**LINCOLN COUNTY SCHOOLS**

**Regular Meeting**

January 09, 2020 5:30 PM

Board Room at the Student Support Center, 305 Danville Avenue, Stanford, KY 40484

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Tom Blankenship Mr. Bruce Smith

Mr. Alan Hubble Mr. Win Smith

Mr. Ricky Lane

**1. Welcome & Comments** Ms. Gloria Sneed voiced her opinion about a board member, who she believed only became a board member to reopen McKinney Elementary. Ms. Sneed questioned this board member's commitment to Stanford students, since that was also a part of the board members region. Ms. Sneed advised that board members need to work together, rather than cause confusion and delay.

Mr. Alan Hubble questioned why Ms. Sneed was not stopped during her public comment. He reminded members that those making a public comment were not allowed to call out a board/staff member by name or title. Mr. Hubble acknowledged the speaker did not mention names or titles, the speaker did continually point to a particular board member. “No pointing or otherwise indicating a particular person” will be added to the list of unacceptable behavior when making comments to the board.

Mr. Bruce Smith a prepared statement in regards to his letter of resignation as the director of McKinney School Recovery. The letter was dated August 6, 2019.

**2. Call to Order** Board Chair, Tom Blankenship called the meeting to order at 5:30PM.

**3. Set the Meeting Agenda** Superintendent Rowe read the Superintendent's Directive for Board Meeting Safety.

**Order #82. - Motion Passed:**  Setting the meeting agenda passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**4. Board Action Items**

**4.a. 2020 Board Attorney Appointment for a One (1) Year Term (per Board Policy 01.7)**

**Order #83. - Motion Passed:**  Appoint Jonathan Baker as Board Attorney for a Term of One (1) Years at an Hourly Rate of $90 passed with a motion by Mr. Ricky Lane and a second by Mr. Alan Hubble.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**4.b. 2020 Board Treasurer Appointment for a One (1) Year Term (per Board Policy 01.413)**

**Order #84. - Motion Passed:**  Appoint Lee Ann Smith to a One (1) Year Term as Board Treasurer at an Annual Salary of $2,000 passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**4.c. 2020 Board Secretary Appointment for a One (1) Year Term (per Board Policy 01.412)**

**Order #85. - Motion Passed:**  Appoint Colleen Benson To a One (1) Year Term as Board Secretary at an Annual Salary of $4,000 passed with a motion by Mr. Win Smith and a second by Mr. Ricky Lane.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**4.d. 2020 Regular Board Meetings Dates, Times, and Locations (per Board Policy 01.42)**

**BOARD OF EDUCATION MEETINGS WILL BE HELD IN THE BOARD ROOM OF THE STUDENT SUPPORT CENTER AT 305 DANVILLE AVE., STANFORD. MEETINGS BEGIN AT 5:30PM**.

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| --- | --- |
| FEBRUARY 6, 2020 WORKING MEETING | FEBRUARY 13, 2020 REGULAR MEETING |
| MARCH 5, 2020 WORKING MEETING | MARCH 12, 2020 REGULAR MEETING |
| APRIL 2, 2020 WORKING MEETING | APRIL 16, 2020 REGULAR MEETING |
| MAY 7, 2020 WORKING MEETING | MAY 14, 2020 REGULAR MEETING |
| JUNE 4, 2020 WORKING MEETING | JUNE 11, 2020 REGULAR MEETING |
| JULY 2, 2020 WORKING MEETING | JULY 9, 2020 REGULAR MEETING |
| AUGUST 6, 2020 WORKING MEETING | AUGUST 13, 2020 REGULAR MEETING |
| SEPTEMBER 3, 2020 WORKING MEETING | SEPTEMBER 10, 2020 REGULAR MEETING |
| OCTOBER 1, 2020 WORKING MEETING | OCTOBER 15, 2020 REGULAR MEETING |
| NOVEMBER 5, 2020 WORKING MEETING | NOVEMBER 12, REGULAR MEETING |
| DECEMBER 3, 2020 WORKING MEETING | DECEMBER 10, 2020 REGULAR MEETING |
| JANUARY 7, 2021 WORKING MEETING | JANUARY 14, 2021 REGULAR MEETING |

**Order #86. - Motion Passed:**  Approve the 2020 Regular Board Meetings Dates, Times, and Locations passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**4.e. Proclamation of School Board Recognition Month**

Judge Executive Jim Adams read the Proclamation of School Board Recognition Month and thanked the Board for their service.

**5. Superintendent and Staff Reports**

**5.a. Monthly Personnel Action Report**

**Resignations**

* Sheila Hamilton, Cook at LCHS, effective December 31, 2019
* Amanda Fugate, Teacher at LCHS, effective December 31, 2019

**Certified Hire**

* Laura Kinner, ELA Teacher at LCHS, effective January 2, 2020
* Tim Lair, Science Teacher at LCMS, effective December 19, 2019

**Classified Hire**

* Eugene Arnold, Custodian, effective December 26, 2019
* Martha Davidson, 6 Hr. Cook at LCMS, effective January 6, 2020
* Martha Estes, 7 Hr. Cook at SES, effective January 6, 2020
* Michelle Jenkins, 7.5 Hr. Cook at LCMS, effective January 6, 2020
* Wendell Brown, 6 Hr. Custodian at COE, effective December 26, 2019
* Frieda Coleman, Custodian at LCHS, effective January 6, 2020
* Laken Grider, Kind. Inst. Asst. at HVE, effective January 6, 2020
* Jessica Wood, Family Resource Coor. at HLE, effective January 2, 2020

**Coach Hire**

* Suzanne Habereck, LCHS Volleyball Coach, effective January 1, 2020

**5.b. Report on Superintendent's Non-Contract and Out-of-District Days**

**5.c. Monthly SBDM Meeting Agendas and Minutes from Schools**

**5.d. Early Childhood Communication: January Newsletter; Policy Council Minutes; Head Start Updates; December Program Information Report, Admin. Simplification-Consolidating Grants, Delay in Compliance Date for Background Checks and QRIS, FY20 Head Start and Early Head Start Grant Application Information; Review 2020-21 EC Goals**

**5.e. Monthly Financial Statements, Accounts Payable, and School Activity Funds**

**6. Data Review** Ms. Tracy Griffin reviewed and presented a Power Point over the Winter Data including: Elementary iReady Reading, Elementary iReady Math, LCMS MAP Data, and LCHS CERT Data

**7. Consent Agenda**

**Order #87. - Motion Passed:**  Approval of the consent agenda items passed with a motion by Mr. Win Smith and a second by Mr. Ricky Lane.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | No |

**7.a. Approve minutes of the December 3, 2019 Special-Called Meeting and the December 12, 2019 Regular Meeting**

**7.b. Approve purchases over $30,000**

* U.S. Bank, 2015 Refund 2010 BAB Series-$59,560.36
* Huntington Nat'l Bank, KISTA Leases:
  + 2013 Series $43,621.97
  + 2014 Series $44,036.69
  + 2015 Series $34,601.05
  + 2016 Series $90,652.90
  + 2017 Series $96,184.31

**7.c. Approve Leave Requests**

* Medical Leave for classified staff at LCMS Dec. 26, 2019 to Feb. 6, 2020

**7.d. Approve Facility Requests**

* LC Parks & Rec. to use LCMS gym for MS basketball practice & games through Feb. 2020

**7.e. Field Trip Request**

* Overnight, student trip for FCCLA students to state comp. in Louisville on Mar. 24-27, 2020
* Out-of-state trip for district staff to PLC+ Conf. in Knoxville, TN on Mar. 4-6, 2020
* Out-of-state trip for Head Start staff to training conf. in Nashville, TN on Jan. 21-23, 2020
* Out-of-state trip for Head Start staff to training conf. in Gulfport, MI on Feb. 18-20, 2020
* Out-of-state trip for Migrant staff to training conf. in Albuquerque, NM on May 3-6, 2020

**7.f. Approve Fundraising Activities**

* LCMS Band to Host Go Fund Me site for band equipment & repairs to benefit LCMS band students

**7.g. Approve Donation**

* Donation of $4000.00 from Lafayette Engineering to the Families First Youth Service Center for students needs

**8. Action Items**

**8.a. Fidelity Bond for New Finance Director**

**Order #88. - Motion Passed:**  Approve the 2019-2020 Fidelity Bond in the Amount of $1,000,000.00 for New Finance Officer Lee Ann Smith passed with a motion by Mr. Ricky Lane and a second by Mr. Alan Hubble.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.b. 2020-2021 Draft Budget**

State Law requires approval by Jan. 31st of each year. Former Finance Director, Ms. Marsha Abel prepared the draft budget. New finance director, Ms. Lee Ann Smith discussed the draft budget. Total draft budget is a little over 35 million dollars. Mr. Bruce Smith asked if all Senate Bill 1 safety concerns addressed in the budget. Mr. Rowe informed the board that many of the items on concern are contingent on funds and are not required.

**Order #89. - Motion Passed:**  Approve the 2020-2021 Draft Budget passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | No |

**8.c. Name Change for Commercial Credit Card**

**Order #90. - Motion Passed:**  Approve the Authorization Certificate for Commercial Card Service Agreement for Lee Ann Smith, Finance Director passed with a motion by Mr. Alan Hubble and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.d. Contract for Special Education & Personnel Attorney**

**Order #91. - Motion Passed:**  Approve the Contract with Freeman Mathis & Gary, Attorneys at Law passed with a motion by Mr. Win Smith and a second by Mr. Bruce Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.e. Software and Service Agreement with Apptegy for Online Platform, Web Hosting, and School Messaging Services**

**Order #92. - Motion Passed:**  Approve the Software and Service Agreement with Apptegy for Online Platform, Web Hosting, and School Messaging Services passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.f. Change Order #1 for the Crab Orchard Roofing Project**

**8.h. Change Order #1 for the Stanford Elementary Roofing Project**

**Order #93. - Motion Passed:**  Approve AIA Change Order #1 for the Crab Orchard Roofing Project and the AIA Change Order #1 for the Stanford Elementary Roofing Project passed with a motion by Mr. Alan Hubble and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.g. Pay Application #1 for the Crab Orchard Roofing Project**

**8.i. Pay Application #1 for the Stanford Elementary Roofing Project**

**Order #94. - Motion Passed:**  Approve AIA Pay Application #1 for the Crab Orchard Roofing Project and the AIA Pay Application #1 for the Stanford Elementary Roofing Project passed with a motion by Mr. Win Smith and a second by Mr. Alan Hubble.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.j. Reduction of Early Childhood Slots –** No Motion was made

**8.k. Reduction in Service Days for Early Head Start Students**

**Order #95. - Motion Passed:**  Approve a Reduction in Service Days for Early Head Start Students from 160 to 142 Days in Session passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | No |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | No |

**8.l. Sidewalk Easements**

**Order #96. - Motion Passed:**  Approve and Easement for the Construction of Sidewalks on the South Side of KY Hwy. 328 and the North Side of Foster Lane passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**8.m. First Reading of the 2020-21 and 2021-22 School Calendars**

**8.n. Offer of Assistance**

**Order #97. - Motion Passed:**  Accept the Offer of Assistance of $49,335.00 from the School Facilities Construction Commission (SFCC) passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**9. Discussion Items**

**9.a. Review Education District One and Education District Three Boundaries**

Mr. Bruce Smith discussed the Education boundaries which are to be contiguous. Mr. Smith informed member that currently the boundaries are not contiguous and as such are following regulation. Mr. Smith recommended the boundaries be corrected. Superintendent Rowe passed out the KRS regulations on boundaries for school board. The law states they don't have to be contiguous, but they should be equal in population. Mr. Rowe did agree the current boundaries should be reviewed. Because 2020 is a census year, Mr. Rowe recommended the board use the census numbers when they are released to determine the new boundaries.

**10. Move to Executive Session per KRS 61.810(1)(c)**

**Order #98. - Motion Passed:**  Move to Executive Session per KRS 61.810(1)(c) at 6:18PM passed with a motion by Mr. Win Smith and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**11. Return to Open Session**

**Order #99. - Motion Passed:**  Return to Open Session at 6:57 PM passed with a motion by Mr. Alan Hubble and a second by Mr. Win Smith.

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| Mr. Tom Blankenship | Yes |
| Mr. Alan Hubble | Yes |
| Mr. Ricky Lane | Yes |
| Mr. Win Smith | Yes |
| Mr. Bruce Smith | Yes |

**12. Adjourn** Board Chair, Tom Blankenship adjourned the meeting at 6:59

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Chairman of the Board

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Secretary to the Board