

DUFUR SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
July 31, 2023 - 5:00 P.M.

Past Chair Anne Kelly called the meeting to order. Members present; Robert Wallace and Stan Ashbrook. Members Elect: Janna Hage and Tim Fain. Staff present, Jack Henderson, Josie Turner, Tess Welk, and Virginia Albrecht.

GUESTS & PUBLIC COMMENT – No public comment was heard.

ORGANIZATIONAL

Swearing in of Board Members - Robert Wallace administered the Oath of Office to newly elected board members Janna Hage and Tim Fain.

Election of Officers - Anne declared the floor was open to nominations for Chairman. Stan nominated Robert. Janna seconded the motion that was carried unanimously. Robert assumed the Chair position and requested nominations for Vice-Chair. Stan nominated Janna. Anne seconded the motion that carried unanimously.

Organizational Resolution - Anne moved to adopt Resolution 93-02 establishing the following;

Custodian of Funds - Jack Henderson and Josie Turner

Depository of Funds - Umpqua Bank and Local Government Investment Pool

Regular Board Meeting Schedule - First Monday of each month.

District Budget Officer - Jack Henderson

Insurance Agent of Record - Matt McGowan, On Course Insurance

Legal Counsel - Hungerford Law Firm

Realtor of Record - Ellie Webb-Timinsky, Columbia River Properties

Stan seconded the motion that was carried unanimously.

CONSENT AGENDA - Items on the Consent Agenda:

- Board Minutes – June 26, 2023

Anne moved to approve the consent agenda. Janna seconded the motion that was carried unanimously.

OLD BUSINESS

RPEF Development - Jack and Josie updated the board on the sub-committee discussion concerning the direction of our investment returns into existing funds to develop resources for endowed teaching positions. Their discussion focused on the Ranger Tech, Barbara Garner, and Barbara Paist funds. 50% of the returns in Jensen Management will be credited to these funds. The other 50% will be credited to the other scholarship funds based upon their percentage of the total fund. The goal of this action will be to grow the funds to provide an AG teacher with the Barbara Paist fund, and a teacher in the arts funded by the Barbara Garner Endowment for the Arts. Through this process the Ranger Tech and Barbara Paist Funds would become the same fund, and will provide scholarships as well as provide funding for an endowed teaching position in the future.

NEW BUSINESS

Seismic Rehabilitation Engineering Services Proposal - Jack reported advertising for engineering services for the seismic project. Only two firms attended the walk through and one provided a proposal. Jack recommended WRK Structural and Seismic Engineers be hired at a fixed fee not to exceed \$390,000.00. Stan seconded the motion that was carried unanimously.

August Board Meeting Date - Due to the requirement of a fourteen day waiting period for the "Findings of Fact" prior to advertising for a CM/GC for our seismic project, Jack recommended the August meeting be held August 14, 2023. The change was approved by consensus.

Having no additional business, the meeting was adjourned, and was followed by an OSBA Board Training conducted by Vince Adams.

Board Chairman

Board Secretary