

The Secretary of the Board of Education, District 101 schools shall be the legal representative of the Board, designated to be the local election official. As such, the Secretary is in charge of all election procedures as listed in Article 9 of the School Code and various sections of the Election Code.

### **1. Board of Education Elections**

Board members are elected at the consolidated election which is typically held on the first Tuesday in April in odd-numbered years. The canvass of votes is conducted by the election authority within 21 days after the election. Each member elected to a full term of office serves for four years. Each member elected to fill an unexpired term serves for the number of years remaining in said term.

### **2. Vacancies on the Board of Education**

Whenever a vacancy occurs, the remaining members of the Board shall notify the Regional Superintendent of Schools of that vacancy within 5 days after its occurrence and shall fill the vacancy within 45 days at a meeting of the Board. The appointment shall terminate at the next annual election.

Immediately following a vacancy on the Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings. The Board may seek, but shall not be bound by, the recommendation of the caucus nominating committee.

### **Special Elections**

The Board may petition the circuit court for an emergency election when the Board believes cannot reasonably wait until the next regular election date. Such special elections shall be held as established in the general election law.

### **Candidates, Nomination, and Petitions**

#### **1. Qualification of Candidates**

A candidate for a member of the Board must be a citizen of the United States, at least eighteen years of age, and must be a resident of School District 101 for at least one year preceding the election, a registered voter, and not be a child sex offender as defined in State law. The candidate cannot be a township trustee of schools nor a township school treasurer. No candidate shall have a direct or indirect interest in a contract, work, or business with District 101. Some persons

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may be ineligible for Board membership by reason of other public offices held or certain types of State or federal employment.

2. Nomination of Candidates for Member of the Board of Educations

a. Legal Notice – Nominating Petitions

The Secretary of the Board shall publish a notice stating the time, place, and with whom nominating petitions for membership on the Board shall be filed. Such notice shall be published not more than thirty days (108 days before election) nor less than ten days (88 days prior to election) prior to the first day of filing such petitions.

b. Nominating Petition

Every candidate for membership on the Board must submit (or cause to be submitted) a notarized nominating petition supporting his/her candidacy. This petition must be properly signed by at least 50 voters or 10% of the voters, whichever is less, who are qualified to vote in the School District #101 elections.

c. Filing of Nominating Petitions

Every petition for nomination, with accompanying statement of candidacy, must be filed with the Secretary of the Board not more than seventy-eight but at least seventy-one days before the election. When petitions are in apparent conformity with the requirements of Section 9-10 of the School Code of Illinois, they shall be received and filed and the names of the candidates shall be printed on the ballot in numerical order in which the petitions were filed with the Secretary of the Board.

d. Statement of Economic Interests

Every candidate for membership on the Board must submit evidence to the Secretary of the Board that he/she has filed a statement of economic interest with the County Clerk before his/her name is placed on the ballot.

e. Statement of Candidacy

Each statement of candidacy shall set out the address of such candidate and the office for which he/she is a candidate. In addition, the petition shall state that the candidate is qualified for the office specified and has filed (or

will file before the close of the petition filing period) a statement of economic interests as required by the Illinois Governmental Ethics Act.

f. School Caucus

The Board recognizes the existence of a School Caucus that surveys the qualifications of candidates for the Board. The Board recognizes the caucus interest in the election of qualified candidates to the Board.

g. Objections to Nominating Petitions

Candidate nominating petitions are open to public inspection and any legal voter of the district may file a written objection with the Board secretary within five business days after the last day for filing nominating petitions. The Board President, Secretary, and the member with the longest continuous service, whose nominating petition is not being challenged, compose the Education Officers Electoral Board to hear and rule on objections to candidate nominating petitions.

h. Withdrawal of Candidacy

Candidates for membership on the Board who wish to withdraw their candidacy and have their names eliminated from listing on the ballot must do so with a written statement properly notarized and filed with the Secretary of the Board no later than the date for certification of candidates for the ballot.

i. Campaign Financing Act

The Board Secretary shall notify the candidates for whom nominating petitions are filed of their obligations under the Campaign Financing Act.

**Legal Reference:**

5 ILCS 120/2(c)(3),  
10 ILCS 5/1-3, 5/2A-1.1 et seq., 5/9-1 et seq., 5/10-9, 5/22-17, 5/22-18,  
and 5/28-1 et seq

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL