

PRESCOTT SCHOOL DISTRICT

BOARD MEETING MINUTES

REGULAR MEETING

June 22, 2017

THOSE PRESENT:

SCHOOL BOARD MEMBERS: Karen Tonne, Erik Young, Sara Fletcher, Leann Griffin

SCHOOL BOARD MEMBERS ABSENT: Eva Madrigal

STUDENT BOARD MEMBERS:

SUPERINTENDENT: Brett Cox

PRINCIPAL: Dr. Jodi Thew

BUSINESS MANAGER: Patti Johnson

CLERK: Cheryl McCracken

ASSOCIATION REPRESENTATIVES: None Present

PATRONS AND PROFESSIONALS: None Present

DELEGATES, VISITORS AND GUESTS: None Present

CALL TO ORDER:

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 2:00PM. The meeting was held in the Board Room of the Prescott School District.

FLAG SALUTE:

Chairman Karen Tonne led the flag salute.

WELCOME VISITORS & GUESTS:

None present

ADDITIONAL ITEMS TO ADD TO AGENDA:

The Info/Approval 2017/18 Premiera & Kaiser Plan 3 for District Insurance Providers moved to Action/Approval Items-Q. The Accept Resignation of Mike Giusti, HS Girls Assistant Basketball Coach moved to Business Items-Consent Agenda.

REPORT OF THE ASSOCIATION:

None

REPORT OF THE SUPERINTENDENT:

Mr. Brett Cox, Superintendent, advised the board that he met with Mark Grant of Blue Mountain Realtors, to discuss timeline of sale of F Street house if the board approves its sale at the hearing on June 30, 2017, per policy.

REPORT OF THE PRINCIPAL:

Dr. Jodi Thew gave the following Principal's Report:

This month we had two GEAR-UP field trips taking students to both the SAT and ACT. The incoming seniors will be ready for scholarships and college applications in the fall.

Through the Page Ahead grant, all kindergarten and first grade students were given 12 books each to build their home libraries and encourage reading over the summer.

K-1 students also had a field trip to an Alpaca ranch to learn about life cycles and 4-6 students had a field trip to the Bruce House to learn local history.

We also provided a training to paraeducators and teachers on how to effectively use our STRIDE intervention program.

Summer school started on the 19th and we have between 60 and 65 students in attendance.

Spanish adoption

Jackie and I reviewed texts for Spanish. We recommend Exploremos. Our former textbook was a 1994 copyright, so it was time for an update.

REPORT OF THE STUDENT BOARD MEMBERS:

None

PUBLIC COMMENTS:

None

BUSINESS ITEMS:

CONSENT AGENDA: A motion was made by Erik Young and second by Sara Fletcher to approve the items listed under the consent agenda from the regular board meeting agenda. Motion carried 4-0.

- Approve May 25, 2017 regular meeting minutes
- Approve June Warrants: AP\$154,299.96 \$PR \$271,607.13
- Approve VEBA 2017-18 MOU PEA
- Approve WA Reading Corp 2017-18 MOU
- Approve 2017-18 HS and Elementary Class Schedule
- Approve 2017-18 Board Meeting Schedule
- Approve Resignations: Carina Stillman, HS English, Mike Giusti, Asst. HS Girls Basketball Coach
- Approve 2017-18 Leo's School Yearbook Agreement
- Approve 2017-18 Extra Curricular Hires: Garanzuay: NHS, 10th Advisor Just: 9th Advisor

INFO/REPORT ITEMS:

A. FISCAL/ENROLLMENT REPORT: Mrs. Patti Johnson, Business Manager, presented the following report to the board:

Budget Status Report for the Prescott School District balances to the Co Treasurer as of May 31, 2017:

• General Fund	<u>\$1,142,240.70</u>
• ASB Fund	<u>\$ 45,801.54</u>
• Capital Projects Fund	<u>\$ 468,245.69</u>
• Transportation Vehicle Fund	<u>\$ 529,792.32</u>
• Debt Service Fund	<u>\$ 370,671.15</u>

Net change for each fund since 9-1-2016:

General Fund:	\$ -107,400.05	(Includes \$400,000 Transfer)
ASB Fund:	\$ 5,785.50	
Capital Projects Fund:	\$ 396,669.60	Healthy Kids Grant/Includes \$400,000 Transfer
Transportation Vehicle Fund:	\$ 3,966.39	Bus Sale/Interest
Debt Service Fund	\$ 77,159.12	Bond payment/Prop Tax

Patti pointed out that the General Fund and Capital Projects Fund reflect the \$400,000 interfund transfer as approved by OSPI. She is anticipating that we will end the year with a balance around \$875,000 in the General Fund. There will be a slight increase in the reserves for the year.

Enrollment ended at 265.75 student FTE.

B. PRESCOTT ATHLETIC UPDATE:

Sara Fletcher, board member, stated the coaches are participating in camps and transportation will be reduced during the summer.

C. LEGISLATIVE REPORT:

Board Member, Erik Young, relayed the legislature has not signed a budget yet. The Governor has called them back to work.

INFO/DISCUSSION ITEMS:

D. 1st & 2nd Reading for the following policies:

1st Reading:

#5251 Conflicts of Interest
#5260 Personnel Records
#5270 Resolution of Staff Complaints
#5310 Compensation
#5407 Military Leave

2nd Reading #5222 Job-Sharing Staff Members
#5231 Length of Work Day

3rd Reading #5294 Staff Use of Social Media

Mr. Cox stated there are simple updates to these policies and asked if there were any questions or concerns and there were none.

E. Digital Reader Board

Mr. Brett Cox, Superintendent, was ill and missed the City of Prescott meeting. The City is looking into risk of the reader board on their property. Clear Risk stated there should be no problems as long as it's insured.

F. 2016-2017 Budget Extension Hearing: Debt Service Fund

Patti Johnson, Business Manager, discussed the process. Due to a bond transfer fee of \$717.53, we need to increase the debt service fund spending authority by this amount.

G. 2017-18 Budget Hearing

Business Manager, Patti Johnson presented the 2017-2018 budget to the board. She stated that the State has not given us a budget, yet school districts are required to have their budget to the ESD by July 10th. Districts have been told to move forward with their budget based on the 2016-17 revenue drivers in order to meet the deadlines. Mrs. Johnson shared the budget she has developed as approved by the ESD123, giving the board a 5 year history and overview of each of the 5 funds. She discussed the declining enrollment expectations for 17/18SY and the impact that this would have on our reserves stating that the district has already set staff and other plans into place for next year. Mrs. Johnson discussed where monies and levels are at for the budget. Salaries are approximately 70% of the budget. Benefits will be going up as the Department of Retirement rates have increased to 15.2% for certified staff and 13.48% for classified staff.

Mrs. Johnson explained the expenses for the following; non-salary, built-in costs in the master agreement, substitute teachers, mentors, math curriculum for K-12, soccer field, tennis court, irrigation, bleachers, and LPN hire for student care.

H. Opening of Sealed Bids for Surplus Bus

Superintendent, Brett Cox, received and opened two bids. The bids were considered by the board.

I. Sale of Real Property: F Street House

The board agreed to sell the F Street House at \$95,000.

J. Spanish Curriculum Adoption

Principal, Jodi Thew, and ESL teacher, Jackie Garanzuay, reviewed curriculum and chose Exploremos. The Board looked over the copies.

K. Football Combine

Brett Cox, Superintendent, asked if our district is interested in a football combine with Columbia High School in Burbank. The board discussed the expenses and student interest. Jubilee has a few interested student players. Mr. Cox will follow up with W.I.A.A. and Columbia High School to verify if Jubilee needs Prescott School District permission to play on Columbia H. S. team.

PUBLIC COMMENT

Chairman, Karen Tonne, asked for any public comments, there were none.

ACTION/APPROVAL ITEMS

L. Approval of 2nd & 3rd Reading Policies Listed above: Erik Young made a motion to approve 2nd & 3rd Reading Policies Listed above; Sara Fletcher second the motion. Passed 4-0

M. Approval of Resolution #6222017 Debt Service Fund Budget Extension: Sara Fletcher made a motion to approve Resolution #6222017 Debt Service Fund Budget Extension; Erik Young second the motion. Passed 4-0

- N. Approval of Resolution #6222017-B Fixing and Adopting 2017-18 Budget: Sara Fletcher made a motion to approve Resolution #6222017-B Fixing and Adopting 2017-18 Budget; Erik Young second the motion. Passed 4-0
- O. Approval of Sale of Surplus Bus: Erik Young made a motion to approve the Sale of Surplus Bus; Leann Griffin second the motion. Passed 4-0
- P. Approval of Exploremos & Edge, Cengage Learning Spanish Curriculum Adoption: Erik Young made a motion to approve the Exploremos & Edge, Cengage Learning Spanish Curriculum Adoption; Sara Fletcher second the motion. Passed 4-0

Q. Miscellaneous

Business Manager, Patti Johnson, explained WEA is not contracting with Premera. Mrs. Johnson held a vote with staff and Premera was chosen. Erik Young made a motion to approve 2017-18 Premera & Kaiser Plan 3 for District Insurance Providers. Leann Griffin second the motion. Passed 4-0

Additional Board Comments and Information:

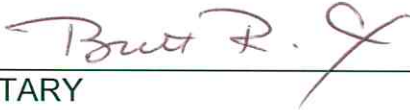
There were none.

Adjournment:

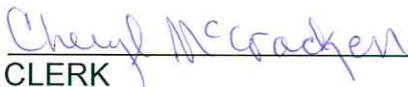
The meeting was adjourned at 2:41PM by chairman, Karen Tonne.



BOARD CHAIRMAN



SECRETARY



CLERK