

Regular Board Meeting

Meeting Minutes

Agenda

Administration Building - Board Room

8/14/2017 09:00 AM

(1) Public Hearing; 2017-2018 Budget - All Funds

Robert Eckert

- A revenue and expenditure report was given.
- I transferred the budget from 2016-2017 to 2017-2018 and made adjustments as necessary.
- In the general funds we are budgeting about 31 million revenue and 29 million expenditures.
- Transferring general funds into the transportation department funds to buy a new bus due to the one totaled last school year.
- ESD is working on a detailed spreadsheet, related to salaries, to help us plan so I'll be working with them.
- We were 128 students above from what we finished up with last school year.
- I will be meeting with principals and ASB student body group to get a better idea of what they do.

Aaron:

- We are on negotiations now. We'll be receiving additional revenue from the state (about 1.7 million).
- Some of the levy funds goes to teachers and to administrators.

(2) Call to Order -

(Roll Call)

Board meeting began at 9:09 a.m.

Seth Weeks came in at 10:22 a.m.

Roll Call:

Present:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Absent:

Laguna, Aylin

(3) Community/Staff Comments*

(4) Reports/Presentations

(4.a) Matt Hyndman, Facilities & Maintenance

In the last month, we've been focusing on making sure things are running properly for the coming school year. Our plan is to be more organized.

A lot of work orders are coming in as the beginning of the school year approaches; we try to concentrate on the inside buildings over the summer while students are not here:

- Making sure the air conditioners are working properly.
- We'll start our weed spraying with the temperature starts cooling.
- The SME exterior painting is almost complete.
- The elementary roof will be worked on when the temperatures decreases.
- New work order system - maintenance staff will have an iPad where they'll be able to see a digital blue print of the district, work orders that come in, work history, etc. This will save us time money.
- We will eventually be starting to work on our new maintenance building when schools starts and it things slows down.
- The surplus listings will now be going on a Google document for staff to be able to search what they're looking for.
- We will be starting to stripe the fields tomorrow and we'll be starting the cleaning on our fields and entrances as well.
- Still looking for an electrician. Our new ground employee is working great!
- Painting of the Junior High gym floor will began today, may be done by the beginning of September. I don't have

the schedule for the High School gym floor painting but when we do, the gyms will not be used; Letters will be sent to parents to let them know about the paint smell being strong but it is safe.

- The new portable has been ordered, just working on some design details.

Board: we would like to have the fields done for that first football game.

(4.b) Shelby Jensen, Safety Coordinator - Emergency Procedure Updates

- Many changes were made last school year in the crises plan (presented a Crises Plan draft). The new format of the Crises Plan and Response Plan will have OSPI, ESD and National suggestions.
- We will be providing trainings to all staff, including administration and new staff.

Aaron: Dress code Letter was reviewed: Are you okay with the letter?

Board: Yes

Shelby: I would like clarification for myself and security staff; on after school events do students need to follow the dress code? We need a clear indication of how to engage the policy in regards to solid red/blue shoes.

Board: After school events will be left to principal's discretion as well as the spirit days.

(4.c) Administrator Reports-Sean Langdon, Teri Davison, Karl Edie, Andrew Harlow, Will VonBracht

Andrew Harlow

- Working on new schedules; In the spring we should know more of the outcome of our new schedules.
- Currently working with the teachers and Missy on what the Interventions will be for Junior High Level.
- AVID coming this year to Junior High and High School
- Honors ELA and Math will be provided for those middle of the road students.

Will von Bracht - All means All!

- Working on meeting the needs for all High School students; An AVID elective will be new this year.
- Presented their plan using the AVID program.
- Still have an ELA position and a couple of Para positions to fill yet.

Teri Davison

- Summer staff trainings; most of my Kinder staff is new.
- A lot of interviewing; all of our teaching positions are filled with one long term substitute position; still have a few classified positions opened
- SME building's paint job looks great; thank you to Maintenance crew!

Sean

- Getting ready for first day of school, Aug 30th.
- Hiring is completed, including a STEM specialist (Sam Mack)
- Kinder Camp is under way.
- We have different trainings going on (New Teacher Boot camp, E.L. Achieve, AVID)
- HighCap is new to Mattawa Elementary.
- Open house on Aug 29th.

Terri Anderson

- Mattawa Elementary has had extra 3rd grade students in the past years and this year we were able to do a four five split classroom to be able to keep these students vs sending them to Saddle or Morris Schott Elementary. We will be working on identifying those students that qualify for the Highly Capable grant to be clustered in this classroom.
- Teachers Development training (Math) will be next week.

Karl Edie

- Staff attending trainings (AVID, Starting Strong, E.L. Achieve, TDG, and Teacher Development).
- E.L. Achieve new to our Elementary Schools

- No instructional staff turnover; keeping our teachers another year
- We are now MSSE "Morris Schott Steam Elementary; STEAM program is new to our building;

(4.d) Robert Eckert, Exec Director of Finance

- Enrollment-Annual average year to date; finished the year with 2,324 students.
- Monthly revenue expenditure and fund balance report: comparison over the 5 years, ended June with \$1,624,679 revenue, expenditures of \$2,425,609 and ending fund balance of \$4,186,138; we are doing very well financial wise
- Budget status report for all 5 funds
- Kindergarten ended the 2016/2017 school year with 211 students; Kindergarten enrollment for the next year is over 200 so far. Average has been 200 students in the last few years.

(4.e) Aaron Chavez, Superintendent

- Still trying to fill in some positions that are left to be filled, hoping to fill them in the next couple of weeks.
- Next Facility Planning Meeting on Sept.12th at the Administration Building Board Room at 6:00 p.m.
- I will be speaking with Cliff (attorney) later today regarding Fire Department, Lions Club and moving forward in working with the city.
- The house that we are renting in Desert Aire has been sub-leased to our staff.
- Attended to E.L. Achieve. we'll be hitting goal#2 really strong this coming school year.

(5) Approval of Minutes - July 18, 2017

(Vote)

Motion:

Sabin, Craig motioned to VOTE the "Approval of Minutes - July 18, 2017".

Yorgesen, Jerry seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(6) Additions or Deletions to Agenda

(Vote)

(7) Approval of the Agenda

(Vote)

Motion:

Yorgesen, Jerry motioned to VOTE the "Approval of the Agenda".

Sabin, Craig seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(8) Consent Agenda

(Vote)

Motion:

Sabin, Craig motioned to VOTE the "Consent Agenda".

Weeks, Seth seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(8.a) Vouchers

Check Summary Payroll 7-31-17; Check Summary GF 8-03-17; Check Summary GF 7-26-17; Check Summary GF 7-18-17; Check Summary ASB 8-3-17; Check Summary ASB 7-26-17; Check Summary ASB 7-18-17

(8.b) Personnel

1. Resignation: Classified-Fernando Valdovinos, SME Bil Para; Brandon Nelson, Food Service
2. Release from Contract: Carrie Nash; ME 2nd Gr;
3. New Hire:Certificated - Ashley Cook, ME 4th Gr. - Conditional Cert; Flor Fernandez, ME 2nd Gr - Conditional cert; Janee Fitzgerald, SME 3rd Gr - Conditional Cert; Ashley Bowen, SME Kinder - Conditional Cert; Miriam Barajas, SME Kinder - Conditional Cert; Kenney Polson, Jr High Band; Francisco Ramirez, HS Health Classified - Jim Culverwell, Grounds/Maint; Jolene Calzadillas, ME Sped Para; Jaklyn Turner, ME Sped Para; E Para; Yanet Quiroz, ME Bil Para; Jesus Calzadillas, Sped Transitional Coordinator/Para; Carmen Ramirez, Food Service; Larrisa Hebdon, Food Service; Jill Jenkin, HR Assist; William Wehrli, Sped Para, K-12; Nathaniel Hopkins, Food Service; Lizabeth Busherd, ECEAP Preschool Para; Erica Perez, ECEAP Preschool Para;
4. Transfer: Certificated: Jacqueline Martin from SME 3rd to Kinder; Ross Randleman from HS Health to MSE P.E.; Classified: Estela Saucedo from Developmental Preschool Para II to ECEAP Instructor; Karen Acevedo from ECEAP Para to Preschool Title I Instruction;
5. CTE Conditional Certificates; Nathan Benfield; Kurt Stermetz; Dave Thomas; Cielo Foristiere; John Ellsworth; Steve Verhey; Monika Catey; Isa Harrison;
6. Supplemental Contract: Terri Anderson, Highly Capable Program Coordinator
7. Supplemental Contract; Mattawa Elem Leadership Team; Amy Marlow, Amy Bare, Cherice Zirker, Dawn Smith, Colleen Woods, Megan Scott, Robin Speck, Mireya Loera
8. Classified Non-represented August Contract Adjustment
8. New Classified Position: High School Title I Para
9. Classified Non-Represented Contracts-September Start

(8.c) Service Contract -

IEP On-Line -Amended to Include Spanish Translation Services; Personal Service Contract; Robin Curtis, HS ASB transition/training

(9) Business

(9.a) Policy #2020; Selection & Adoption of Curriculum; Second and Final Reading

(Vote)

Motion:

Weeks, Seth motioned to VOTE the "Policy #2020; Selection & Adoption of Curriculum; Second and Final Reading".

Sabin, Craig seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(9.b) Resolution #06-2017- Adoption of the 2017-2018 Budget, All Funds

(Vote)

Motion:

Sabin, Craig motioned to VOTE the "Resolution #06-2017- Adoption of the 2017-2018 Budget, All Funds".
Weeks, Seth seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(9.c) Wahluke Dress Code Discussion - Procedural Updates

(Vote)

Motion:

Pantaleon, Maybeline motioned to VOTE the "Wahluke Dress Code Discussion - Procedural Updates".

Yorgesen, Jerry seconded the motion.

Vote:

In Favor:

Jenne, Lorraine - Pantaleon, Maybeline - Sabin, Craig - Weeks, Seth - Yorgesen, Jerry

Not In Favor:

Abstain:

The motion Passed

(10) Adjournment

Meeting adjourned at 10:41 a.m.

Next Board Meeting is scheduled for Tuesday, September 19, 2017 at 7:00 p.m.

Lorraine Jenne, President

Date

Aaron Chavez, Secretary

Date