



May 25, 2020

Dear School District 163 families,

Tuesday, June 2nd marks the end of the 2019-2020 School year and our remote learning experiences. This year proved to make history in the way that all stakeholders responded to these unprecedented learning environments and remote learning for all students. We were fortunate to have technology resources that we could offer students to meet the unique needs that remote learning presented.

This letter is being written to communicate the technology device return plan for the 2019-2020 school year. All families who have been issued district technology devices will be required to return their device on Friday, May 29th and Monday, June 1st between 9-11 a.m. Students participating in summer programming: Special Education extended school year, the XSTEAM summer program or kindergarten camp may elect to keep their technology device until the conclusion of the summer program.

Each school principal will be available on the 2 specified days to receive the technology device and any associated accessories (chargers). Any device that is not returned or devices that are damaged will be charged the fee detailed on the technology device agreement form that you signed.

We are excited to be able to offer technology devices to our families and students during this time and in the future. Please adhere to the return schedule to provide our technology department enough time to sanitize, update, and refurbish our devices in preparation for our return to face-to-face instruction. If you are unable to return your technology on these specified days please reach out to your child's building principal to discuss alternative options.

Have a safe and healthy summer. We look forward to welcoming our families back for the 2020-2021 school year.

Kind Regards,

Erika Johnson, Ed. D.

Director of Instructional Services and Grants