

The Board recognizes the importance of establishing guidelines to ensure the safety of students participating in school sponsored outdoor activities and events. Therefore, the Board directs the Superintendent to develop administrative procedures to provide guidance to District personnel supervising school sponsored outdoor activities during severe weather. It shall be the responsibility of all school personnel who supervise such events (e.g., coaches, administrators, etc.) to familiarize themselves with those administrative procedures and to follow them in the event of an inclement weather emergency.

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL

Procedures for Inclement Weather (Reference Policy 3125)

The purpose of these procedures is to establish protocols for the safety of students and staff participating in school sponsored outdoor activities and events. It shall be the responsibility of all school personnel that supervise such events (e.g. coaches, administrators, etc.) to familiarize themselves with these procedures and to follow them in the event of an inclement weather emergency.

- A. When threatening weather is observed, all outside activities shall take advance warning and move to alternate locations or cancel the activity.
- B. Weather band radios and/or internet weather apps are to be on and monitored when threatening weather is forecasted.
- C. **If the emergency siren is sounded, a tornado is spotted, lighting is spotted or thunder is heard;** all outside events in progress shall cease immediately. The supervising district personnel in attendance will lead participants to the nearest shelter area. The supervisor has authority to determine the best areas/facilities to be used for cover, given the prevailing conditions at the time of the emergency. Locations shall include, but are not limited to, the closest building or structure, low-lying ravines, ditches, etc. The supervisor shall take roll call to ensure all participants arrived at the shelter. The supervisor will stay with participants until the threat has ended (at least 30 minutes from the last time the threat was observed or heard) and the event can continue. If the supervisor determines the event must be canceled, participants may be released to their parent(s) or other authorized adult. The supervisor must stay with the participants until each child has been picked up or at least 30 minutes after the threat has passed and participants may return home safely, even if extra time is required on the part of the supervisor to stay with participants. The supervisor shall report these events to his/her direct administrative supervisor.

Additional Earthquake Procedure

In the unlikely event of an earthquake, participants are to remain outside. The supervisor shall lead participants to an area with no overhead hazards such as trees, tall buildings, power cables/lines, etc. The supervisor shall take roll call to ensure all participants are in attendance. The supervisor will stay with participants until the earthquake has ended. The event or activity shall not resume and participants may be released to their parents or other authorized adult. The supervisor must stay with the participants until each child has been picked up or at least 30 minutes after the earthquakes ended and the participants may return home safely, even if extra time is required on the part of the

supervisor to stay with participants. The supervisor shall report these events to his/her direct administrative supervisor.