

**BOARD OF EDUCATION  
PEMBROKE COMMUNITY CONSOLIDATED SCHOOLS DISTRICT #259  
REGULAR BOARD MINUTES  
December 12, 2018**

The regular meeting of the Board of Education of Pembroke School District #259 was held at the Lorenzo R. Smith School at approximately 6:00 p.m.

**ADMINISTRATIVE PERSONNEL PRESENT:** Dr. Alexander, Superintendent; Debra Troupe, Union President

**A.CALL TO ORDER:** Ms. Thomas, President called the regular meeting of the Board of Education to order.

**PLEDGE OF ALLEGIANCE:** Ms. Thomas, President, opened the meeting with the reciting of the Pledge of Allegiance and Board Secretary Stacy Noble, reading the Mission Statement.

**B. BOARD MEMBERS PRESENT**

Tonia Thomas	X
Ira Sneed	X
Stacy Noble	X
Barnetta Caston	X arrived at 6:27pm
Cleatie Butler	X
Eurelius Ross	X
Robert Chapman	X left at 7:15pm

**C. APPROVAL OF THE MINUTES- November 14, 2018 Regular meeting**

**Mr. Ross** called for the motion

**Mrs. Noble** provided a second to the motion

**Mrs. Noble** roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston		Abs
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye 6	
	Nay 0	
	Absent 1	

**ACTION TAKEN:** ☒ APPROVED ☐ NOT APPROVED ☐ TABLED

#### **D. APPROVAL OF THE AGENDA**

**Mr. Ross** called for the motion

**Mr. Sneed** provided a second to the motion

**Mrs. Thomas** called for the vote

**Mrs. Noble** roll call

#### **ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston		Abs
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye 6	
	Nay 0	
	Absent 1	

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:** ☒ APPROVED ☐ NOT APPROVED ☐ TABLED

**L. SPECIAL RECOGNITION:** None

#### **F. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS/UPDATES:**

Basketball Playoffs – At King Kankakee  
Winter Fest – 12/20/2018  
Winter break – 12/24/2018 to 1/7/2019  
LRS open during winter break from 6am – 2pm

#### **G. COMMITTEE REPORTS**

- Buildings & Grounds – No Report
- KASEC-No Report – No Report
- Finance Committee – No Report
- Policy-No Report
- Transportation-No Report

#### **H. COMMUNITY INVOLVEMENT:**

Ms Soto would like the change of the meeting on Tuesday instead of Wednesday.  
1. Pembroke Council, AFT Local 604 – None

#### **I. STUDENT APPEALS (0)**

**J. CLOSED SESSION:** 6:18PM

**CLOSED SESSION:** Board goes into closed session for purposes of: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. [5 ILCS 120/2 (from Ch. 102, par.42) (c) (1)]. Student disciplinary cases. [5 ILCS 120/2 (from Ch. 102, par.42) (c) (9)]. The setting of a price for sale or lease of property owned by the public body. [5 ILCS 120/2 (from Ch. 102, par 42) (c) (6).] [5 ILCS 120/2 (from Ch. 102, par. 42) (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. [5 ILCS 120/2 (from Ch.102. par 42) (c) (15)]. Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence. No final action may be taken at a closed meeting. Final action shall be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted. (P.A. 95-185, eff. 1-1-08; 96-1235, eff. 1-1-11.)

**Mrs. Thomas** called for the motion

**Mrs. Noble** provided the motion to go into closed session

**Mr. Sneed** provided a second to the motion

**Mrs. Thomas** called for the vote

**Mrs. Noble** roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Monia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston		Abs
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye 6	
	Nay 0	
	Absent 1	

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:**    ☒ **APPROVED**   ☐ **NOT APPROVED**   ☐ **TABLED**

**RESUMPTION OF THE MEETING: 7:41 p.m.**

**Mrs. Thomas** called for a motion to resume the regular meeting

**Mr. Ross** made a motion to resume the regular Board meeting

**Mrs. Butler** provided a second to the motion.

**Mrs. Thomas** called for the vote

**Mrs. Caston** roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman		Abs
The Votes were:	Aye 6	
	Nay 0	
	Absent 1	

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:**    ☒ **APPROVED**   ☐ **NOT APPROVED**   ☐ **TABLED**

**K. ACTION ITEMS****ITEM K.1**                      **APPROVAL OF ALL NOVEMBER 2018 BILLS & PAYROLL LIST**

**Mrs. Thomas** called for the motion

**Mrs. Caston** provided the motion to approve all bills with funding

**Ir. Sneed** provided a second to the motion

**Mrs. Thomas** called for the vote

**Mrs. Caston** roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye 7	
	Nay 0	
	Abstained 0	

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:**    ☒ **APPROVED**   ☐ **NOT APPROVED**   ☐ **TABLED**

**ITEM K.2****APPROVAL OF OCTOBER 2018 TREASURER'S FINANCIAL REPORT****Mrs. Thomas**

called for the motion

**Mr. Sneed**

provided the motion to approve Treasurer's Report

**Mr. Ross**

provided a second to the motion

**Mrs. Thomas**

called for the vote

**Mrs. Caston**

roll call

**ROLL TAKEN****PRESENT****VOTE GIVEN****ABSENT:**

Tonia Thomas

Aye

Ira Sneed

Aye

Stacy Noble

Aye

Barnetta Caston

Aye

Cleatie Butler

Aye

Eurelius Ross

Aye

Robert Chapman

Aye

The Votes were:

Aye

7

Nay

0

Absent

0**Mrs. Thomas**

declared the motion carried

**ACTION TAKEN:** ☒ **APPROVED** ☐ **NOT APPROVED** ☐ **TABLED****ITEM K.3****APPROVAL OF Superintendent to execute sale of "Mustang One" in the amount of \$15,000.00****Mrs. Thomas**

called for the motion

**Mrs. Caston**

provided a motion to approve the sale of Mustang One

**Mr. Sneed**

provided a second to the motion

**Mrs. Thomas**

called for the vote

**Mrs. Caston**

roll call

**ROLL TAKEN****PRESENT****VOTE GIVEN****ABSENT:**

Tonia Thomas

Aye

Ira Sneed

Aye

Stacy Noble

Aye

Barnetta Caston

Aye

Cleatie Butler

Aye

Eurelius Ross

Aye

Robert Chapman

Aye

The Votes were:

Aye

7

Nay

0

Absent     0

Mrs. Thomas            declared the motion carried

**ACTION TAKEN: ✓ APPROVED   ☐ NOT APPROVED   ☐ TABLED**

**ITEM K.4**            **APPROVAL to Purchase Treasury note from Midland Bank from the investment account in the amount of \$25,000.00**

Mrs. Thomas            called for the motion

Mr. Sneed            provided the motion to approve purchase of treasury note from the investment account at Midland Bank in the amount of \$25,000.00

Mrs. Noble            provided a second to the motion

Mrs. Thomas            called for the vote

Mrs. Caston            roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Garnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye     7	
	Nay <u>0</u>	
	Abstained     0	

Mrs. Thomas            declared the motion carried

**ACTION TAKEN: ✓ APPROVED   ☐ NOT APPROVED   ☐ TABLED**

**ITEM K.5**            **APPROVAL to authorize the Superintendent to apply for the ISBE Property tax relief Grant in the amount of \$93,247.06**

Mrs. Thomas            called for the motion

Mr. Ross            provided the motion to approve to authorization for the Superintendent to apply for the ISBE Property tax relief Grant in the amount of \$93,247.06

Mr. Sneed            provided a second to the motion

Mrs. Thomas            called for the vote

Mrs. Caston            roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman	Aye	
The Votes were:	Aye 7	
	Nay 0	
	Absent 0	

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:** ☒ **APPROVED** ☐ **NOT APPROVED** ☐ **TABLED**

**ITEM K.6** **APPROVAL OF the HR/Finance Recourse Management Plan as discussed in closed session: Send out RFP to find a new accounting firm. In the meantime increasing job duties Superintendent/Admin Assist. Not to exceed \$30,000.00**

**Mrs. Thomas** called for the motion

**Mr. Ross** provided the motion to approve the HR/Finance Recourse Management Plan as discussed in closed session: Send out RFP to find new accounting firm. In the meantime increasing job duties Superintendent/Admin Assist. Not to exceed \$30,000.00

**Mr. Sneed** provided a second to the motion

**Mrs. Thomas** called for the vote

**Mrs. Caston** roll call

**ROLL TAKEN**

<b><u>PRESENT</u></b>	<b><u>VOTE GIVEN</u></b>	<b><u>ABSENT:</u></b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston		Nay
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman		Abs
The Votes were:	Aye 5	
	Nay 1	
	Absent 1	

**Mrs. Thomas** declared the motion

**ACTION TAKEN:** ☒ **APPROVED** ☐ **NOT APPROVED** ☐ **TABLED**

**Personnel:**

**ITEM K.7**

**APPROVAL OF the rate of pay adjustment for Mrs Iris White to \$10.00 per hour**

**Mrs. Thomas**

called for the motion

**Mr. Sneed**

provided the motion to approve the rate of pay adjustment for Mrs Iris White to \$10.00 per hour effective 12/13/2018

**Mrs. Noble**

provided a second to the motion

**Mrs. Thomas**

called for the vote

**Mrs. Caston**

roll call

**ROLL TAKEN**

**PRESENT**

**VOTE GIVEN**

**ABSENT:**

Tonia Thomas

Aye

Ira Sneed

Aye

Stacy Noble

Aye

Barnetta Caston

Aye

Cleatie Butler

Aye

Eurelius Ross

Aye

Robert Chapman

Nay

The Votes were:

Aye

6

Nay

1

Abstained

0

**Mrs. Thomas**

declared the motion

**ACTION TAKEN:** ☒ **APPROVED** ☐ **NOT APPROVED** ☐ **TABLED**

**ITEM K.8**

**APPROVAL OF the Superintendent Dr Alexander to attend the 2019 American Assoc. of School Administrators (AASA) Annual Superintendent's conference in Los Angeles, CA from February 14 – 17<sup>th</sup> 2019**

**Mrs. Thomas**

called for the motion

**Mr. Sneed**

provided the motion to approve the Superintendent Dr Alexander to attend the 2019 American Assoc. of School Administrators (AASA) Annual Superintendent's conference in Los Angeles, CA from February 14 – 17<sup>th</sup> 2019

**Mr. Ross**

provided a second to the motion

**Mrs. Thomas**

called for the vote

**Mrs. Caston**

roll call

**ROLL TAKEN**

**PRESENT**

**VOTE GIVEN**

**ABSENT:**

Tonia Thomas

Aye

Ira Sneed

Aye

Stacy Noble

Aye



Barnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman		Abs
The Votes were:	Aye	7
	Nay	<u>0</u>
Absent		1

**Mrs. Thomas** declared the motion

**ACTION TAKEN:** ☒ APPROVED ☐ NOT APPROVED ☐ TABLED

**K. DISCUSSION ITEMS:** Back in January

**L. INFORMATION ITEMS:**

**N. ADJOURNMENT:**

**ADJOURNMENT OF MEETING: 7:54 P.M.**

**Mrs. Thomas** called for the motion

**Mrs. Noble** provided the motion to adjourn the regular scheduled board meeting

**Mr. Sneed** provided a second to the motion

**Mr. Sneed** called for the vote

**Mrs. Caston** roll call

**ROLL TAKEN**

<b>PRESENT</b>	<b>VOTE GIVEN</b>	<b>ABSENT:</b>
Tonia Thomas	Aye	
Ira Sneed	Aye	
Stacy Noble	Aye	
Barnetta Caston	Aye	
Cleatie Butler	Aye	
Eurelius Ross	Aye	
Robert Chapman		Abs
The Votes were:	Aye	<u>6</u>
	Nay	<u>0</u>
Absent		1

**Mrs. Thomas** declared the motion carried

**ACTION TAKEN:** ☒ APPROVED NOT ☐ APPROVED ☐ TABLED

**Mrs. Thomas**

adjourned the regular board meeting (7:54 p.m.)

Board President:

Tonia Thomas

Tonia Thomas

Board Secretary:

Stacy Noble

Stacy Noble