

Dear Parents,

WAMS student materials pick up/drop off will take place on June 2nd and 3rd at the middle school main entrance. 5th and 6th grade student materials may be picked up the morning of Tuesday June 2, 2020 from 9:00-12:30. Seventh and 8th grade materials may be picked up the morning of Wednesday June 3, 2020 from 9:00-12:30. In addition to distributing the students' belongings, we will be collecting any textbooks, library books or other school owned materials. We will NOT be collecting Chromebooks. The following instructions should be followed to ensure a safe and smooth process:

- Pull in the Wood Street driveway along the high school gymnasium and park in front of the middle school entrance.
- Have a sign on the passenger side window of your vehicle indicating your child's name and grade.
- When an employee approaches, hand the school materials through the window for collection.
- A school employee will go into the building and retrieve your child's belongings and bring them out to you. We will place the belongings in your trunk or the backseat of your vehicle.
- Once you have your belongings, please exit via the Cowden Road exit.
- Do not exit your vehicle during pick up/drop off.

Thank you for adhering to these procedures.

Sincerely,

Mr. Kwiat