



E-Learning Plan: Pekin Community High School

What are E-Learning Days?

On school days when safe travel is not possible due to severe weather concerns or other emergencies, students will complete learning experiences at home. Student attendance will be based on digital check-in procedures. Learning experiences will be communicated through Canvas.

How are E-Learning Days different from current “emergency/snow” days?

On E-Learning Days, students are continuing to learn material that is relevant to the current learning experiences. While this is completed outside the traditional classroom environment, it serves as an extension of previous learning or a bridge to the next day’s learning.

While this coursework is by no means a replacement for the learning that occurs on a day-to-day basis within a school, it provides an opportunity to avoid the main issue of a traditional “emergency/snow day”, which is that it is often made up weeks/months after the event and extends the school year. As such, the make-up day often occurs after the relevant unit of study is over (as well as after AP exams), limiting the benefits of recovered instructional time.

Why are E-Learning Days being considered at this time?

Being that District 303 has a 1:1 environment with Chromebooks, this allows us to further our systems of instructional delivery outside of the school walls in times of inclement weather or other emergencies. In addition, rules have changed at the state level providing Illinois districts with the flexibility to determine the structure of a school day. An E-Learning Day is now considered a day of attendance.

How will E-Learning Days be communicated?

In the event of potential inclement weather or other emergencies, care will be taken to announce to students/parents/staff the potential of an E-Learning Day as soon as possible via announcements/email/social media/blasts. Reminders will be made to students concerning taking their Chromebooks home as well as the availability of Kajeets for those in need of Wi-Fi before school is dismissed prior to a potential use of an E-Learning Day.

What if my student does not have Wi-Fi/data access at home?

Mobile Wi-Fi hotspots are available for checkout for students who do not have reliable Wi-Fi at home. These will only provide Wi-fi to the student’s Chromebook and can be checked out from the Learning Commons. They should not be used for (nor have enough data to support) personal use.

Wifi is also available at these locations in Pekin: <https://goo.gl/dJLiuP>

Comcast is offering free two months free with its Internet Essentials program for new customers:
<https://www.internetessentials.com>

How will student attendance be recorded?

Students should check their Canvas class daily to see assignments and the daily expectations. Logging in to each class period on Canvas will serve as the student's attendance for that class period. Students should log in each period in Canvas by 11am or they will be marked as absent.

How will students be informed of their assignments?

Teachers will provide lessons/assignments for each day by 8:00am using Canvas. Students should complete the assigned work on the day it is assigned. Students will be allowed to turn in completed work upon return to school.

What kinds of assignments will students be asked to complete?

Teachers will assign/deliver between 20-30 minutes of curriculum during an E-Learning Day. Students will be expected to do up to but no more than five hours worth of schoolwork in a particular day. Care will be taken in deciding what is truly required/needed during this time, knowing that face-to-face instruction may not be possible and/or normal school interventions are not available. In addition, individuals and families may be experiencing hardships that impact their ability to complete needed curriculum.

Students may be asked to complete a variety of learning tasks, including (but not limited to):

- Reading assignment (either digital or paper-based)
- Video assignment with accompanying assessment
- Interactive lesson via either Canvas/Google Classroom

Teachers will provide detailed instructions relating to the assignment, including the following information:

- Purpose/objective of the assignment
- Detailed description of the task, including directions/resources require to complete the assignment
- Assignment submission (in-person, online, etc.)
- Due date of assignment

Teachers may schedule required collaborative-online class meetings (using Google Meets). If teachers choose to schedule these they will be scheduled using the time frames for each class period below:

EB	7:15 - 7:50
1	7:50 - 8:25
2	8:30 - 9:05
3	9:10 - 9:45
4	9:50 - 10:25
5	10:30 - 11:05
6	11:10 - 11:45
7	11:50 - 12:25

What if a student has technical issues that prevent them from completing the work?

Students/parents should communicate with the student's teachers to determine the best course of action. It is recommended that parents and students discuss an action plan to prepare for E-Learning Days. In the event of an unforeseen circumstance that prevents the student from accessing or completing their assigned work, students/parents should let the respective teacher know of this via email and accommodations will be made in terms of due dates for specific assignments.

Students with specific technical needs can email techsupport@pekinhigh.net for assistance.

My student has special needs - how will they receive accommodations on these days?

For students with more significant needs, teachers will make alternative arrangements in advance. This may include, but is not limited to, teachers distributing paper copies of "E-Learning Day" work in advance to families.

Who does my student have access to during an E-Learning Day?

Teachers/counselors/deans/social workers/school psychologists will be available via email from 8:00am-1:00pm. In addition, students with IEPs will have access to their case managers if

