

**R.S.U. No. 67 BOARD OF DIRECTORS**  
**Regular Board Meeting**  
**Minutes**  
**Wednesday, May 20, 2020**  
**Virtual Meeting Via Zoom, 6:00 pm**

*In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1. 1 MRSA §403-A Public Proceedings Through Remote Access During Declaration of State of Emergency Due to COVID-19, R.S.U. 67's Meeting of the Board of Directors will be conducted through a ZOOM meeting. If you wish to join the meeting remotely, please follow this link to the live video conference.*

**The Zoom Link is Below.**

<https://zoom.us/j/98155400819?pwd=Myt4WFdXNksvNVhJRnZMc09DSmRjZz09>

***EMPOWERING LEARNERS FOR TODAY AND TOMORROW***

**Board of Directors:** Board Chair William Davis, Board Vice Chair Dianne Buck, Linda Brown, William Chubbuck, Jasmine Folster, Rebecca Hanscom, Diane Jipson, Diana Lambert, Patricia Nobel, Mary Plourde, Brian Sweep, Jeremy Weatherbee, Student Representative Kaitlyn Tilton

**Members absent:** Rebecca Hanscom, Linda Brown, Diane Jipson

**Members late:** Dianne Buck, Mary Plourde

**R.S.U. No. 67 Staff in attendance:** Superintendent Jean Skorapa, Administrative Assistant Rosemarie Clark, Peter Loiselle, EPB Principal, Heather Rockwell, Curriculum Coordinator Jessie Alexander, MA Guidance Counselor, Patrice Turner, EPB Guidance Counselor, Gay McDonald, Special Ed. Director, Chris Cowing, MJHS Principal, Andrea Smith, MA Guidance Counselor.

**Guests present:**

- A. Call to Order:** Board Chair W. Davis called the meeting to order and announced that the meeting is being recorded via zoom.

Linda Brown\_\_\_ Dianne Buck\_\_\_ William Chubbuck\_\_x\_ William Davis\_x\_\_

Jasmine Folster\_x\_\_ Rebecca Hanscom\_\_\_ Diane Jipson\_\_\_ Diana Lambert\_\_x\_

Patricia Nobel\_x\_\_ Mary Plourde\_\_\_ Brian Sweep\_x\_\_ Jeremy Weatherbee\_\_x\_

- B. Pledge of Allegiance**

- C. Adjustments to the Agenda – 2020-2021 Budget Update under the Superintendent Report.**

- D. Consent Agenda Action Items marked \*\* will be voted as part of the Consent Agenda. Any Board member wishing to have an item removed from the Consent Agenda may do so.**

**Motion to approve the consent agenda items – Item E.**

Motion: Director W. Chubbuck

Second: Director B. Sweep

Discussion: None

Vote: Unanimously approved. Motion passed.

Linda Brown\_\_\_ Dianne Buck\_\_\_ William Chubbuck\_\_x\_ William Davis\_x\_\_

Jasmine Folster\_x\_\_ Rebecca Hanscom\_\_\_ Diane Jipson\_\_\_ Diana Lambert\_x\_\_

Patricia Nobel\_x\_\_ Mary Plourde\_\_\_ Brian Sweep\_x\_\_ Jeremy Weatherbee\_x\_\_

**\*\* E. Consideration of the minutes of Wednesday, May 6, 2020, School Board Meeting Via Zoom.\***

**F. Communications**

**G. Public Participation**

**H. Committee Reports**

**I. Student Representative’s Report**

**J. Board Chair Report**

**K. Superintendent’s Report**

**1. Continuity of Education Plan for Students Update.** – Superintendent J. Skorapa shared that our teachers are still making efforts to connect with students however there has been a decline with connecting with some of the students.

Skorapa mentioned that meal distribution has declined. We are currently looking at what summer feeding will look like if numbers continue to decline. Skorapa encouraged families to reach out if they are having a hard time commuting to one of our feeding sites. Superintendent Skorapa announced that in observation of Memorial Day next week meals will be distributed at all three sites on Tuesday and Thursday.

Superintendent Skorapa thanked the MA Graduation Planning Team who spent countless hours planning this event. Skorapa expressed that this is in no way a replacement for the traditional MA graduation we all look forward to. We are so very proud of our graduates. They are resilient and have a very bright future ahead of them.

Superintendent Skorapa briefed the board of extended school year programming. She shared that Title I programming will look a bit different. We will be sending home books and math games. IEP students will continue to work remotely as well as credit recovery students at MA.

Superintendent Skorapa shared that the re-opening of school in fall is currently being worked on and discussions are being had at faculty meetings that are held every week.

**2. Principal and IT Director Search** – Superintendent Skorapa mentioned that the ad went out on May 8<sup>th</sup> on Serving Schools and in the Lincoln News. Skorapa read the ad and mentioned that the ad goes hand and hand with the revised job description. Skorapa mentioned that the interviewing process will start after June 1.

**3. Ella P. Burr 2020-2021 Transfers – Cassie Sherman, from 4 Year-Old Teacher to Grade 2 Teacher**

**4. Records Storage Building Update** – Superintendent Skorapa announced that the Storage Unit is currently being built.

**5. Donations –**

Eileen York, teacher at EPB, has made many masks for staff members. Any proceeds she has received has been donated for food pantry needs.

Joshua Hunnewell received a \$500 grant from SW Collins for the purchase of sound equipment for MA.

Tara Smith, Manager of Clinical Operations at Counseling Homecare and Hospice of Lincoln, \$50 earmarked for the engineering program.

Dr. Mark Weatherbee, \$60 earmarked for the engineering program.

Dr. Joseph Thibodeau, \$50 earmarked for the engineering program.

Good Shepherd Food Bank - \$1500 for Food Pantry needs

Full Plates, Full Potential - \$1250 for School Nutrition Program

**6. Student and Staff Recognition –**

Crystal Burns – MS Educational Technology, UM

Special Education Teachers – In order to meet the need of each student’s Individual Education Plan “IEP” our teachers began providing direct “tele-services” within 5 days of the school closure announcement, some within 3 days. Nearly 60% of our students with IEPs are participating. Our teachers have already provided well over 750 hours of service to our students.

**7. 2020-2021 Budget update –**

Superintendent Skorapa shared that communications went out to the towns, Lincoln News and to the community via the district website. Skorapa explained the increase of \$531,926 (4.34 %) includes the already approved \$350,000 from last year’s budget for out of district placement and day treatment programs. The actual increase is 1.48%

**L. Old Business**

**M. New Business**

**1. Motion to accept the Superintendent's recommendation to approve Dr. Jessica House as the district's physician for the 2020-2021 school year.**

Motion: Director P. Nobel

Second: Director J. Weatherbee

Discussion: Superintendent Skorapa shared Dr. House's bio.

Vote: Unanimously approved. Motion passed.

Linda Brown\_\_\_ Dianne Buck\_x\_\_ William Chubbuck\_x\_\_ William Davis\_x\_\_

Jasmine Folster\_\_x\_ Rebecca Hanscom\_\_\_ Diane Jipson\_\_\_ Diana Lambert\_x\_\_

Patricia Nobel\_x\_\_ Mary Plourde\_\_\_ Brian Sweep\_x\_\_ Jeremy Weatherbee\_x\_\_

**2. Motion to accept the Superintendent's recommendation to approve the revised Principal job description. \***

Motion: Director J. Weatherbee

Second: Director D. Buck

Discussion: Superintendent Skorapa read the revisions to the job description.

Vote: Unanimously approved. Motion passed.

Linda Brown\_\_\_ Dianne Buck\_x\_\_ William Chubbuck\_x\_\_ William Davis\_x\_\_

Jasmine Folster\_x\_\_ Rebecca Hanscom\_\_\_ Diane Jipson\_\_\_ Diana Lambert\_x\_\_

Patricia Nobel\_x\_\_ Mary Plourde\_\_\_ Brian Sweep\_x\_\_ Jeremy Weatherbee\_x\_\_

**3. Motion to accept the Superintendent's recommendation to approve the revised Director of Information Technology job description. \***

Motion: Director D. Buck

Second: Director J. Weatherbee

Discussion: Superintendent Skorapa read the revisions to the job description.

Vote: Unanimously approved. Motion passed.

Linda Brown\_\_\_ Dianne Buck\_x\_\_ William Chubbuck\_x\_\_ William Davis\_x\_\_

Jasmine Folster\_x\_\_ Rebecca Hanscom\_\_\_ Diane Jipson\_\_\_ Diana Lambert\_x\_\_

Patricia Nobel\_x\_\_ Mary Plourde\_x\_\_ Brian Sweep\_x\_\_ Jeremy Weatherbee\_x\_\_

**N. Announcements**

1. School Board Meeting, Wednesday, June 3, 2020, 6:00 p.m., (Virtual Meeting via Zoom)

**O. Future agenda items:** Board Chair W. Davis asked Superintendent Skorapa is she could brief the board on the effectiveness of remote learning.

**P. Adjournment:**

Motion: Director P. Nobel

Second: Director Diana Lambert

Vote: Unanimously approved. Motion passed.

Time: 7:16 p.m.

*NOTE: Items may be added or deleted from the agenda by a unanimous vote of Board members present and voting. No new business will be undertaken after 10:00 p.m. unless the Board votes unanimously to extend the meeting beyond 10:00 p.m. by outlining remaining agenda items to be discussed or placed on the next regular board meeting agenda.*

*NOTE: It is the policy of R.S.U. No. 67 that all district-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the Superintendent's Office at 207-794-6500 or email [super@rsu67.org](mailto:super@rsu67.org) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*

*NOTE: Backup videos of the meeting are available for viewing on the district web site at [www.rsu67.org](http://www.rsu67.org) \*Denotes backup material included in Board packet*

Respectfully submitted,

*Jean Skorapa*

May 20, 2020

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Jean Skorapa  
Superintendent of Schools

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Date