

The School Board may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Committees shall operate under the following guidelines:

1. The Board President shall appoint a committee chair and at least two Board members to serve on a committee.
2. The President and Superintendent shall be ex-officio members of all committees. The Superintendent may designate the Assistant Superintendent as his/her representative on a committee after obtaining Board approval for such action.
3. The committee's meeting dates, time, and place shall be established by the committee chair and the committee members.

• Standing Board Committees

Standing Committees are created for indefinite terms although its members will fluctuate. Required standing committees are:

- *Behavioral Interventions and Parent-Teacher Advisory Committee* – monitors procedures for using behavioral interventions and assists in the development of student discipline policy and procedure.
- *Building Committee* – responsible for overseeing the building, maintenance, and repair of all physical facilities in the District;
- *Communications Committee* – responsible for communication to the community, including the creation and distribution of District communications;
- *Education Committee* – oversees implementation of district curriculum and procedures;
- *Finance Committee* – oversees the District finances;
- *Legislation/Policy Committee* – researches pertinent legislation pending in Springfield and reports on it to the Board; also researches policy issues, reviews and revises current board policy, and provides information and recommendations to the Board.

• Special Board Committees

Special committees may be created for specific purposes or to investigate special issues.

- A special committee shall be automatically dissolved after presenting its final report to the Board or at the Board's discretion.

- Citizen advisory committees may be used to interpret school needs in the community and to gather information from the community.

Nothing in this policy limits the authority of the Superintendent to create and use committees that report to him/her or to other staff members.

Legal Reference: 5 ILCS 120/1 et seq.
105 ILCS 5/10-20.14 and 10/1 et seq.
23 Ill.Admin.Code 1.280.

Cross Reference: 8000 Internal Board Policy: Purpose and Role of the Board
8310 Board Policy Development
5100 Students: Discipline/Punishment

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