

FORM FOR USE OF SCHOOL VEHICLE

____ Chevy Tahoe ____ Ford Expedition ____ Driver Ed Car

Sponsor requesting use of vehicle: _____ Date to use: _____

Club/Organization using vehicle: _____

Purpose of Trip: _____ Destination: _____

Departure Time: _____ Expected Return Time: _____

Number of people who will be riding in vehicle: _____

Driver: _____ Front Seat Passenger: _____

Middle Row Passengers: _____

Back Seat Passengers: _____

Beginning Mileage: _____ ***Ending Mileage:*** _____

This form must be completed prior to leaving campus with the vehicle and a copy turned in to the Superintendent's Office. Keep a copy of the form in the vehicle while on trip and complete the Ending Mileage section and return the original to the Superintendent's office upon arrival back to campus. Please also keep in mind that the vehicle must be kept neat and clean at all times.

Keys are available in Superintendent's office when departing.