

PRESCOTT SCHOOL DISTRICT

No. 402-37

BOARD OF DIRECTORS
Kevin Chabre, Chair
Jacob Stueckle, Vice-Chair
Sue DeRuwe
Preston Brock



ADMINISTRATION
Justin Bradford Jr.,
Superintendent/Principal
Jeff Foertsch, Dean of Students
Tom Palumbo, Business Manager

School Board of Directors Meeting Minutes Thursday, March 17, 2022 | 6:00 PM

1. **Call to Order: Meeting called to order at 6:01pm**
2. **Establish Quorum Confirmed**
3. **Flag Salute**
4. **Changes to the Agenda None**
5. **Consent Agenda**
 - Approve Minutes of regular Director's meeting, February 17, 2022
 - Approve hiring Ryan Anderson for Assistant HS Track Coach
 - Approve job position change for Irma Salazar
 - Approve job position change for Dustin Lewis
 - Approve the following Policies:
 - *2161 Special Education and Related Services for Eligible Students*
 - *3246-Restraint Isolation and Other Uses of Reasonable Force*
 - *5400 Personnel Leaves*
 - *6220 - Bid or Request for Proposal Requirements*
 - Approve Accounts Payable and Payroll, March 2022:

Payroll	\$ 382,328.33
Accounts Payable – General Fund	\$ 115,073.82
Accounts Payable-CPF	\$0.00
Accounts Payable-ASB	\$ 71.45

Motion By: Preston Brock
Second By: Sue DuRuwe
Vote: 4-0

6. **Delegations**

- Associated Student Body Statement of activities read by Mr. Bradford
 - The Team has been working on a variety of events. Last week the ASB held a lunchtime soccer tournament. It was exciting and well attended. Next up after spring break is a 3 on 3 basketball tournament followed by a Jeopardy tournament.
 - The ASB continues to manage the GRRR store for elementary students.

- Plans have been formalized on the design of our proposed hangout spot for high school students. We're awaiting a final approval meeting with Mr. Bradford.
 - Our locker decorating proposal is ready for presentation to Mr. Bradford for approval.
 - Prom planning is on schedule. Prom is set for May 14th.
 - A Year-End school and community event are in the works for June 10th. The vision is to bring the entire school together for fun and a culmination of the year, replete with food booths, games, music, and prizes.
 - We want to thank you for your continued support of Prescott and its students!
 - Jacob talked about the Carnival and how that is a great way to raise money. Mr. Bradford said ASB is working on bringing that back and it is number 6 on the ASB Plan. Sue says the PTA was initially in charge when PTA was in place.
 - Mr. Bradford says a PTA/PTO/Booster Club is what is needed at Prescott and would help with ASB efforts.
 - Sue asks about the ASB locker and says decorations should not be permanent.
- PEA (Jennifer Hammer)
 - Calendar Committee came up with 3 calendars, put it to an All Staff vote and option 2 was the overwhelming choice (by 70%). Need to clarify end of quarter days still but contractual days are met.
 - PEA members voted to ratify the CBA, 82% (19 of 23) voted and it was ratified by 89.5%
 - They will have a meeting at the end of the month to ask for interest to be on the PEA Board.
 - Comments from Sue: May 12 may need need a clarifier as PD (Professional Development) should be spelled out.
 - Patrons and Professionals
 - Delegates, Visitors, and Guests (Ms. Jennifer Hammer)

7. Reports

- Legislative – *Justin Bradford*
 - Line Item Vetoes could prove more challenging when passing bills
 - Transitional Kinder-is PreK for 4-year olds. The law was written so schools couldn't pull kids from preschool to fill the spots. We now may be able to access funds. We could have a transitional class with state funds instead of levy dollars. Although there is currently no building/room space for this. Legislators made it so no new schools could open a pre-k program.
 - Jacob-Will this really add kids if we change pre-k to Transitional K? Mr. Bradford says given that there is no daycare available in the valley and what happened in Dayton, we would have people who are interested. There could be Birth to 3 there and 3-5 here. Once we open up to families outside of our district, they tend to stay. But initially we can reorganize and have 2 classes (current count is 20 in pre-k). Currently, ESD 123 provides \$50,000/year to support our preschool program through ECEAP.
 - Sue- can a student go from Transitional-K to 1st grade? Bradford-not generally as it can be age determined. Walla Walla uses it often at Blue Ridge Early Learning Center.

- Big thing that came out of this session is increase in funding in nursing/psychs, and others who provide social/emotional support to our students. We would love to have a full-time nurse.
 - Temporarily retirees can start working 1040 hours to shore up staff shortages.
 - The IPD for next year from the state is 5.5%, which is much higher than normal and will help us offset cost increases from inflation.
- Athletic Director – *Jeff Foertsch*- Written report by Jeff read by Mr. Bradford
 - Esports is currently going on. We have had 3 to 9 participants each night. We had our first competition on 3/8 and have others scheduled for upcoming Tuesdays. I will encourage coach Bradford to post results out with Thrillshare.
 - HS Track starts Monday, 3/14. Our first meet will be after Spring Break.
 - MS Track starts Monday 4/11
- Fiscal Report – *Tom Palumbo*
 - 2 fiscal reports. Corrected one from last month due to a voided warrants that were not accounted for the County. A couple of items on the AP this month.
 - Comprehensive Healthcare-First 2 of 12 payments shows our share (Jan and Feb).
 - Check for HCA benefits outside of the Payroll AP. Uncollected deductions on some employees. Playing catchup with book keeping.
 - Sysco listed for the first time as we switched over to them. Susan Wildey has taken ownership of food supply and she felt prices from Sysco were better.
 - Kevin-Is the P-card paying for that? Tom-No, that is paid by Invoice. Prescott P-Cards are paid with ACH
 - This was the first month we did this many ACH as it can streamline our payment process to many of our vendors.
 - Have finished the first stage of our Audit. This was an IT security risk audit. The result was a few recommendations but no findings. Establishing policies and procedures related to User Authentications. Also review user access on established accounts. We need to be more consistent and require passwords changed more often. Especially with Qmlative access. Tom is working with Scott at NextGen for a review process and off site back up of everything.
 - Next important piece is off boarding employees as we need to set a process for discontinuing their email.
 - Sue brought up that she has 2 years of emails to wade through once NextGen reactivated her reactivated.
 - Tom-Policy question. Include the reviewer's markup (strike through). Is there a preference? Preston feels that is effective. Easy to see what is being replaced. Strike though is agreed upon.
- Superintendent/Principal – *Justin Bradford*
 - Student count same as last month:
 - Preschool 20

- Elementary 126
- MS-57
- HS-71
- Nevey (Pre-school student kicked in the face by a horse) is improving.
- Leif-2 months since appendix ruptured and he went to Sacred Heart. He was released and is now back in school. We are passing that hat for both families and Alison Kimball is taking the money.
- COVID updates-mask optional and some are still wearing them. The choice is theirs. There is no regular COVID testing. The school is still following quarantine rules as needed. Possibility there will be a requirement from the Legislature for students to be vaccinated.
- Staffing updates-Ag Teacher interviews went well. Reference checks are next with the final candidate. Four people interviewed and the committee had a consensus on the finalist. Mr. Bradford explained the interview process. We will now focus on High School ELA teacher position. We have no applicants yet. Sub Coordinator, Mayson Edmister, will be moving into 2nd grade. Justin will open up the Sub Coordinator position.
- SBA testing will start the end of April and go through the end of May. Sue would like to know results of Fall tests. Justin will provide those next time.
- Music program did 2 festivals this week. Choir received Superior rating and Band did well too. Music program still needs an accompanist.
- Bluewood ski trips have gone well and the last trip is Thursday March 24th.
- Character Strong for March is Empathy
- Ag building update-3 quotes for painting (\$11k-\$22k). HVAC bids are coming in.
- Building Grants-to add classroom space. State and private grants
- Solar Grant-We received both the grants we need to move forward with the project. Apollo will start their work this summer. A Department of Commerce grant covers the rest. The goal is to get this done this summer. Preston- are they running into supply issues? Justin says it seems to be going well as the company is finding replacement supplies that don't cost more. Kevin would like the rep (John Graham) to come down and give an update at the next meeting.
- Board Committees (2 members on each): Is there interest? Board says yes. Justin made suggestions for types of committees (nutrition, arts/performing arts, athletics, SPED, grounds/custodial, transportation, AG, athletics).
 - Sue-Perhaps on early release meet with group. Prompts like what's working, what's not, how can board help. Kevin-Let's pick for the rest of this year and talk more at board retreat.
 - **Athletics**-Sue and Preston, **SPED**-Jacob and Kevin, **Nutrition**- Kevin and Preston, **Arts**- Jacob and Sue. PLCs time on some Wednesdays can be used for this. Justin will look at the PLC calendar to identify opportunities.
 - Boot camp-Let's pick a May date for 3-5 hours long.
- Signing diploma for Judit Ramirez

8. Policy Items

First Reading

- *4220 Parent Access and Safe and Orderly Learning Environment*
- *2140 Comprehensive School Counseling Programs*

Second Reading
None

9. New Business:

(1) Approve: 2022-2023 School Year Calendar

Motion By: Jacob Stueckle
Second By: Preston Brock
Vote: 4-0

10. Call for questions from the audience

None

11. Adjournment 7:41

Motion By: Jacob Stueckle
Second By: Sue DeRuwe
Vote: 4-0



Kevin Chabre, Board Chair



Clerk



Superintendent, Principal & Secretary of the Board, Justin Bradford

