

# **MENDHAM BOROUGH SCHOOL DISTRICT REGULAR BUSINESS MEETING**

**January 24, 2023**

**AGENDA ITEMS**

**FOR**

**APPROVAL**

Board Officers

Mrs. Catalina Wolfmeyer, President  
Mr. John Vitale, Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent  
Mrs. Felicia Kicinski, Business Administrator

# **MENDHAM BOROUGH SCHOOL DISTRICT**

## **MENDHAM BOROUGH BOARD OF EDUCATION REGULAR BUSINESS MEETING AGENDA**

**DATE: January 24, 2023**

### **\*\*\* HILLTOP SCHOOL \*\*\***

#### **Welcome**

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a “Public Comments” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

**MENDHAM BOROUGH SCHOOL DISTRICT**  
**Mendham, New Jersey**  
**January 24, 2023**

**REGULAR BUSINESS MEETING**  
**BOARD OF EDUCATION**

**6:15 PM**

**Hilltop School Cafeteria**  
**Mendham, New Jersey**

**AGENDA**

**Attachments:**

- 1. Minutes**
- 2. Financial Business**
- 3. Other Financial Business**
- 4. Bill Lists, Travel, Transfer of Funds**
- 5. Policy**
- 6. Personnel**
- 7. Other Business**

**1 BOROUGH BOARD OF EDUCATION**  
**Mendham, New Jersey**

**REVISED AGENDA  
BUSINESS MEETING  
January 24, 2023  
6:15 P.M.**

1. CALL TO ORDER BY THE BOARD PRESIDENT TIME:
2. OPEN PUBLIC MEETING ACT STATEMENT

The time, date, location and agenda of this meeting were posted to the Daily Record on January 15, 2023, the Star Ledger January 18, 2023, the Observer Tribune on January 19, 2023 and posted to The Clerk of The Borough Of Mendham, Hilltop School, and Mountain View School on January 12, 2023.

The Board of Education maintains policy to address public concerns. Copies of Policy No. 9130 “Public Complaints and Grievances and Policy 0167 Public Participation at Board Meetings” are available at each board meeting or upon request from the district offices.

A suggestion box is located in the Superintendent's Office at Hilltop School for your convenience.

- ### 3. ROLL CALL

___ Mrs. Cristin Adinolfi	___ Mrs. Deborah D’Urso	___ Mr. James Gillespie
___ Dr. Barry Haines	___ Miss AnneMarie Hornyak	___ Mr. John Jennings
___ Mr. Stephen McLaud	___ Mr. John Vitale	___ Ms. Catalina Wolfmeyer

Superintendent of Schools

Board of Education Secretary/Business Administrator

Board Attorney

\_\_\_\_ Dr. Mitzi N. Morillo

\_\_\_\_ Mrs. Felicia Kicinski

\_\_\_\_ Mr. John Geppert, Esq.

Public

- #### 4. FLAG SALUTE

- ## 5. EXECUTIVE SESSION

<u>X</u>	Scheduled (If Needed)
_____	Unscheduled

**TIME:**

- 5.1** Motion to adopt the following resolution:

BE IT HEREBY RESOLVED by the Mendham Borough Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Tuesday, January 24, 2023 for the purpose of discussing:

- Personnel
- Legal Matter
- HIB

It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.

## 5.2 RE-OPEN TO PUBLIC

**TIME:**

## 6. NEW BUSINESS

### 6.1 APPOINTMENT OF COMMITTEES

Personnel/Management:

Chairperson	John Vitale
Member	Catalina Wolfmeyer
Member	James Gillespie

Facilities, Finance & Technology:

Chairperson	John Jennings
Member	Catalina Wolfmeyer
Member	John Vitale

Curriculum and Instruction:

Chairperson	Barry Haines
Member	AnneMarie Hornyak
Member	Stephen McLaud

Policy/PR:

Chairperson	Stephen McLaud
Member	Cristin Adinolfi
Member	Deborah D'Urso

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

## **CONSENT RESOLUTIONS**

(All matters hereunder in are considered to be routine in nature and will be enacted by one motion in each area of business. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

### **7. MINUTES**

**7.1** Motion to approve the minutes of the December 20, 2022 1st Executive Session Meeting.

CARRIED:

**7.2** Motion to approve the minutes of the December 20, 2022 2nd Executive Session Meeting.

CARRIED:

**7.3** Motion to approve the minutes of the December 20, 2022 Regular Business Meeting.

CARRIED:

**7.4** Motion to approve the minutes of the January 3, 2023 Regular Re-Organization Meeting.

CARRIED:

**7.5** Motion to approve the minutes of the January 3, 2023 Executive session Meeting.

CARRIED:

### **8. CORRESPONDENCE**

- Notice of Public Hearing from the Borough for Joint Land Use

### **9. COMMITTEE REPORTS**

**9.1** Curriculum and Instruction

**9.2** Finance/Facilities and Technology

**9.3** Personnel and Management

**9.4** Policy/Public Relations

### **10. GOOD NEWS**

## 11. ADMINISTRATIVE STAFF REPORTS

### 11.1 District Updates/Presentations

- Public Hearing of the Student Safety Data System (SSDS) Report - Report Period 1 (Sept.-Dec.)

### 11.2 Harassment/Intimidation/Bullying Report

**WHEREAS**, the Mendham Borough Board of Education has received the Superintendent's report of investigations of possible incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

**WHEREAS**, the Board has reviewed the Superintendent's recommendation with respect to HIB investigations #2022-2023 02-02 and #2022-2023 02-03 and #2022-2023 02-04.

**NOW, THEREFORE BE IT RESOLVED**, that the Board accepts the Superintendent's recommendations for investigations #2022-2023 02-02 and #2022-2023 02-03 and #2022-2023 02-04.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools or designee shall inform the applicable parents/guardians of the students involved in these investigations with the following information within five (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided if it was determined to be an incident of HIB.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

### 11.3 District Enrollment/Fire Drill Reports as follows:

DISTRICT ENROLLMENT REPORT			
GRADE	December 31, 2022	November 30, 2022	December 31, 2021
Pre K	26	27	19
K	52	52	39
1	45	45	52
2	52	52	43
3	45	45	46
4	48	48	41
<b>HILLTOP TOTAL</b>	<b>268</b>	<b>269</b>	<b>240</b>
5	44	44	51
6	60	60	53
7	57	57	68
8	68	67	53
<b>MT. VIEW TOTAL</b>	<b>228</b>	<b>228</b>	<b>225</b>

<b>HILLTOP &amp; MT. VIEW</b>	<b>496</b>	<b>497</b>	<b>465</b>
<b>OUT OF DISTRICT</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>TOTAL</b>	<b>501</b>	<b>502</b>	<b>470</b>
<b>STAFF ATTENDANCE</b>	<b>96.67%</b>	<b>97.05%</b>	<b>93.44%</b>

**DISTRICT FIRE DRILL REPORT**

<b>SCHOOL</b>	<b>DATE OF DRILL</b>	<b>TIME OF DRILL</b>	<b>LENGTH OF DRILL</b>
HILLTOP	Dec. 2, 2022	10:21 AM	2:17
MT. VIEW	Dec. 8, 2021	2:07 PM	2:32

**SECURITY DRILL REPORT**

<b>SCHOOL</b>	<b>DATE OF DRILL</b>	<b>TIME OF DRILL</b>	<b>LENGTH OF DRILL</b>
HILLTOP			
Bomb Threat	Dec. 16, 2022	1:22 PM	4:23
MT. VIEW			
Shelter in Place	Dec. 16, 2022	12:18 PM	4:26

**12. RECOGNIZE PUBLIC - FOR AGENDA ITEMS ONLY**

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

**13. FINANCIAL BUSINESS**

**Board Secretary and Treasurer's Reports**

**13.1** Motion to approve that the Board Secretary's Report - December 2022 and the School Treasurer's Report December 2022 with a reconciled cash balance of \$8,039,956.79 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligation of the district for the remainder of the fiscal year. Revenues are being received as anticipated.



ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

Transfer of Funds

**13.2** Motion to approve the transfer of funds for Mendham Borough School District for the 2022-2023 school year as presented.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**13.3** Other Financial Reports

Motion to approve the following reports:

Cafeteria Reconciliation - December 2022

Cafeteria Report - December 2022

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

Bill List

**13.4** Motion to approve the Board of Education Bill List from December 21, 2022 to January 24, 2023 in the amount of \$958,956.98

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

**13.5** Motion to approve the Bill List for December 21, 2022 to January 24, 2023 for the Cafeteria Account in the amount of \$19,118.65

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

### Travel Expenses

**13.6** Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 6471.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**13.7** Motion to approve Health Flex Spending Account Maximum carryover of unspent funds up to the amount of 570.00 from the 2022 calendar year.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

### **13.8 Out of District Facilities Use**

<u>Location</u>	<u>Group</u>	<u>Dates/Times</u>	<u>Purpose</u>	<u>Tier</u>	<u>Fees</u>	<u>Income/Cost Estimate</u>
Hilltop School Room# 201	HSA	Tuesdays 1/31/23-3/24/23 3:30PM-4:30PM	STEM (Frankosky & Longueira) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Classroom	HSA	Tuesdays 1/31/23-3/24/23 3:30PM-4:30PM	Italian (Schianodicola) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Room# 103	HSA	Tuesdays 1/31/23-3/24/23 3:30PM-4:30PM	Cartoon Creations - (Oakes) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Faculty Lounge	HSA	Tuesdays 1/31/23-3/24/23 3:30PM-4:30PM	Healthy Cooking Grades K-2(Acierno) After School Enrichment	1	\$0.00	\$0.00
Hilltop School	HSA	Wednesdays	Play Dough	1	\$0.00	\$0.00

Room# 103		1/31/23-3/24/23 3:30PM-4:30PM	Playtime-(Oakes) After School Enrichment			
Hilltop School Faculty Lounge	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Healthy Cooking Grades 3&4 (Acierno) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Library	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Loving Legos (Longueira & Wilson) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Gymnasium/Out side if weather permitting	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Kickball (Eagan & Stark) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Art Room	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Painting(Na) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Room 209	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	ASL (Johnson) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Art Room	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Exploration & Discovery (Na) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Library	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Yoga (LeMay) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Room 107	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Magic School Bus (Novak) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Room 109	HSA	Thursdays 1/31/23-3/24/23	Fancy Nancy (Boonstra)	1	\$0.00	\$0.00

		3:30PM-4:30PM	After School Enrichment			
Hilltop School Room 210	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Lego Club (Frankosky) After School Enrichment	1	\$0.00	\$0.00
Mountain View School	HSA	Tuesdays 1/31/23-3/24/23 3:30PM-4:30PM	Wellness Center (Knitting- LeMay) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Gymnasium	HSA	Tuesdays 2/07/23-3/21/23 3:30PM-4:30PM	Volleyball (Xtreme Volleyball Academy) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Room 410	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Jam Band (Murad) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Room 111	HSA	Wednesdays 1/31/23-3/24/23 3:30PM-4:30PM	Geography Club (Nugent) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Room 411	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Game Club (Ascione) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Gymnasium	HSA	Thursdays 2/9/23-3/16/23 3:30PM-4:30PM	Kickball (Gurczeski) After School Enrichment	1	\$0.00	\$0.00
Mountain View School Room 103	HSA	Thursdays 1/31/23-3/24/23 3:30PM-4:30PM	Astronomy (Magrini) After School Enrichment	1	\$0.00	\$0.00
Hilltop School Parking Lot	Mendham Borough Library	Saturday 2/4/2023 4pm-8pm	Library Fundraiser event	1	\$0.00	\$0.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

SEMI Waiver

**13.9** WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 school year; and

WHEREAS, the Mendham Borough Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Mendham Borough Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

NJ DOE Project Submission

**13.10** Motion to approve the submission of the following project applications to the New Jersey Department of Education as "Other Capital Projects" where no state funding is requested. The Board of Education also approves any changes that may be necessary to the LRFP.

Mountain View Middle School HVAC

Hilltop Elementary HVAC

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

LRFP

**13.11** Motion to approve the changes to the Long Range Facility Plan for Submission to the New Jersey Department of Education as required for the HVAC project to the Mt. View School.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

### 13.12 Obsolete Equipment Disposal

Motion to approve the disposal of the attached list of obsolete Technology equipment from the Mountain View School.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

### 13.13 December 31, 2022 Financial Reports

Motion to approve the submission of the December 31, 2022 Financial Reports for the first half of the 2022-2023 School Year, to the Morris County Board of Education for approval.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

### 13.14 Local Recreation Improvement Grant (LRIG)

Motion to approve the submission of the New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) the Local Recreation Improvement Grant (LRIG) Program that is being offered to New Jersey counties, municipalities and school districts.

#### ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

## 14. CURRICULUM & INSTRUCTION

14.1 Motion to approve the following field trip destinations for the 2022-2023 school year.

Student Group	Destination	Purpose
3rd Grade	Museum of Early Trades and Crafts	Students will experience what it meant to travel from faraway countries to settle in New Jersey by taking on the roles of real 19th-century New Jersey immigrants. The museum's exhibits and artifacts will provide context to help students understand the ways in which these diverse groups worked together to solve the challenges their communities faced, and to relate these individual stories to the present.

7th & 8th Grade	Hilltop Elementary School	Game Design students will walk to Hilltop School and meet with 1st Grade students to playtest the video game prototypes they have created.
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CARRIED:

## 15. POLICY

15.1 Motion to approve the following Policy for a Second Reading and Adoption.

Type	Policy #	Name	New/Revised
Policy	5440	Honoring Student Achievement	Revised

CARRIED:

15.2 Motion to approve the following job description.

Code	Section	Position	New/Revised
A-11	Central Administration	Treasurer of School Moneys	New

CARRIED:

## 16. PERSONNEL

16.1 Motion to accept with much gratitude, the resignation for the purpose of retirement of Mrs. Carol Anne Pagana, School Nurse at Hilltop Elementary School, effective July 1, 2023, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

16.2 Motion to accept with much gratitude, the resignation for the purpose of retirement of Mrs. Kathleen McGoldrick, Grade 4 Elementary Teacher at Hilltop Elementary School, effective July 1, 2023, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

16.3 Motion to appoint Christine Filippini as a Long Term Substitute Teacher for Spanish on or about January 27, 2023 through March 20, 2023, at a rate of \$200.00 per day, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**16.4** Motion to retroactively approve Judith Favino, Treasurer of School Moneys, at a salary of \$5,000.00 effective January 1, 2023 through June 30, 2023, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**16.5** Motion to approve the extension of Patricia Zimmer, Benefits Consultant, effective February 1, 2023 through June 30, 2023, at a rate of \$45.00 per hour, not to exceed 20 hours per month, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**16.6** Motion to approve the following volunteers for the 2022-2023 school year pending completion of mandated training and district requirements, upon the recommendation of the Superintendent.

Allyson Durkin	Michelle Juhasz
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ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**16.7** Motion to approve Kelly Locke as Substitute Teacher for the 2022-2023 school year, effective on or about January 25, 2023 through June 30, 2023, pending a successful criminal history background check, P.L. 2018, Chapter 5, and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									



## 17. OTHER BUSINESS

**17.1** Motion to approve the submission of the Statement of Assurance Regarding Paraprofessional Staff for the 2022-2023 school year to the County Superintendent of Schools.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

**17.2** Motion to approve the donation from the Mendham Borough Home School Association in the amount of \$9,200.00, for a painted mural in the Library Media Center hallway in Hilltop Elementary School, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

## 18. RECOGNIZE PUBLIC

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

## 19. ADJOURNMENT

**TIME:**

Motion to adjourn the meeting.

CARRIED: