



Dear Parents and Guardians,

The Central School District (CSD) considers the safety and health of our staff and students a top priority. To further safeguard the safety of your student while in our care we have implemented a new visitor management system to ensure that individuals visiting our campuses and interacting with our students are authorized to do so. CSD believes there is a safer way to monitor visitors on our campuses and has replaced the paper visitor sign-in sheets with the LobbyGuard Visitor Management System. You will continue to be required to present your identification to the office staff.

Accepted forms of identification are as follows:

- Any state issued driver's license or identification card
- Mexican Matricula Consular Card
- Military ID (active duty or retired)
- Permanent Resident Card

Once the front desk staff scans the identification provided, LobbyGuard instantly checks the name against registered sex offender lists nationwide. Once the visitor has been cleared through LobbyGuard, the system will print a visitor badge with your name, picture, and destination.

It is important to note that the LobbyGuard system only scans the visitor's name, date of birth and photo for comparison with the national database of registered sex offenders. Any additional information is not gathered nor stored.

The LobbyGuard system is not connected to any other system such as the Department of Motor Vehicles (DMV), Department of Justice (DOJ), Immigration and Naturalization Services (INS), or Immigration and Customs Enforcement (ICE). Any other information on the ID is not visible or accessible to any LobbyGuard users. The data we screen is not shared or communicated. It is confidential and stored securely in a web-based system.

Our goal is to continue to provide a welcoming and warm environment for our parents, students, and staff while simultaneously communicating a culture of safety and security to the community. All parents are urged to continue to participate in their child's education.

If you currently do not have access to a government-issued form of identification, here are some resources to assist you:

- For a CA license, visit a local DMV office or go to [www.dmv.org](http://www.dmv.org)
- For a Mexican Matricula Consular Card, please visit a consulate office. The card is issued without regard to immigration status and provides no immigration information.
- For a Military ID card, please go to [www.cac.mil/uniformed-services-id-card/](http://www.cac.mil/uniformed-services-id-card/)
- For a Permanent Resident Card, please go to [www.uscis.gov/i-90](http://www.uscis.gov/i-90)

All parents have a right to participate in their child's education. If you have any questions or concerns about the implementation of this system, please schedule a meeting with your student's principal. We hope you will find LobbyGuard a welcome addition to the continuing effort to provide the most secure learning environment for our students.

For further information regarding LobbyGuard, please visit: [www.lobbyguard.com](http://www.lobbyguard.com).

Sincerely,

*Donna Libutti*

Donna Libutti  
Superintendent