

MINUTES

Bolinas-Stinson Union School District Regular meeting of the Board of Trustees

Date: March 10, 2020

Meeting Time/Location:

Closed session 4:00 to 5:00 p.m. in the Bolinas Campus meeting room

Open Session at 5:00 p.m. in the Bolinas Campus Library

125 Olema Bolinas Road, Bolinas, CA 94924

1. Call Meeting to order

The meeting was called to order at 4:00p.m. All trustees were present. Supt. Carroll, Principal Stephens and CBO Hawes were also present

2. Approval of Closed Session Agenda

M/S by Marcotte/Pfeiffer

3. Public Comments on Closed Session Agenda

There were no public comments on the closed session agenda

4. Recess to Closed session

4.1 Student Matters – 35146, 48912, 49073-49079

4.2 Negotiations

4.3 Public Employee Discipline/Dismissal/Release – 54957
(Resolution 8)

5. Reconvene into Open Session

At 5:00 p.m.

6. Announcement of Reportable Action taken during Closed Session

There was no reportable action taken during closed session

7. Approval of Agenda / Introductions – reading of Mission/Vision Statement-

M/S by Marcotte/Demmerle to approve the open session agenda with changes in agenda order to accommodate those in the audience. The following agenda items will be reviewed/approved in this order:

APPROVED

15 (Consent),

25 (Field Trip),

12 (CBO report)

16 (Campus consolidation and Partnership with Community action Marin)

18 (2nd Interim financial report),

20 (RSP Ed Specialist job description)

M/S by Woods/Siedman to switch 16 and 12

APPROVED

Trustee Pfeiffer read the districts Mission/Vision statement

8. PUBLIC HEARING

CA Teachers Association (CTA) – re-openers for contract negotiations

Bolinas-Stinson Union School District re-openers- for contract negotiations

9. Board member reports and Comments

Negotiations- Marcotte

CTA scheduled to meet on 3/13; CSEA will meet on 3/24/20

Facility Needs Committee- Marcotte/Demmerle

The scheduled meeting on 3/19 was cancelled; an alternative date is being sought for the scheduled 4/13/20 meeting

Green STEAM committee – Woods

The next scheduled meeting will be on 3/31/20

Marin County School Boards Association (MCSBA) – Siedman

No report

Joint Legislative Action Committee – Pfeiffer

The group will meet on 3/11/20

Staff housing Committee – Demmerle/Pfeiffer

Trustee Pfeiffer arranged for a tiny house to be delivered for touring; suggested that if the district were to purchase such a unit, it could be used for overnight accommodations for staff traveling distances to work. The purchase price for this tiny home is \$ 60,000. Committee member, Ben Lowrance, reported that Marin County does not prohibit RV's (or tiny homes) on school properties. Additionally, he said that recently passed measures may assist in the purchase. The committee continues to look for properties to purchase either alone or in partnership with the Bolinas Community Land Trust.

Budget Committee – Marcotte

The next committee meeting is scheduled for 3/30/2020

Kindergarten Readiness Committee –Pfeiffer

The next committee meeting will be on 3/30/2020

Other:

Trustee Pfeiffer attended the Stinson Beach Village association meeting on Saturday, 3/7/2020. The feeling from that the District needs to have a stronger connection with the Stinson Beach Community. The meeting also had representatives from the Department of Public Works who described signage and traffic measure that will be implemented in Stinson beach and at the Stinson Beach campus.

She also requested/suggested more meeting be held in Stinson Beach (library or campus)

10. Public Comments:

A Community member suggested re-districting to allow for representation from those residing in Stinson Beach

11. Correspondence/Information

10.1 Enrollment for 2019-20 school year

Enrollment remains at 102

10.2 Donation record

Donation from Colleen Cavin for OT Supplies

10.3 Incoming Correspondence –

3/5/2020 from S. Ferrari re: Staff housing

10.4 Outgoing correspondence –

Letter from District to Chief Neill – Marin county Fire Department

10.5 Other:

The Board recognized the afore-referenced documents

12. Chief Business Official Report

11.1. Power Outage preparation

CBO Haws reported on:

GASB 75 OPEB Actuarial report – a report on two years)

School Bus repair – Should have the bus back soon

Solar data logger- will give us a reading as to how much electricity we are saving with the solar panels

Driveway repair- Paul Gillis repaired large pothole at Bolinas Campus and repaired some problem areas at the Stinson Campus

Associated Valuation- will visit the district soon to evaluate assets over \$ 500.00, tag and calculate depreciation schedules

Ongoing Facility's needs- she has been working with grounds and maintenance staff to evaluate projects and prioritize

Summer Paving- Paul Gillis will grind down and patch; an RFP for re-surfacing will be evaluated

The district is waiting on Bids for generator(s)

13. Superintendent's Report

12.1 Budget/Legislative update

12.2 Core Enrichment committee update

The first meeting has been set for 3/23 from 10am to 12 at the Bolinas campus

12.3 Review of flowchart for placing items on the agenda

The board reviewed the draft flowchart

12.4 English language learners report

Report pending testing data

12.5 School Climate Survey update

The survey closed on 3/7 with favorable final participant numbers

12.6 Golden Bell recipients for 2019-2020

Rachael Dressler and Johanna Scutt were named as Golden Bell winners for 2020

Regarding COVID-19, should schools be closed, Teachers would have computer based lessons with the same on paper. There would also be assignments posted on the teacher's webpages; Class by class notification lists have also been created.

Supt. Carroll has been participating in the nearly daily conference calls with MCOE and Health officials

14. Principal's Report

No report

15. Approval of the following Consent agenda items

Action

M/S by Marcotte/Siedman

APPROVED

14.1 Warrants: Batches: 38 to 41

14.2 Minutes from: 2/11/2020 regular and 3/3/2020 special

14.3 Other:

E-Rate Category bid award

16. Campus consolidation and Collaboration with Community Action Marin

Study & Information

A discussion of moving grade one to the Bolinas campus

Monique Liebhard from Community Action Marin and Susan Tacherra from the Bolinas Children's Center presented information on their programs. The District will look at ways to partner with them for a 3 year old program. Next steps include a Community Listening Forum to hear and evaluate the needs of the communities (Bolinas and Stinson Beach)

Supporting docs: memo from Supt. Carroll.

17. Staffing Plan

Study & Information/Action

M/S by Woods/Demmerle

4 yes; 1 no (Pfeiffer) APPROVED

To approve staffing Plan A

Supporting docs: Staffing plan memo

18. 2nd Interim Financial Report

Study & Information/Action

M/S by Pfeiffer/Demmerle

To approve the 2nd Interim Financial report

5 yes

APPROVED

Supporting docs: 2nd Interim

19. Strategic Plan

Study and Information/Action

Approval of amendments/changes

No Changes or amendments

no action

20. Review RSP/Education Specialist position

Study and Information/Action

M/S by Demmerle/Pfeiffer

5 yes

APPROVED

To approve the job description for RSP/Education Specialist

Supporting docs: revised job description

21. CTA (California Teachers Association) re-openers

Study and Information/Action

M/S by Pfeiffer/Siedman

5 yes

APPROVED

To Review and approve the BSUSD CTA re-openers - [Article IV, Leaves, Article XII, Retirement and Salary/benefits]

Supporting docs: Re-openers

22. District re-openers for CTA (California Teachers Association) Study and Information/Action

M/S by Demmerle/Siedman

5 yes

APPROVED

To Review and approve District re-openers [Article VIII salary schedule, Article IX Professional growth and 3-year term]

Supporting docs: re-openers

23. Resolution 8 2019-2020 Layoff Study and Information/Action

M/S by Pfeiffer/Siedman

Approve resolution 8 re: Staff lay-off notice- Confidential Classified employee

Roll Call vote:

Pfeiffer Yes

Marcotte Yes

Woods Yes

Demmerle Yes

Siedman Yes

APPROVED

Supporting docs: resolution 8

24. Resignation- Certificated Staff Study & Information/Action

M/S by Pfeiffer/Woods

5 yes

APPROVED

Accept letter of resignation from Sara Lieber

Supporting docs: Letter

25. Extended Field trip Study & Information/Action

M/S by Demmerle/Pfeiffer

5 yes

APPROVED

Approve trip and funding for grade 7- Call of the Sea, SF Bay Sailing on 6/2 to 6/3/2020

Supporting docs: Field trip form

26. Public Comments:

A member of the classified staff stressed that the Board follow the recommendations of Administration for less certificated FTE so that savings could be shared with unit(s)

Meeting adjourned

M/S by Pfeiffer/Marcotte

The meeting was adjourned at 8:35

27. FUTURE

- a. Transfer of funds
 - b. LCAP
 - c. FNC- Power outage recommendations
 - d. Strategic Plan- Ongoing
 - e. Supt. Report - Review school climate survey results
 - f. CBO- generator bids
 - g. CBO- Solar reports
 - h. Agenda items flowcharts revised
 - i. Partnership with Community action Marin report- next steps/update
 - j. Configuration plan
 - k. Transfers to fund 40 (Marcotte)
 - l. Property purchase (Pfeiffer)
 - m. Meeting at Stinson Campus or SB public library
 - n. SB Board representative
 - o. Supt. - Covid-19 info forum?
 - p. Wellness committee re: virus
 - q. Supt – CAM & BSUSD Partnership; expansion to 3 year old program
 - r. Remove Board representation on interviewing committees (Demmerle)
 - s. Move grade 1 to Bolinas Campus- Continued discussion-(Demmerle)- (Pfeiffer)
- Expand pre-school program to 3 year old program (Demmerle)**

- t. Implement available subsidies to fund 4 year old program and potentially incorporate 3 year old program (Woods)
- u. Incorporate children's center students into District (Pfeiffer)

The next regular Board meeting will be held on April 14, 2020

Approved: Jennifer Pfeiffer 4/14/2020