

**MENDHAM BOROUGH
SCHOOL DISTRICT**

**REORGANIZATION /
REGULAR BUSINESS MEETING**

April 26, 2022

AGENDA ITEMS

FOR

APPROVAL

Board Officers

Mrs. Catalina Wolfmeyer, President
Mr. John Vitale Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent
Mrs. Felicia Kicinski, Business Administrator

MENDHAM BOROUGH SCHOOL DISTRICT

MENDHAM BOROUGH BOARD OF EDUCATION REORGANIZATION / REGULAR BUSINESS MEETING AGENDA

DATE: April 26, 2022

***** HILLTOP SCHOOL *****

Welcome

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a “Public Comments” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

MENDHAM BOROUGH SCHOOL DISTRICT
Mendham, New Jersey
April 26, 2022

REORGANIZATION/REGULAR BUSINESS MEETING 6:15 P.M.
BOARD OF EDUCATION

Hilltop School Cafeteria
Mendham, New Jersey

AGENDA

Attachments:

- 1. Minutes**
- 2. Financial Business**
- 3. Other Financial Business**
- 4. Bill Lists, Travel, Transfer of Funds**
- 5. Policy**
- 6. Personnel**
- 7. Other Business**

5.1 Motion to adopt the following resolution:

BE IT HEREBY RESOLVED by the Mendham Borough Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Tuesday, April 26, 2022 for the purpose of discussing:

- Personnel
- Legal

It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.

5.2 RE-OPEN TO PUBLIC

TIME:

__ Public in attendance

CONSENT RESOLUTIONS

(All matters hereunder are considered to be routine in nature and will be enacted by one motion in each area of business. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

6. RECOGNIZE PUBLIC (for agenda items only)

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

7. PUBLIC HEARING OF THE 2022-2023 BUDGET

Budget Presentation - Dr. Mitzi Morillo, Superintendent and Mrs. Felicia Kicinski, Business Administrator

8. ORGANIZATION BUSINESS

8.1 Acting Board Secretary for Emergency Basis

BE IT RESOLVED that the Mendham Borough Board of Education appoints the Superintendent of Schools as Acting Board Secretary, to serve on an emergency basis only, from this date until the next reorganization meeting in January 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.2 Line Item Changes

BE IT RESOLVED that the Mendham Borough Board of Education authorizes the School Business Administrator, in consultation with an agreement from the Superintendent of Schools, to process line item changes in compliance with required approvals per 6A:23A-13 between board meetings for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.3 Treasurer of School Monies

BE IT RESOLVED, that the Mendham Borough Board of Education approves the appointment of Judith Favino as Treasurer of School Monies from July 1, 2022 through June 30, 2023, at a stipend of \$4,200.00.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.4 Petty Cash Funds

BE IT RESOLVED, that the Mendham Borough Board of Education approve the renewal of the establishment of a main office petty cash checking account for 2022-2023 in the amount of \$600.00 to be used for general office expense and other items requiring payment in advance and limited to \$75.00 or under per expenditure. An amount of \$150.00 to be disbursed from the same petty cash checking account to Hilltop main office; \$150.00 to Mountain View main office; \$150.00 to Superintendent's office; and \$150.00 to the Business office for minor expenditures with the Secretary to the Principal of each school and Business Administrator responsible for proper disposition of said funds.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.5 Implementation of the 2022-2023 School Budget

BE IT RESOLVED, that the Mendham Borough Board of Education appoints the School Business Administrator and Superintendent to oversee the implementation of the 2022-2023 School Budget, by issuing purchase orders for those items identified by the budget for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.6 District Student Medical Officer

BE IT RESOLVED, that the Mendham Borough Board of Education approves the appointment of Dr. Thomas Porter as District Student Medical Officer for the 2022-2023 school year, at an annual amount of \$5,000.00.

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Dr. Thomas Porter be contracted as District Student Medical Officer for the Mendham Borough Board of Education for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.7 Environmental Safety Services

BE IT RESOLVED that the Mendham Borough Board of Education approves the following: Motion to appoint New Wave Consultants, Inc. to perform mandatory environmental safety services under PEOSHA and AHERA until the next reorganization meeting in April 2023 at an annual cost of \$4,100.00:

WHEREAS, there exists a need for IAQ Investigation services in connection with screenings of any of the schools of the Mendham Borough Board of Education for the 2022-2023 school year,

WHEREAS, it has been determined that such IAQ Investigation services are specialized in nature, require expertise in the field of mold and fungus identification and remediation and can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specification, and

WHEREAS, funds are or will be available for this purpose based on hourly rate fees,

NOW, THEREFORE BE IT RESOLVED, by the Mendham Borough Board of Education in the County of Morris as follows:

(a) The environmental services firm of New Wave Consultants, Inc. is hereby retained to provide IAQ

Investigation services necessary,

(b) This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(1)(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.8 Appointment of Auditor

BE IT RESOLVED that the Mendham Borough Board of Education appoints Nisivoccia, LLP as auditor for the Board of Education for the 2022-2023 school year at a fee of \$27,050.00.

WHEREAS, there exists a need for auditing services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Nisivoccia, LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856, be contracted as School Auditor for the Mendham Borough Board of Education for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.9 State Contract Purchasing

BE IT RESOLVED, that the Mendham Borough Board of Education approves the following until the next reorganization meeting in April 2023:

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Mendham Borough Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Mendham Borough Board of Education desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases up to the bid threshold, necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Mendham Borough Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf

of the State by the Division Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.10 Appointment of Board Attorney

BE IT RESOLVED that the Mendham Borough Board of Education appoints Scarinci and Hollenbeck, LLC as attorney for the Mendham Borough Board of Education at the hourly rate of \$156.00 for the 2022-2023 school year.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Scarinci and Hollenbeck, LLC be contracted as Board Attorney for the Mendham Borough Board of Education, for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.11 Appointment of Board Attorney

BE IT RESOLVED that the Mendham Borough Board of Education appoints Scarinci and Hollenbeck, LLC as attorney for Special Services matters for the Mendham Borough Board of Education at the hourly rate of \$165.00 for the 2022-2023 school year.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Scarinci and Hollenbeck, LLC be contracted as Board Attorney for the Mendham Borough Board of Education, for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.12 Appointment of Board Contract Negotiator/Labor Relations Attorney

BE IT RESOLVED that the Mendham Borough Board of Education appoints Matthew J. Giacobbe of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, 169 Ramapo Valley Rd., Upper Level 105, Oakland, N.J. as labor relations attorney for the Mendham Borough Board of Education at the hourly rate of \$160.00 for the 2022-2023 school year.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Cleary, Giacobbe, Alfieri, Jacobs, LLC be contracted as labor relations attorney for the Mendham Borough Board of Education, for the remainder of the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.13 Appoint Architect of Record

BE IT RESOLVED that the Mendham Borough Board of Education appoints Gianforcaro, Architects, Engineers, and Planners, to serve as the architect of record for the district, at the hourly rate of \$100.00 for the 2022-2023 school year. On large construction projects the rate is eight percent (8%) of the construction bid amount.

WHEREAS, there exists a need for architectural services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Mendham Borough Board of Education that Gianforcaro, Architects, Engineers, and Planners, be contracted as Architect for the Mendham Borough Board of Education for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.14 Cooperative Purchasing

BE IT RESOLVED that the Mendham Borough Board of Education approves an agreement with the Morris County Cooperative Purchasing Cooperative for cooperative bidding and purchasing services for the provision of school supplies in various categories, time and materials and building maintenance for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.15 Appoint Insurance Broker

BE IT RESOLVED that the Mendham Borough Board of Education appoints the Morville Agency, a division of Bollinger, Inc., as Insurance Broker of Record for the Mendham Borough Board of Education for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.16 Education Data Services, Inc.

BE IT RESOLVED that the Mendham Borough Board of Education approves a shared services agreement with the Educational Services Commission of Morris County in cooperation with Educational Data Services, Inc. for cooperative bidding and purchasing services for the provision of school supplies in various categories, including but not limited to general supplies, fine art, technology education, physical education, health, science, home economics, library, plumbing, electrical, hardware and custodial supplies, paper, lumber, computer supplies and audio-visual supplies and equipment and time and materials building maintenance for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.17 Appoint Pest Control and Integrated Pest Management Professional Services

BE IT RESOLVED that the Mendham Borough Board of Education appoints the Alliance Pest Control, Inc. to provide monthly Pest Control Services and monthly Integrated Pest Management Professional Services for the 2022-2023 school year at a fee of \$1,440.00 until the next reorganization meeting in April 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.18 Authorize Payment of Bills between Board Meetings

BE IT RESOLVED that the Mendham Borough Board of Education appoint the Business Administrator as Claims Auditor to verify and pay bills as needed between meetings which will be listed as paid at the next regular Board Meeting (i.e., utilities, medical insurance and other contracted services for which a purchase order has been previously issued and approved) until the next reorganization meeting in April 2023. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.19 Advertise and Receive Bids

BE IT RESOLVED that the Mendham Borough Board of Education authorizes the Board Secretary to advertise for and receive bids for supplies, equipment and services for the 2022-2023 school year when required by the Public School Contracts Law, and that the Board Secretary/Business Administrator be authorized to bid jointly with the West Morris Regional School District and the Borough of Mendham when deemed in the best interest of the Mendham Borough School District until the next reorganization meeting in April 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.20 Appointment of Representative Requesting Federal and State Funds

BE IT RESOLVED, that the Mendham Borough Board of Education appoint the Superintendent of Schools and the Business Administrator/Board Secretary or their designees, as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the April 2023 Board Organization Meeting in the next calendar year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.21 Policies/By-Laws/Job Descriptions

BE IT RESOLVED, that the Mendham Borough Board of Education approves all existing policies, by-laws, job descriptions, rules and regulations currently in force for the 2022-2023 school year, subject to revision, adoption, and continuous review by the Board, until the next reorganization meeting in April 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.22 Surplus Items

BE IT RESOLVED that the Mendham Borough Board of Education authorize the Superintendent to declare miscellaneous items no longer needed as surplus and to dispose of these items if and when necessary as per Policy 3260/3270.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.23 Student Accident Insurance

Motion to approve Bollinger for the provision of voluntary student accident insurance for the 2022-2023 school year at no cost to the Board.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.24 Standard Operating Procedures Manual

BE IT RESOLVED that the Mendham Borough Board of Education approves the Standard Operating Procedures Manual as required per N.J.A.C. 6A:23A-6.6, until the next reorganization meeting in April 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.25 Prohibiting Harassment, Intimidation and Bullying Policy

BE IT RESOLVED, that the Mendham Borough Board of Education approves policy #5512 Prohibiting Harassment, Intimidation and Bullying for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.26 Textbooks

BE IT RESOLVED, that the Mendham Borough Board of Education approves the adoption of all existing textbooks and other approved instructional resources for the 2022-2023 school year which have been in effect during the 2021-2022 school year, subject to revision, adoption and continuous review by the Board.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.27 Information Systems

BE IT RESOLVED, that the Mendham Borough Board of Education approve the following software contracts or renewals for 2022-2023 school year:

Company/Provider	Software/Program	Annual Cost
Genesis	Student Information System	\$14,540.00
Genesis	Teacher Evaluation	\$5,306.00
Computer Service Solutions	Budgetary & Personnel	\$14,698.00
Apptegy	Thrillshare/District Website Services	\$5,066.00
IEP Direct /Frontline Technologies	Special Education Tracking	10,347.24
AESOP/Frontline Technologies	Substitute Placement Service	\$4,949.29
Frontline Hiring & Recruitment	Electronic Hiring System	\$5,310.00
Strauss Esmay	Policy Service	\$4,835.00
Linkit	Curriculum Benchmarking & Data Locker	\$13,136.00
Orangescape Kissflow	Facilities Usage	\$2,400.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.28 Tuition Rates

BE IT RESOLVED that the Mendham Borough Board of Education approves estimated tuition rates for the 2022-2023 school year:

Morning PK	\$4,250
Hybrid PK	\$5,950
Full Day PK	\$8,500
Kindergarten	\$19,183
Grades 1-5	\$17,894
Grades 6-8	\$22,035

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.29 Fee for Copies of Public Documents

BE IT RESOLVED, that the Mendham Borough Board of Education hereby establishes a fee will be charged to provide copies of government records as specified in The Open Public Records Act, N.J.S.A. 47:1A-5, et seq. with the exception of providing up to 20 pages at no charge to Mendham Borough residents until the next reorganization meeting in April 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.30 Curriculum/Programs/Services

BE IT RESOLVED, that the Mendham Borough Board of Education approves the adoption of all existing curriculum, programs, and services for the 2022-2023 school year which have been in effect during the 2021-2022 school year, subject to revision, adoption and continuous review by the Board.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.31 Professional Support/Non Public Services Agreement

Motion to approve the agreement with the Educational Services Commission of Morris County for the 2022-2023 school year to provide the following: Professional Support Services, Non Public Nursing, Non Public Technology, Non Public Textbook, Chapter 192/193, Non Public Security Aid, and Non Public IDEA-B, as per the attached agreement.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.32 Facility Usage Tier Fees

BE IT RESOLVED that the Mendham Borough Board of Education approves facilities usage rates for the 2022-2023 school year:

Custodial Overtime Rate: \$37.00/hr.
 Supervisor Rate: \$47.00/hr.

	Tier 1	Tier 2	Tier 3	Tier 4
Gymnasium	\$0	\$50	\$145	\$325
Cafeteria	\$0	\$55	\$210	\$390
Cafeteria & Kitchen	\$0	\$120	\$280	\$390
Computer Lab	\$0	NA	NA	NA
Special Room	\$0	\$50	\$110	\$260
Field*	\$0	\$125	\$155	\$325
Classroom	\$0	\$40	\$55	\$130

***Infield grooming fee for softball field: \$125 weekly**

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.33 Appoint Continuing Disclosure Agent

Motion to appoint Phoenix Advisors, LLC as Mendham Borough Board of Education's Continuing Disclosure Agent and Independent Registered Municipal Advisor for the 2022-2023 school year at a fee not to exceed \$1,000.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.34 Substitute Nursing Contract

Motion approve the contract with BAYADA Home Health Care, Inc. for in-school nursing services From July 1, 2022 through June 30, 2023 at a rate of \$65.00/hour, 4 hour minimum each day for RN services.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.35 Educational Services Commission of Morris County Joint Transportation Agreement

Motion to approve the Joint Transportation agreement with the Educational Services Commission of Morris County for the 2022-2023 school year for transportation of public, non-public and special education pupils on established routes as assigned in writing by the Board for the 2022-2023 school year.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.36 Motion to approve the renewal agreement between Xtel Communications, Inc. and Mendham Borough School District in accordance with E-Rate Schools & Libraries Division required Form 470 and a competitive bidding process for the 2022-2023 school year.

Estimated Monthly Price for 1000 Gb EDIA and Internet: \$3,514.00 per month

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.37 Approval of Depositories

BE IT RESOLVED, By the Mendham Borough Board of Education that the below listed Financial Institution, Fund and Corporation be designated as the approved depository for the Mendham Borough Board of Education funds and that the Financial Institution be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Approve the following bank as a depository for investment purposes until the next reorganization meeting in April 2023:

Lakeland Bank

That the Lakeland Bank be designated as the depository for the following school accounts until the next reorganization meeting in April 2023:

- Capital Reserve
- Maintenance Reserve
- Flex Spending
- Operating
- Payroll
- Payroll Agency
- Student Activity Fees
- Unemployment
- Mountain View General Fund Checking Account
- Hilltop School General Fund Checking Account
- Mendham Borough Cafeteria Account

AND BE IT FURTHER RESOLVED, That the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND BE IT FURTHER RESOLVED, That the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate.

AND BE IT FURTHER RESOLVED, That any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the corporation without any designation of the person making such endorsements.

AND BE IT FURTHER RESOLVED, That the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in the above depository when in the best

interests of the Board of Education.

AND BE IT FURTHER RESOLVED, That any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND BE IT FURTHER RESOLVED, That the Board of Education Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND BE IT FURTHER RESOLVED, That the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from the depository and give receipt for, or authorize depository to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depository for any purpose, and
- (b) Authorize the depository to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depository in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.38 Therapeutic Interventions (Occupational Therapy Services)

Motion to approve Therapeutic Interventions to provide both Occupational therapy and student evaluations for the 2022-2023 school year not to exceed \$66,185.00.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.39 P.G. Chambers (Physical Therapy Services)

Motion to approve P. G. Chambers for 2022-2023 school year to provide both therapy and evaluations for our students. Evaluations may include PT, OT, Assistive Technology and Augmentative Communication not to exceed \$47,958.00.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

8.40 Gold Star Behavior

Motion to approve Gold Star Behavior, LLC to provide Behavioral Consultation services for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at a rate of \$120.00 per hour not to exceed \$32,000.00.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

8.41 Renew School Health Insurance Fund (SHIF)

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Mendham Borough Schools, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are
 - a.) A long term philosophy on rates

- b.) A willingness to work with bargaining units to achieve plan design changes.
- c.) Professional management with stability and commitment.
- d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
– AYES –									
– NOES –									
ABSTAIN									

8.42 Renewal of New Jersey Schools Insurance Group Participation

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its

members; **WHEREAS**, the [Mendham Borough BOE], herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG; **WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey. INSERT NAME OF INSTITUTION Mendham Borough BOE New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement Resolution to Join / Renew Membership

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations; New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement Resolution to Join / Renew Membership
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement Resolution to Join / Renew Membership Page 4 of 5 fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10)If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11)The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12)The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

9. NEW BUSINESS

10. MINUTES

10.1 Motion to approve the minutes of the March 22, 2022 Regular Business Meeting.

CARRIED:

10.2 Motion to approve the minutes of the March 22, 2022 Executive Session Meeting.

CARRIED:

11. CORRESPONDENCE

12. COMMITTEE REPORTS

12.1 Curriculum and Instruction

12.2 Finance/Facilities and Technology

12.3 Personnel and Management

12.4 Policy/Public Relations

13. GOOD NEWS

14. ADMINISTRATIVE STAFF REPORTS

14.1 Superintendent’s Report

14.2 Harassment/Intimidation/Bullying Report

WHEREAS, the Mendham Borough Board of Education has received the Superintendent’s report of investigations of possible incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has reviewed the Superintendent’s recommendation with respect to the HIB investigations #2021-2022 01-01 and #2021-2022 02-06

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations for investigations #2021-2022 01-01 and #2021-2022 02-06

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools or designee shall inform the applicable parents/guardians of the students involved in these investigations with the following information within five (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided if it was determined to be an incident of HIB.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
– AYES –									
– NOES –									
ABSTAIN									

14.3 District Enrollment/Fire Drill Reports as follows:

DISTRICT ENROLLMENT REPORT			
GRADE	March 31, 2022	February 28, 2022	March 31, 2021
Pre K	21	21	11
K	43	43	49
1	53	53	45
2	44	44	42
3	47	47	42
4	44	44	56
HILLTOP TOTAL	252	252	245
5	51	52	52
6	56	55	67
7	66	68	51
8	54	53	68
MT. VIEW TOTAL	227	228	238
HILLTOP & MT. VIEW	479	480	483
OUT OF DISTRICT	5	5	4
TOTAL	484	485	487
STAFF ATTENDANCE	97.00%	98.12%	97.77%

DISTRICT FIRE DRILL REPORT

SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP	March 18, 2022	2:09 PM	2:38
MT VIEW	March 14, 2022	2:29 PM	2:25

SECURITY DRILL REPORT

SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP			
Bomb Threat	March 8, 2022	9:27 AM	5:10
MT. VIEW			
Evacuation	March 18, 2022	12:06 PM	7:07

15. FINANCIAL BUSINESS

15.1 Board Secretary and Treasurer’s Reports

Motion to approve that the Board Secretary’s Report - March 2022 and the School Treasurer’s Report March 2022 with a reconciled cash balance of \$7,220,279.80 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligation of the district for the remainder of the fiscal year. Revenues are being received as anticipated.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.2 Transfer of Funds

Motion to approve the transfer of funds for Mendham Borough Schools for the 2022-2023 school year as presented.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.3 District Bill List

Motion to approve the Board of Education Bill List from March 23, 2022 to April 26, 2022 in the amount of \$967,881.85.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D’URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.4 Other Financial Reports

Motion to approve the following reports:

Cafeteria Reconciliation - March 2022

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.5 Cafeteria Bill List

Motion to approve the Bill List from March 23, 2022 to April 26, 2022 for the Cafeteria Account in the amount of \$37,085.34

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.6 Safety Grant

Motion to approve the submission of a grant application for the 2022-2023 Safety Grant program through the New Jersey School Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$6,000 for the period of July 1, 2022 through June 30, 2023.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.7 Lakeland Bank Deposit

Motion to accept a deposit of \$10,000.00 being credited to the Mendham Borough Schools Operating Account, as a condition of the 2020 Lakeland Bank RFP and banking contract.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

15.8 Adopt the 2022-2023 Final Budget:

BE IT RESOLVED, to adopt the Final budget for the Mendham Borough Board of Education be approved for the 2022-2023 school year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2022-23 TOTAL EXPENDITURES	\$13,330,272	\$512,969	\$626,360	\$14,469,591
LESS: ANTICIPATED REVENUES	\$1,812,897	\$512,969	\$180	\$2,326,046
TAXES TO BE RAISED	\$11,517,375	\$0	\$626,170	\$12,143,545

and to advertise said tentative budget in The Daily Record and The Star Ledger in accordance with the form suggested by the State Department of Education and according to law.

And BE IT RESOLVED, the Mendham Borough Board of Education approves the adoption of the 2022-2023 school district budget as follows:

General Fund	\$13,330,272
Special Revenue Fund	\$512,969
Debt Service Fund	\$626,170
TOTAL	\$14,469,591
Current Expense Tax Levy	\$11,517,375
Debt Service Tax Levy	\$626,170
TOTAL	\$12,143,545

NOW, THEREFORE, BE IT RESOLVED, the Mendham Borough Board of Education submits a true copy of the minutes of this board meeting with the budget application to the Executive County Superintendent of Schools.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

15.9 Resolution for District School Tax Levy 2022-2023

RESOLVED that the amount of district taxes needed to meet the obligations of the Mendham Borough Board of Education during the school year 2022-2023 is hereby requested to place in the hands of the Treasurer of School Monies in the amount according to the following schedule in accordance with the statutes relating thereto:

Payments from Mendham Borough to the Mendham Borough Board of Education:

<u>2022 LEVY</u>		<u>2023 LEVY</u>	
July 15-	\$ 1,017,368.00	Jan 15-	\$ 968,544.00
Aug 15-	\$ 1,017,368.00	Feb 15-	\$ 1,462,014.00
Sept 15-	\$ 1,017,368.00	Mar15 -	\$ 902,194.00
Oct 15-	\$ 1,017,368.00	Apr 15 -	\$ 902,194.00
Nov 15-	\$ 1,017,368.00	May 15-	\$ 902,194.00
Dec 15-	\$ 1,017,368.00	June 15 -	\$ 902,196.00

TOTAL \$ 6,104,209.00

\$ 6,039,336.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

15.10 Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 6471.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

15.11 Out of District Facilities Use

Motion to approve the following facilities/equipment applications pending custodial coverage:

<u>Location</u>	<u>Group</u>	<u>Dates/Times</u>	<u>Purpose</u>	<u>Tier</u>	<u>Fees</u>	<u>Income/Cost Estimate</u>
Hilltop School Back Porch Area & Parking Lot	Mendham Stigma-Free & Rotary Club of the Mendhams	5/15/2022, Sunday, 1:00 pm - 4:00 pm	Ending point for Stomp Out Stigma Walk, with information tables and activities	2	\$90.00	\$0.00

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

16. CURRICULUM & INSTRUCTION

16.1 Motion to approve the revised 2021-2022 school year calendar.

CARRIED:

17. POLICY

18. PERSONNEL

18.1 Motion to accept with gratitude for 25 years of service, the resignation, for the purpose of retirement, of Mr. Jonathan Gesell, Facilities Manager/Custodian at Mountain View Middle School, effective April 29, 2022, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.2 Motion to approve Daniel Dybus, Full-time Custodian/Part-time Facilities Manager, effective on or before May 12, 2022 through June 30, 2022, at a salary of \$85,000.00 to be prorated for the term of the contract, pending a successful criminal history background check and P.L.2018, C.5 and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.3 Motion to approve the extended leave of absence for Samuel Hernandez, utilizing accrued illness days plus two (2) vacation days, effective May 2, 2022 through July 6, 2022, pending receipt of physician's documentation and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.4 Motion to approve Maria Cruz-Calles as a Substitute Custodian, effective on or about April 27, 2022 through June 30, 2022, at an hourly rate of \$17.00 per hour, pending a successful criminal history background check and P.L.2018, C.5 and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.5 Motion to approve Connie Larcara as a per diem Substitute Teacher, effective on or about April 27, 2022 through June 30, 2022, pending a successful criminal history background check and P.L.2018, C.5 and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

18.6 Motion to approve the following staff members to be available to provide instructional services for students in the Summer Learning & Enrichment Academy at Mountain View School, at the remunerated rate of \$45.00 an hour to be paid by the American Rescue Plan (Evidence-Based Summer Learning and Enrichment) Fund and not to exceed \$17,500.00, upon the recommendation of the Superintendent.

Carly Palmer	DJ Ward	Brad McMurray	Jared Gurczeski	Kyle Nugent	Kristen Huang
Margaret Beach	Lauren Carozza				

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

18.7 Motion to approve the following staff members to be available to provide instructional services for students in the Summer Learning Academy at Hilltop School, at the remunerated rate of \$45.00 an hour to be paid by the American Rescue Plan (Evidence-Based Summer Learning and Enrichment) Fund and not to exceed \$17,500.00, upon the recommendation of the Superintendent.

Christa Epitropakis	Heather Keith	Courtney Rogers	Alyssa Frankosky
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ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

18.8 Motion to approve the following staff members to participate in training to support the implementation of English Language Arts Resources at the hourly rate of \$45.00, not to exceed 6 hours each, to be completed on June 17, 2022, upon the recommendation of the Superintendent.

Kelsey Crist	Denelle Kagan	Carissa Stark	Lauren Eagan	Erin Gaffney	Kathy McGoldrick
Elizabeth Goncalves	Alyssa Frankosky	Jennifer Delaney	Heather Keith	Meghan Wamsley	Lindsay Finkelstein
Kerri Novak	Aimee Abreu	Christa Epitropakis	Courtney Rogers	Rachel Malley	Alyssa Ridente

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.8 Motion to approve the Aide Pay Scale beginning with the 2022-2023 school year as per the chart below:

Degree	Certificate	2022-2023 Hourly Rate
MA	Teacher	\$19.95
BA	Teacher	\$19.36
MA	Substitute	\$18.75
BA	Substitute	\$18.11
AAS	Substitute	\$17.23

Degree	Certificate	2022-2023 Annual Rate
MA	Teacher	\$25,138.72
BA	Teacher	\$24,397.40
MA	Substitute	\$23,629.61
BA	Substitute	\$22,822.10
AAS	Substitute	\$21,710.12

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER
- AYES -									
- NOES -									
ABSTAIN									

18.10 Motion to approve one and a half (1.5) unpaid days for Allison Marszalek on May 23 and May 24, 2022, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

19. OTHER BUSINESS

19.1 Motion to approve the submission of the Statement of Assurance for the 2022-2023 school year to continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	CRISTIN ADINOLFI	DEBORAH D'URSO	JAMES GILLESPIE	BARRY HAINES	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER
- AYES -									
- NOES -									
ABSTAIN									

20. RECOGNIZE PUBLIC

Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, consideration, or response when necessary. If appropriate, the board may request the issue to be a discussion item at a future Board of Education meeting.

Please refer to [Policy 0167 - Public Participation in Board Meetings](#). A hard copy of this policy is available at every Board meeting. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

21. ADJOURNMENT

TIME:

Motion to adjourn the meeting.

CARRIED: