

The Illinois statutes delegate to the Board of Education the full responsibility for establishing and operating the schools. The Board of Education will strive to promote the District 101 Mission and Vision Statements in its execution of that responsibility. The Board shall concern itself primarily with the strategic questions of District educational achievement, school improvement, policy formulation and staff and community relations rather than with administrative details. The application of the policies is an administrative task to be performed by the Superintendent and the District staff. The Board shall hold the Superintendent responsible for the effective administration and supervision of the school system.

I. Personnel

The hiring of all personnel shall be in accordance with equal protection under the law (i.e. sex, race, color, religion, nationality.) The Board will fully observe the Illinois School Code when discharging its responsibilities associated with the appointment, payment and establishment of salaries for teachers and when employing teacher aides or utilizing non-certified personnel. In addition, the Board shall:

1. Select, employ, and supervise a Superintendent of Schools who shall serve as the chief executive officer of the District. The Board will recognize the duties and responsibilities of the Superintendent and support him/her in the execution of those duties and responsibilities.
2. Delegate all executive functions to the Superintendent.
3. Employ qualified personnel for positions in the School District and dismiss personnel upon recommendation of the Superintendent.
4. Determine compensation for all employees not covered under the mandatory collective bargaining agreement.
5. Appraise the performance of the Superintendent and Assistant Superintendent on an annual basis.
6. Carry out all professional and official relationships with District employees through the Superintendent.
7. Make informed decisions after having received the advice of the Superintendent.
8. At the direction of the Board President, request the Superintendent to provide orientation to new Board members with the aid of current Board members.

II. Taxes and Budget

Among the Board's responsibility is the responsibility to provide for the financing of the education programs of the District by:

1. Publishing and adopting the annual district budget and monitoring its administration.
2. Providing for the levy of taxes in order that funds may be available for the

operation of the schools.

3. Borrowing money and issuing bonds in compliance with The School Code.
4. Complying with the practices required by and the conditions cited in the Illinois School Code with regard to accounting procedures, budgets, tax rates and tax warrants.
5. Publishing an annual financial report in a newspaper having a general circulation in the District and on the District website.
6. Ensuring that an annual financial audit is conducted by an outside professional auditing firm, with results reviewed and discussed by the Board as a whole.

III. Other Financial Responsibilities

1. Establish revolving, or impress, funds and establish rules and regulations concerning the operation of such funds. Careful consideration must be given to ensure an accurate audit and compliance with the procedure as established by law and prescribed by the State Superintendent of Education.
2. Direct the purchase and sale of school sites in the District.

IV. Contracts

The Board shall be able to enter into contracts as necessary. It shall observe statutory procedures in executing contracts for supplies, material or work, utilizing the public bidding procedure when required. The Board shall be able to enter into joint agreements to establish cooperative special educational programs or provide educational facilities, if necessary.

V. Policy Formulation

The Board shall develop, adopt, and modify School Board policies in accordance with the law and subject to mandatory collective bargaining agreements. Board policies will meet the educational needs of the community and will reflect the current operating philosophy of the District. The Board will approve the means whereby the policies may be efficiently implemented.

VI. Community Information

The Board has a primary responsibility to determine and interpret the educational needs and desires of the community. Additionally, the Board has the responsibility to inform the people of the District concerning the District's Mission and Vision Statements; its purposes, values, contributions, requirements, and financial condition, as well as the schools' activities and operations. By communicating the Mission and Vision Statements, District values, and plans and policy decisions, the Board will help to promote greater awareness within the community.

VII. Meetings

The Board will conduct regular meetings, which will be conducted as specified in the Board bylaws. All reports received by the Board from the Office of the State Superintendent of Education, including Recognition and Supervision, must be reviewed in open board meetings, and the contents of the reports must be made available to the community.

VIII. Other Board Duties

The Board shall have the following additional duties:

1. Accept the responsibilities and carry out all of the duties assigned to it by the laws of the State, the regulations of the State Board of Education and the State Superintendent of Education, and decisions of the courts and similar legal sources.
2. Provide, construct, control, supervise, and maintain adequate physical facilities.
3. Establish student discipline policies.
4. Indemnify and protect its own members, employees, and student teachers as prescribed by law.
5. Request educational methods and practices by considering best-practices research in the implementation of programs and assist in presenting explanations of desirable ones to citizens of the District.
6. Evaluate educational programs through data-based analysis.
7. Establish the school year calendar.
8. Establish attendance zones and transportation requirements within the District.

Legal Reference: 105 ILCS 5/2-3.25d, 5/10-1 et seq., 5/17-1, and 5/27-1
115 ILCS 5/1 et seq.
325 ILCS 5/4.

Cross Reference: 2000 Administration: Administrative Organizational Structure
8330 Internal Board Policies: Administrative Procedures Development
4020 Personnel: Non-Discrimination
4060 Personnel: Dismissal
3000 Series: Business
8310 Internal Board Policies: Board Policy Development
1000 Community Relations: Parental Involvement
5100 Students: Discipline/Punishment

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL