

The Superintendent shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the Board in advance of the Board's regular monthly meeting. These bills shall be reviewed by the Board, after which they may be approved for payment by Board order. Approval of all bills shall be given by a roll call vote and the votes shall be recorded in the minutes. The Superintendent shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board.

The Superintendent is authorized to pay Social Security taxes and wages without further Board approval. These disbursements shall be included in the listing of bills presented to the Board.

Revolving funds for school cafeterias, athletics, petty cash, or similar purposes may be used, provided such funds are overseen by an employee who is properly bonded according to State law. Payments from these funds shall be included in the listing of bills presented to the Board.

**Legal Reference:** 105 ILCS 5/10-21.4  
105 ILCS 5/10-20  
105 ILCS 5/10-20.19  
105 ILCS 5/8-2

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL

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BOARD OF EDUCATION, School Dist. 101, Western Springs, IL