the motion.

**Vote:**

In Favor:  
Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(7.a) Vouchers**

**(7.b) Personnel**

**(7.c) 5 Year CTE Plan**

**(7.d) MOU with PSE Regarding Snow Make up Days**

**(7.e) Field Trip Requests**

**(8) Business**

**(8.a) Elementary Spanish Curriculum Adoption**

**(Vote)**

**Motion:**

Sabin, Craig motioned to VOTE the "Elementary Spanish Curriculum Adoption".  
Weeks, Seth seconded the motion.

**Vote:**

In Favor:  
Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(8.b) High School Spanish Curriculum Adoption**

**(Vote)**

**Motion:**

Weeks, Seth motioned to VOTE the "High School Spanish Curriculum Adoption".  
Sabin, Craig seconded the motion.

**Vote:**

In Favor:  
Jenne, Lorraine - Sabin, Craig - Weeks, Seth  
Not In Favor:  
Abstain:  
The motion Passed

**(9) Adjournment**

Time of Meeting Adjournment: 9:34 pm  
Next Regular Board Meeting: June 11, 2019

\_\_\_\_\_  
Lorraine Jenne, Board President      Date

\_\_\_\_\_  
Robert Eckert, Superintendent      Date