

# WACS MS/HS Students

## End of the Year Procedures

*“commitment to excellence”*

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Due to local, state, and federal guidance on gatherings, we will be collecting and distributing materials using a drive-thru system.

### Instrument & Band Folder (Grades 5-12) – June 3<sup>rd</sup> 9am-12pm & June 4<sup>th</sup> 6pm-8pm

Using the Bus Loop near the Secure Door Entrance, we will be collecting your band instrument and band folder. There is no need to exit your vehicle as a staff member will come to retrieve those items from you.

### School Issued Materials & Student Items – 9am-12pm & 3pm-6pm

Transactions of these materials will be based on your child’s grade level. The date for your child’s drive-thru pick-up can be found below.

All contents of student lockers (hallways & PE) have been removed and pre-bagged by staff.

We will utilize both the Parent Loop and the Bus Loop on your assigned day.

#### Student Materials – Parent Loop

As you enter the Parent Loop, you will receive the following items in this order:

- **Station One:** Pre-Bagged Hallway Locker Items
- **Station Two:** Pre-Bagged PE Locker Items
- **Station Three:** Yearbook

Throughout this process, a staff member will approach your vehicle to gain your student information. Please provide them your **name and locker number** for both your Student Hallway Locker **and** PE Locker to ensure you are receiving your items.

#### School Materials – Bus Loop

After exiting the Parent Loop, you will enter the Bus Loop and hand in the following school issued materials in this order:

- **Station Four:** Laptop with Charger
- **Station Five:** Course Textbooks & Other Materials (i.e.: novels, calculators, etc.)
- **Station Six:** Library Books

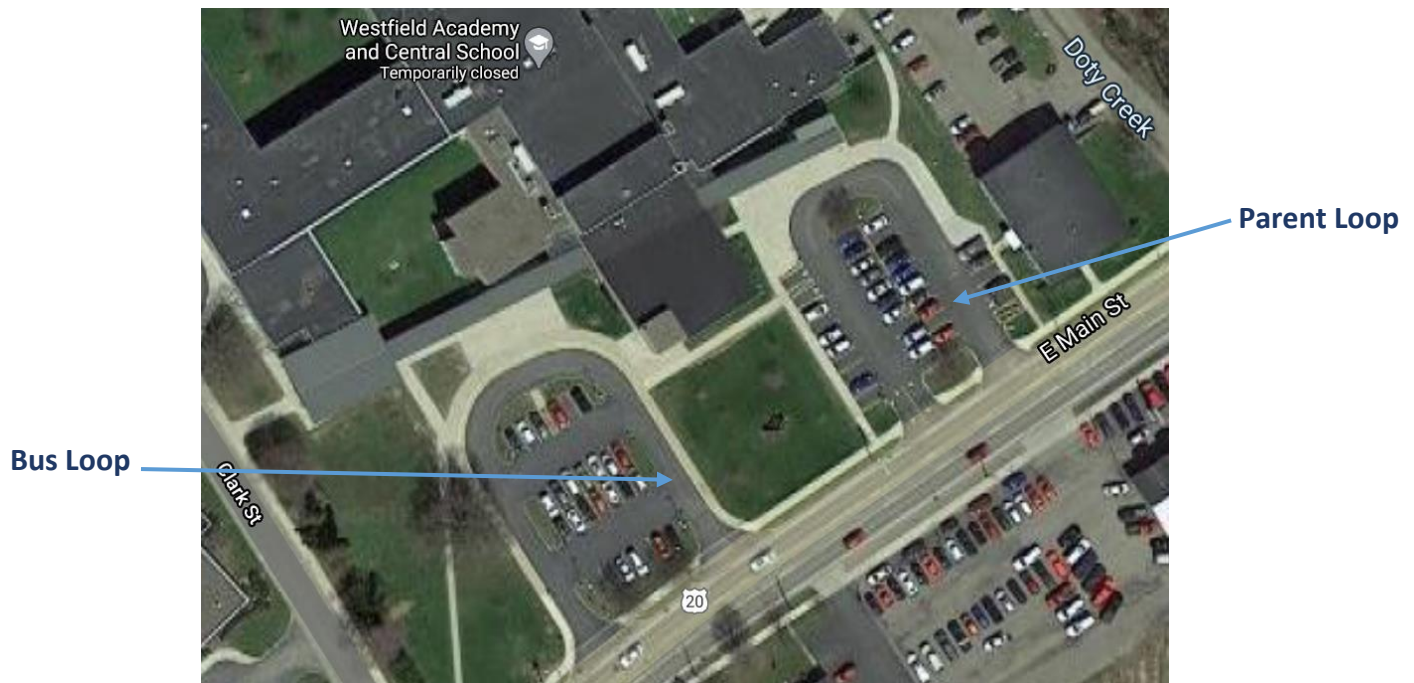
There is no need to exit your vehicle as a staff member will come to retrieve these items from you.

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## Scheduled Dates – 9am-12pm & 3pm-6pm

June 12 <sup>th</sup>	June 15 <sup>th</sup>	June 16 <sup>th</sup>	June 17 <sup>th</sup>
<b>Seniors ONLY</b> *Cap, Gown, etc. will be distributed after <b>Station Two</b> .	<b>Sophomores &amp; Juniors</b>	<b>8<sup>th</sup> Grade &amp; Freshmen</b>	<b>6<sup>th</sup> &amp; 7<sup>th</sup> Grade</b>



If you have any questions or will be unable to make the pre-assigned date and time, please contact the Secondary Office at 326-2151.

Bests,

*Corey W Markham*

Corey W Markham  
MS/HS Principal

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