Personally identifiable information that is required by the Hopewell Valley Regional School District to create your enrollment record is held in confidence under provisions established by the Family Educational Rights and Privacy Act (FERPA) as amended.

The Hopewell Valley Regional School District does not rent or sell any email addresses or other contact information that is provided by our parents, students or collected regarding our students. We maintain ownership and control the use of your personally identifiable information in accordance with FERPA laws.

There are several exceptions to this policy wherein the Hopewell Valley Regional School District discloses records or directory information (directory information is limited to a student's name, address, telephone number) without the written consent of the parents, and they are listed below:

1. To school officials determined by the Hopewell Valley Regional School District to have a legitimate educational interest. A school official is determined to have a legitimate educational interest if the information requested is necessary for that official to
    a. perform appropriate tasks that are specified in his or her position description or by a contract agreement;
    b. perform a task related to a student's education;
    c. perform a task related to the discipline of a student;
    d. provide a service or benefit relating to the student or student's family, such as health care, counseling, job placement or financial aid.

2. To student data management systems acting on behalf of the institution (e.g., OnCourse, Performance Matters, Study Island, Reading A –Z, etc).

3. To district affiliated organizations, a specific school PTO and/or Education Foundation (Directory information only).

4. To authorized representatives of the following government entities if the disclosure is in connection with an audit or evaluation of federal or state supported education programs, or for the enforcement of or compliance with federal legal requirements that relate to those programs: New Jersey Department of Education, United States Department of Education, United States Attorney General and state educational authorities.

5. To authorize representatives of the Department of Veterans' Affairs for students receiving educational assistance from the agency.

6. To other schools at which the student seeks or intends to enroll.

7. In connection with a student's request for or receipt of scholarships, financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms and conditions of the aid.

8. To comply with a judicial order or a lawfully issued subpoena.

9. To appropriate parties if a health or safety emergency exists and the information will assist in resolving the emergency.

10. To an alleged victim of any crime of violence of the results of any institutional disciplinary proceeding regarding the alleged perpetrator of that crime with respect to that crime.

11. To the United States Citizenship Immigration Services (USCIS) for purposes of the Coordinated Interagency Partnership Regulating International Students.

12. If required by a state law requiring disclosure that was adopted before November 19, 1974.

13. To comply with a court order obtained under the USA PATRIOT Act of 2001 for education records considered relevant to a terrorism investigation or prosecution, without advance notice to the student.

14. The Hopewell Valley Regional School District retains discretion to disclose to a student's parents information regarding any violation of law or District policy as to alcohol or controlled substances use or possession, if the student is under age 21 at the time of the disclosure and the Hopewell Valley Regional School District determines that such alcohol/drug use or possession constitutes a disciplinary violation (Warner Amendment).

Updated August, 2015