

**MINUTES  
REGULAR MEETING  
BISHOP BOARD OF EDUCATION  
NOVEMBER 10, 2016 – 12:00PM  
LIBRARY MEDIA LAB – BISHOP PUBLIC SCHOOL  
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **November 10, 2016 at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

**I. CALL TO ORDER AND ROLL CALL**

**Present:** *Thresa Seabolt, Arlene Timbo, Willie Guest*  
**Absent:** *None*  
**Quorum:** *3*  
**Staff Present:** *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*  
**Others Present:** *Susan Murray*

**II. PUBLIC HEARING FOR THE PURPOSE OF GIVING TRIBAL OFFICIALS AND PARENTS OF NATIVE AMERICAN CHILDREN AN OPPORTUNITY TO COMMENT ON WHETHER NATIVE AMERICAN CHILDREN PARTICIPATE ON AN EQUAL BASIS WITH NON-NATIVE AMERICAN IN THE EDUCATIONAL PROGRAMS AND ACTIVITIES PROVIDED BY BISHOP SCHOOL AND TO RECOMMEND WAYS THE SCHOOL DISTRICT CAN HELP NATIVE AMERICAN CHILDREN BENEFIT FROM THE BISHOP SCHOOL'S EDUCATIONAL PROGRAMS AND ACTIVITIES.**

*None*

**III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION**

**A. September 8, 2016, Regular Meeting**

**Motion:** *To approve the minutes of the September 8, 2016, Regular Meeting.*

**Motion made by:** *Ms. Seabolt*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

**B. October 10, 2016, Regular Meeting**

**Motion:** *To approve the minutes of the October 10, 2016, Regular Meeting.*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Seabolt*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

*None*

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

*Cyenthia Pennington presented the monthly treasurer's report.*

B. Superintendent's Report

1. Land Acquisition

*Mr. Hampton reported that Bishop School District would speak again with Dr. Charles Kelsey, land owner, after January, 2016.*

2. Support Staff Appreciation

*Mr. Hampton recognized Bishop School's Support Staff Members.*

3. E-RATE Update

*Mr. Hampton reported that Bishop School would receive the reimbursement of approximately \$50,000 for E-RATE in the next couple of weeks. He said that there was approximately \$16,000 left of the category two money that would need to be spent in the next five years.*

4. 6<sup>th</sup> Grade Field Trip – Branson

*Mr. Hampton stated that the sixth graders would go to Branson for an overnight trip for the 6<sup>th</sup> Grade Field Trip.*

5. 2017-2018 School Calendar

*Mr. Hampton presented the 2017-2018 calendar worksheet. He said the 2017-2018 School Calendar would be approved at the December 5, 2016 meeting.*

6. Surplus Auction – November 30, 2016 & December 1, 2016

*Mr. Hampton reported that Bishop School would have a Surplus Auction on November 30, 2016 and December 1, 2016. He said the auction would be advertised in the paper and to parents.*

7. Temporary Teaching Contract – Jennifer Chambers

*Mr. Hampton said that Jennifer Chambers, Elementary Teacher, had applied for an Elementary Teacher position. He said that she might be hired on a temporary contract in January.*

REGULAR MEETING MINUTES, NOVEMBER 10, 2016

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- |    |                         |   |
|----|-------------------------|---|
| A. | General Fund            | #197-212  |
| B. | General Fund Payroll    | #70043, 70114-70117   |
| C. | Building Fund           | None  |
| D. | Child Nutrition         | #37-39  |
| E. | Child Nutrition Payroll | #70009  |
| F. | Bond Fund               | None  |
| G. | Change Orders           | GF Payroll #70005, 70009, 70021, 70031, 70038, 70039, 70171<br>CNF Payroll #70009 |

**Motion:** *To approve warrants and encumbrances as listed. [Item VI.A-G]*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Seabolt*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to amend or not to amend the extra duty contract for Amy Rittenhouse, Teacher, as follows:
- |    |                                  |         |
|----|----------------------------------|---------|
| 1. | Singing Bulldogs                 | \$2,000 |
| 2. | Extended Day Program Coordinator | \$5,000 |
| 3. | Music Program Coordinator        | \$2,000 |

**Motion:** *To amend the extra duty contract for Amy Rittenhouse, Teacher, as listed. [VII.A.1-3]*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Seabolt*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- B. Discuss and vote to approve or disapprove Professional Development activities and contracts for the 2017-2018 School Year:

1. Kagan Professional Development – August 1-3, 2017

**Motion:** *To approve professional development activities and contracts for the 2017-2018 school year; Kagan Professional Development – August 1-3, 2017.*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- C. Discuss and vote to approve or disapprove the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee (Committee meeting was November 8, 2016 at 10:30AM.)

**Motion:** *To approve the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee.*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- D. Discuss and vote to approve or disapprove the following policies, regulations, and forms:
1. District Policy: EQ – Indian Policies and Procedures
  2. District Policy: EE – Student Activities
  3. District Policy: EE-F1 – Concussion and Head Injury Information Sheet

**Motion:** *To approve the following policies, regulations, and forms:*

*1. District Policy: EQ – Indian Policies and Procedures*

*2. District Policy: EE – Student Activities*

*3. District Policy: EE-F1 – Concussion and Head Injury Information Sheet*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- E. Discuss and vote to adopt or not to adopt the following resolutions:
1. District Resolution: One-Time Stipend to Certified and Non-Certified Staff

**Motion:** *To adopt District Resolution: One-Time Stipend to Certified and Non-Certified Staff.*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

REGULAR MEETING MINUTES, NOVEMBER 10, 2016

- F. Discuss and vote to approve or discuss the surplus of the following items.
1. 2008 Chevrolet Express Van VIN: 1GNFG154281233608 Mileage: 34,686
  2. 2011 Chevrolet Silverado 4-Door VIN: 3GCPCREA3BG355738 Mileage: 35,002
  3. Attachment A

**Motion:** *To approve surplus of the following:*

1. 2008 Chevrolet Express Van VIN: 1GNFG154281233608 Mileage: 34,686
2. 2011 Chevrolet Silverado 4-Door VIN: 3GCPCREA3BG355738 Mileage: 35,002
3. Attachment A

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

VIII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

*None*

IX. VOTE TO ADJOURN

**Motion:** *To adjourn. (The time was 12:31PM.)*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

Agenda and notice of this meeting were posted on the **9<sup>th</sup> day of November, 2016 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **16<sup>th</sup> day of November 2015.**

APPROVED THIS 5<sup>TH</sup> DAY OF DECEMBER, 2016.

---

*Board President*

---

*Board Vice-President*

---

*Board Clerk*