




ARKANSAS
ARTS ACADEMY
Aspire. Achieve. Advance.

Arkansas Arts Academy School Board Agenda
Tuesday, April 14th 2020, 6:30 pm
Through Technology

1. Call to order at 6:30 pm
2. Establish quorum / Roll Call: Howard Alsdorf, Tony Beardsley, Aselle Mack, Cara Riley and Dave Russell
3. Pledge of Allegiance
4. Comments from the Public None
5. Consent Agenda
 - Approve minutes from March Regular Meeting
 - Enrollment Report
 - March Financials
 - A motion was made by Tony Beardsley and a second by Cara Riley to approve the consent agenda items and the motion carried in a 5 – 0 vote
6. New Business
 - Principal Reports: Matt Young shared that we are experiencing an interesting time in Education and that Teachers are learning to remote teach. The Elementary Give Back closet is helping families without jobs, Teachers are sending love on video to their students and there will be a drive through parade on Thursday. We did a virtual Rise and Shine and Matt complimented John Hines and Victor Craig doing an amazing job getting chrome books to our students.
 - Heather Wright: Teachers are up and running with Virtual Learning. 7th through 11th grade are full next year with just a couple of spots in 12th grade. They are working on a Virtual Graduation and a Senior Get Together later this year.
 - Approval of High School Course Catalog – Heather said next year's Course Catalog is ready for next year
 - Vote on changing Facility Insurance Providers – Mary
 - Ways we are saving funding during these special times, SSC we will save \$30,440, Dumpster service we will save \$2,400 and we will have no Substitute expenses.
 - Superintendent/CEO Search – Tony

- Board Election – Mary shared that Mr. Camp has resigned and that they have received 4 applications and because the 4 seats are uncontested, Ms. Jackson, Nate Fries, Leslie Post and Jeff Hunnicutt will assume their Board Position starting in July 2020.
- Policy Readings:
 - Second Reading of Citizen Complaint Procedure
 - Second Reading Excessive Absence Policy
 - Second Reading New Attendance Policy
 - Second Reading Bus Policy
 - Second Reading High School Restroom Policy
- Calendar Adjustment – remove the four days of break in May and end school on June 12th instead of the 18th. A motion was made by David Russell and a second by Cara Riley and the motion carried with a 5-0 vote.
A motion was made to accept the Policy Changes as written by David Russell and a second by Cara Riley and the motion carried with a 5-0 vote.
- 7. Discussion of items since publication of the agenda: Mary gave a shout out to all staff for stepping up during the Covid 19 adjustments to schools.
- 8. Executive Session
 - Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination Resignation of Mike Camp
- 9. Adjournment: A motion was made to adjourn the meeting by Tony Beardsley and a second by David Russell and the motion carried with a 5-0 vote at 7:08 pm



 Howard Alsdort, President



 Date



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9. Adjournment:

**Arkansas Arts Academy
Enrollment Report
March 6, 2020**

Elementary School	3-5-20 Enrollment	20-21 Numbers	20-21 Wait List	Change from 2020-2021
Kindergarten	80	80	159	0
1st	79	80	85	1
2nd	80	80	89	0
3rd	81	80	98	-1
4th	84	84	86	0
5th	82	84	107	2
6th	82	84	116	2
Total	568	572	740	4
Middle/High School				
7th	105	110	87	5
8th	107	110	40	3
9th	103	110	63	7
10th	87	110	32	23
11th	88	103	0	15
12th	64	95	0	31
Total MS & HS	554	638	222	84
Total	1122	1210	962	88

Arkansas Arts Academy
Budget to Actual - All Funds
Eight Months Ended March 31, 2019

	Budget	Actual Thru March 31	% of Budget	Budget Remaining
Revenue				
State Foundation	\$7,029,736	\$5,285,501	75%	\$1,744,235
AR Recognition Grant	-	-	0%	-
Student Growth	625,000	658,803	0%	(33,803)
Categorical	214,990	144,800	67%	70,190
Grants	260,500	93,000	36%	167,500
Other State Revenues	9,606	3,250	0%	6,356
Other Local Sources	-	(716)	0%	716
Operating	-	-	0%	-
Activity	-	203,767	0%	(203,767)
Food Service	376,000	272,861	73%	103,139
Facilities Funding	510,000	340,922	67%	169,078
Walton Family Foundation Grant	495,000	10,376	0%	484,624
Federal Grants	331,497	144,174	43%	187,323
Total Revenues	\$9,852,329	\$7,156,738	73%	\$2,695,591
Expenditures				
Instruction	\$4,954,487	\$3,129,335	63%	\$1,825,152
Support Services	3,916,247	3,144,787	80%	771,460
Facility	1,005,000	434,116	43%	570,884
Total Expenditures	\$9,875,734	\$6,708,239	68%	\$3,167,495
Changes in fund balances	(23,405)	448,499		
Fund balances, July 1, 2019*		430,812		
Fund balances, March 31, 2019		879,311		
<i>The summary above represents all funds of the Academy.</i>				
<i>*Please note the beginning balance change due to closing entries.</i>				

Arkansas Arts Academy
Budget to Actual - Building Fund 3
Eight Months Ended March 31, 2019

	Annual Budget	Actual Thru March 31	% of Budget	Budget Remaining
Revenue				
Facilities Funding	510,000	340,922	67%	169,078
Walton Family Foundation Grant	495,000	10,376	0%	484,624
Total Revenues	<u>1,005,000</u>	<u>351,298</u>	67%	<u>653,702</u>
Expenditures				
Facility	1,005,000	434,116	43%	570,884
Total Expenditures	<u>\$1,005,000</u>	<u>\$434,116</u>	43%	<u>\$570,884</u>
Changes in fund balances	-	(82,818)		
Fund balances, July 1, 2019*		114,143		
Fund balances, March 31, 2019		31,325		

The building fund accounts for the acquisition of fixed assets or construction of major capital projects.

**Please note the beginning balance change due to closing entries.*

Arkansas Arts Academy
Budget to Actual - Federal Fund 6
Eight Months Ended March 31, 2019

	Annual Budget	Actual Thru March 31	% of Budget	Budget Remaining
Revenue				
Federal Grants	331,497	144,174	43%	187,323
Total Revenues	<u>\$331,497</u>	<u>\$144,174</u>	43%	<u>\$187,323</u>
Expenditures				
Instruction	\$206,935	\$114,199	55%	\$92,736
Support Services	99,791	34,641	35%	65,150
Total Expenditures	<u>\$306,726</u>	<u>\$148,840</u>	49%	<u>\$157,886</u>
Changes in fund balances	24,771	(4,666)		
Fund balances, July 1, 2019*		54,360		
Fund balances, March 31, 2019		49,694		

The federal fund accounts for the revenue and expenses related to federal programs such as Title I, Title VI-B, Medicaid, etc.

**Please note the beginning balance change due to closing entries.*

Arkansas Arts Academy
Budget to Actual - Activity Fund 7
Eight Months Ended March 31, 2019

	Annual Budget	Actual Thru March 31	% of Budget	Budget Remaining
Revenue				
Activity	-	203,767	0%	(203,767)
Total Revenues	-	\$203,767	0%	(\$203,767)
Expenditures				
Instruction	-	\$160,502	0%	(\$160,502)
Support Services	-	-	0%	-
Total Expenditures	-	\$160,502	0%	(\$160,502)
Changes in fund balances	-	43,265		(43,265)
Fund balances, July 1, 2019*		97,254		
Fund balances, March 31, 2019		140,519		

The activity fund accounts for revenues generated from fundraising activities, student fees, athletic gates and donations. Expenses are used for various student activities, scholarships, etc.

**Please note the beginning balance change due to closing entries.*

Arkansas Arts Academy
Budget to Actual - Food Service Fund 8
Eight Months Ended March 31, 2019

	Annual Budget	Actual Thru March 31	% of Budget	Budget Remaining
Revenue				
Food Service				
Fees charged to student & staff	190,000	142,068	75%	47,932
Federal reimbursements	186,000	130,793	70%	55,207
Total Revenues	\$376,000	\$272,861	73%	\$103,139
Expenditures				
Instruction	-	-	0%	-
Support Services	387,235	246,674	64%	140,561
Total Expenditures	\$387,235	\$246,674	64%	\$140,561
Changes in fund balances	(11,235)	26,187		
Fund balances, July 1, 2019*		18,559		
Fund balances, March 31, 2019		44,746		

The food service fund accounts for transactions related to the food service program of the Academy.

**Please note the beginning balance change due to closing entries.*

Arkansas Arts Academy

Operating Expenses (excludes building, federal, and food service)

Eight Months Ended March 31, 2019

Code	Account Name	YTD Expenses
61110	CERT SALARY	\$1,804,493
61120	CLS SALARY	\$315,918
62XXX	CERT & CLS BENEFITS	\$540,448
63210	INSTRUCTIONAL	\$39,702
63220	INST PGRM-IMPROVEMENT SVS	\$29,041
63240	STUDENT ASSESSMENT	\$42,103
63310	PRO EMP TRAINING	\$26,005
63320	PRO EMP TRAINING	\$0
63410	DATA PROCESSING SERVICES	\$0
63431	AUDIT SERVICES	\$9,982
63445	LEGAL	\$10,661
63490	OTHER PROFESSIONAL SVC	\$31,909
63900	OTHER PURC PROF/TECH SVS	\$348
64110	WATER/SEWER	\$4,037
64210	DISPOSAL/SANATATION	\$8,524
64230	CUSTODIAL	\$115,169
64240	LAWN CARE	\$4,700
64300	REPAIR & MAINTENANCE SVS	\$4,042
64310	BLDG & GROUNDS	\$47,571
64410	RENT OF BLDGS	\$332,984
64420	EQUIP & VEHICLES	\$135,909
65100	STUDENT TRANSPORTATION	\$0
65190	MEDICAID MATCH	\$7,768
65210	PROPERTY INSURANCE	\$42,827
65290	OTHER INSURANCE	\$3,069
65310	TELEPHONE	\$20,405
65320	POSTAGE	\$2,905
65400	ADVERTISING	\$851
65500	PRINTING & BINDING	\$1,468
65810	TRVL-CERT-IN DISTRICT	\$3,069
65820	TRVL-CLS IN DISTRICT	\$636
65860	TRVL CLS OUT STATE	\$0
65870	TRAVEL NON/EMPLOYEE	\$0
65880	MEALS	\$3,708
65890	LODGING	\$3,399
65910	SVS PURCHASED LOCALLY	\$92
66100	GEN SUPPLIES	\$71,635
66150	MANDATED \$500	\$6,785
66210	NAT.GAS	\$29,373
66220	ELECTRICITY	\$1,113,776
66260	GASOLINE/DIESEL	\$11,617
66410	TEXTBOOKS	\$0
66420	LIBRARY BOOKS	\$49
66500	TECHN SUPPLIES	\$4,473
66510	SOFTWARE	\$22,214
67330	FURNITURE & FIXTURES	\$168
67340	TECH HARDWARE	\$0

67350	TECH SOFTWARE	\$0
68100	DUES AND FEES	\$27,191
68900	MISC EXPENDITURES	205
		\$4,881,229

19-20 Projection

	ACTUAL Period 1 Jul/Aug/Sept	ACTUAL Period 4 Oct-19	ACTUAL Period 5 Nov-19	ACTUAL Period 6 Dec-19	ACTUAL Period 7 Jan-20	ACTUAL Period 8 Feb-20	ACTUAL Period 9 Mar-20	PROJECTED Period 10 Apr-20	PROJECTED Period 11 May-20	PROJECTED Period 12 Jun-20
Beginning Balance	260,639.53	324,078.76	247,182.63	193,587.64	122,461.05	560,613.83	496,294.99	584,885.68	665,416.17	602,446.66
Revenue	1,902,248.00	723,660.44	643,093.88	669,144.28	1,099,735.61	645,660.10	799,521.94	785,504.00	641,504.00	785,504.00
Expenditures	1,838,808.77	800,556.57	696,688.87	740,270.87	661,582.83	709,978.94	710,931.25	704,973.51	704,473.51	1,226,773.51
Ending Balance	324,078.76	247,182.63	193,587.64	122,461.05	560,613.83	496,294.99	584,885.68	665,416.17	602,446.66	161,177.15

Restricted Balance (Categorical/SPED Prek/ Recognition) 141,344.33 117,385.00 99,575.00 100,000.00 79,143.37 21,276.05 80,000.00 80,000.00 70,000.00 70,000.00

Unrestricted 182,734.43 129,797.63 94,012.64 22,461.05 481,470.46 475,018.94 504,885.68 585,416.17 532,446.66 91,177.15

Please note that July does not have a full amount of salaries and benefits since teachers contract pay begins in August

Estimated (This maybe to high)

19-20 Projection

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Revenue	1,902,248.00	723,660.44	643,093.88	669,144.28	1,099,735.61	645,660.10	799,521.94	785,504.00	641,504.00	785,504.00
Expenditures	1,838,808.77	800,556.57	696,688.87	740,270.87	661,582.83	709,978.94	710,931.25	704,973.51	704,473.51	1,226,773.51
Ending Balance	324,078.76	247,182.63	193,587.64	122,461.05	560,613.83	496,294.99	584,885.68	665,416.17	602,446.66	161,177.15
Restricted Balance (Categorical/SPED Prek/ Recognition)	141,344.33	117,385.00	99,575.00	100,000.00	79,143.37	21,276.05	80,000.00	80,000.00	70,000.00	70,000.00
Unrestricted	182,734.43	129,797.63	94,012.64	22,461.05	481,470.46	475,018.94	504,885.68	585,416.17	532,446.66	91,177.15

Please note that July does not have a full amount of salaries and benefits since teachers contract pay begins in August

Estimated (This maybe to high)

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
 DATE: 04/14/2020
 TIME: 09:52:11

ARKANSAS ARTS ACADEMY
 BANK RECONCILIATION REPORT
 FOR PERIOD 8 OF 2020

PAGE NUMBER: 8
 MODULE NUM: BMRLEIAR
 SORT BY CHECK NO
 ALL CHECKS

PAYEE NAME	CHECK DATE	CHECK NUMBER	CHECKED DATE	OUTSTANDING	CANCELLED
CONSOLIDATED ADMN SERVICES	02/28/2020	355536		255.00	.00
DATAPATH ADMINISTRATION SERVICES	02/28/2020	355537	02/18/2020	.00	1,091.83
DELTA DENTAL	02/28/2020	355538		4,462.74	.00
DEPARTMENT OF FINANCE & ADMIN	02/28/2020	355539		7,152.46	.00
EMPLOYEES BENEFIT DIVISION	02/28/2020	355540		28,687.27	.00
FIDELITY SECURITY LIFE INSURANCE CO	02/28/2020	355541		545.44	.00
LINCOLN NATIONAL LIFE INS COMPANY	02/28/2020	355542		2,236.74	.00
MG TRUST COMPANY	02/28/2020	355543		822.81	.00
OZARK NATURAL SCIENCE CENTER	02/28/2020	355544		6,400.00	.00
PRE-PAID LEGAL SERVICES, INC	02/28/2020	355545		112.17	.00
TRANSMERICA	02/28/2020	355546		503.20	.00
TRUSTMARK VOLUNTARY BENEFIT SOL	02/28/2020	355547		2,477.38	.00
US DEPT OF EDUCATION	02/28/2020	355548		564.51	.00
USABLE LIFE	02/28/2020	355549		186.93	.00
AMAZON.COM	02/04/2020	1777846	02/28/2020	.00	459.85
SECURITY BANKCARD CENTER, INC.	02/04/2020	1777847	02/28/2020	.00	17.76
ADVANCE PEST CONTROL	02/24/2020	1777883		104.03	.00
AMAZON.COM	02/24/2020	1777884		3,596.02	.00
APSC	02/24/2020	1777885		8,862.00	.00
CLEAN THE UNIFORM CO	02/24/2020	1777886		486.82	.00
COLONIAL LIFE	02/24/2020	1777887		780.54	.00
COMFORT SYSTEMS USA (ARKANSAS) INC.	02/24/2020	1777888		12,743.38	1,525.82
ESS SOUTH CENTRAL, LLC	02/24/2020	1777889		950.00	.00
JAKE ANDREW FARMER	02/24/2020	1777890		5.22	.00
JOSE DALI AARCON	02/24/2020	1777891		950.00	.00
LOCKE SUPPLY	02/24/2020	1777892		5.22	.00
MARMIC FIRE AND SAFETY	02/24/2020	1777893		576.78	.00
NEW DESIGN SCHOOL	02/24/2020	1777894		4,166.66	.00
OZARK GUIDANCE CENTER INC	02/24/2020	1777895		8,326.00	1,332.00
OZARK NATURAL SCIENCE CENTER	02/24/2020	1777896		3,383.39	.00
ROGERS WATER UTILITIES	02/24/2020	1777897		12,259.00	.00
SOUTHWESTERN ELECTRIC POWER	02/24/2020	1777898		341.16	.00
SPACE CAMP	02/24/2020	1777899		86.97	.00
VERNIER SOFTWARE & TECHNOLOGY LLC	02/24/2020	1777900		2,250.00	.00
WILLIAM P AND LISA M WATKINS	02/24/2020	1777901			.00

TOTAL OUTSTANDING CHECKS FOR PERIOD = 274,523.60
 TOTAL OF CANCELLED CHECKS FOR PERIOD = 332,071.05
 TOTAL CHECKS WRITTEN FOR PERIOD = 385,210.05

- BALANCE SHOWN ON BANK STATEMENT AT PERIOD END: 1,020,783.08
- ADD: CASH IN TRANSIT AT END OF PERIOD: .00
- SUB-TOTAL: 1,020,783.08
- DEDUCT OUTSTANDING CHECKS FOR PERIOD: 274,523.60
- ADJUSTED BANK BALANCE AT END OF PERIOD: 746,259.48
- CASH BALANCE AT END OF PERIOD: 753,160.48
- VARIANCE: -6,901.00

+ 7272.84 state tax was taken out 2x in error
 371.84 remaining un-cashed payroll checks

Excessive Absences

Parents are notified by mail when their child has accumulated more than three (3) absences and by certified mail when their child has accumulated more than six (6) absences in a semester. Parents/ guardians will be reminded that the student may be denied promotion or graduation for exceeding six (6) absences in a semester. The school will file a Family In Need of Services (FINS) report with the Department of Human Services in cases of excessive absences. Legal reference ACT 1322 of 2013 For additional ways to monitor attendance, see Online Support Services.

Attendance Codes

A - Absent

CV - College Visit

SUS - Suspended Out of School

PR - Principal Approved

T - Tardy

FT - Field Trips

Bus Discipline

We are the only charter schools to provide an extensive bus program. We want all children in Northwest Arkansas have the opportunity to attend our amazing school. When children are on the bus they have the same behavioral expectations as if they were in the classroom. We have set high standards of student conduct to maximize safety and consideration of others. We have established three bus behavior clusters that are categorized into **Minor Offenses, Intermediate, and Major Offenses.**

Minor Offenses

1. Acts that disregard respect of other passengers.
2. Irresponsible acts.

The bus driver will report to the school administrator minor offenses. The assistant principal will issue a verbal warning the first time, written warning the second time, and the third time the student will receive a suspension from the use of the bus and the length of the suspension will be determined by the principal.

Intermediate Offenses

1. Any act that could impact the safety of any school bus rider, including oneself.
This act will be immediately reported to the principal who will use the schools code of conduct deemed appropriate. Will most likely involve some term of bus suspension.

Major Offenses

Any action that is a classified Level 3 offense such as fighting, harassment, and all action defined as Level 3, will lose bus services for the remainder of the year.

Cell Phone School Contract 2020-2021

Cell phone use is prohibited without permission. Cell phones qualify as one of the all-time best inventions and worst at the same time. They are great for family and friend communication but they are also an educational challenge in keeping students focused and engaged.

The distractions from a phone are so rampant in a school setting that we feel it has led us to create this phone contract for clarity. We are seeking parent support. By signing this contract, student and parent(s)/guardians acknowledge the following rules:

Cell phones may be used before and after school but once you enter the building all phones must be put in his/her backpack. They may be used during lunch in the commons area but if they are used inappropriately the student will lose the right to use the device during lunch.

1st and 2nd Offense – phones are taken to the main office and retrieved at the end of the day.

3rd Offense – Parents will need to retrieve student phone from the office

I have reviewed the above information and agree to follow the rules for cell phone usage. I understand that if I fail to follow the above rules, I will receive the consequences listed above.

(Student printed name)

(Student Signature)

(Parent signature)

(Date)

Arkansas Arts Academy Meal Charge Procedure

Effective Date: *March 10, 2020*

Recognizing the occasional need for students to charge meals, the following guidelines are set in place as an equitable framework for collection procedures of negative balance, school meal accounts.

First Notice

When a student's meal account has accrued a negative balance a notice will be mailed or emailed to the Student's parent/guardian. Meals will continue to be provided to the student on a "charging" basis. Ala Carte items may not be purchased if a student's lunch account does not have money in it to cover the cost Of the Ala Carte item. Ala Carte items may never be charged.

Continued Notices

If an account balance remains negative, notices will continue to be sent. A phone call will be made to the parent by the Food Service Manager to attempt to arrange a payment plan to bring the account current.

If contact has not been made with the parent or satisfactory arrangements achieved and the account reaches a negative balance of \$30.00 or more, a notice will be mailed to the home and the Food Service Manager will make personal contact with the parent to determine if total payment will be made or if a payment arrangement can be reached. The parent may be notified at this time that should the account reach an amount greater than \$75.00 in arrears and a payment arrangement is not achieved, the account may be sent to an agency for collections.

Adult Accounts

Adults are expected to pay for meals daily or in advance. If an adult account becomes negative a notice will be given to the adult staff member.

Student Options

If there is a known situation occurring in the home (loss of job, divorce, medical crisis, etc.) causing extreme financial difficulty, the school principal may initiate a "Severe Need" option. This may only be used in the case of the extreme emergency situations that can be documented. This option will qualify the student for free meal benefits on a temporary basis. If the parent is unwilling or unable to sign the application, it must then be signed by the school principal. This option does not clear the negative balance from the student's account or absolve the parent of responsibility for the amount owed.

COLLECTIONS OF NEGATIVE ACCOUNTS

If any account accrues to an amount of \$75.00 or more at any time (including uncollected negative balances that were from a prior year) the parent will be notified that a payment arrangement must be achieved or the account may be sent to an agency for collection. Meals will be provided on a "pay as you go" basis until the account if current. An alternative meal will not be provided.

Non-Discrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the **USDA Program Discrimination Complaint Form**, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. 1. mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
2. 2. fax: (202) 690-7442; or
3. 3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

Citizen /Parent Complaint Policy

We are grateful for all of our Arkansas Arts Academy families. We are thankful you chose us! We strive to give your child an awesome educational experience. In the case a parent or community citizen has a complaint associated with Arkansas Arts Academy please follow these steps:

1. Please visit directly with the person the complaint originated from. Most of the time it doesn't take long to realize it is a simple miscommunication.
2. If the first step did not meet your satisfaction, please visit with the principal.
3. If you feel the principal wasn't able to find resolution, please meet with the CEO/Superintendent.
4. In the case you still feel dissatisfied you may contact a Board member listed on the website. Remember, at a Board meeting personnel issues are not allowed to be discussed.

Restroom Policy

Arkansas Arts Academy High School wants all students feel welcomed and comfortable. We have individual-user option restrooms available to all students who voluntarily seek additional privacy. There are single restrooms in the hallway behind the cafeteria in building "c", on the second floor of building "c", in the nurse's office, and in the main office.