

**MINUTES  
REGULAR MEETING  
BISHOP BOARD OF EDUCATION  
October 10, 2016 – 12:00PM  
Library Media Lab – Bishop Public School  
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **October 10, 2016 at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

**I. CALL TO ORDER AND ROLL CALL**

**Present:** *Thresa Seabolt, Arlene Timbo, Willie Guest*  
**Absent:** *None*  
**Quorum:** *3*  
**Staff Present:** *Howard Hampton, Cindy Pennington, Suzan Wait*  
**Others Present:** *Eric Bledsoe, Greg Seabolt*

**II. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE FINANCIAL AUDIT REPORT FY2016 AS PREPARED BY SANDERS, BLEDSOE & HEWETT, CERTIFIED PUBLIC ACCOUNTANTS, LLP.**

*Eric Bledsoe, Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP, presented the Financial Report FY2016.*

**Motion:** *To approve the Financial Audit Report FY2016 as prepared by Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP.*

**Motion made by:** *Mr. Guest*  
**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

**III. HEARING OF CITIZENS**

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

*None*

B. Any citizen who would like to address the board concerning an item for future consideration

*None*

**IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION**

A. September 8, 2016, Regular Meeting

**No action.**

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

**Motion:** *To approve Emergency Transfers.*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

VI. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

*Cyenthia Pennington presented the monthly treasurer's report.*

B. Superintendent's Report

1. Land Acquisition

*Mr. Hampton stated the District is waiting for Dr. Charles Kelsey to make a decision concerning the sale of the land.*

2. Painting Update

*Mr. Hampton reported that Cornish had repaired and painted the north outside of the gymnasium. Mr. Hampton said that we received a quote for \$6,400 to do the rest of the outside of the gymnasium and the inner courtyard.*

3. Window Replacements

*Mr. Hampton said that the cost to repair windows was around \$900. He said the frames and windows at the north end of the building were needing to be replaced and might be a good summer project.*

4. Vehicle Replacement

*Mr. Hampton said that Bishop School will possibly surplus the school truck and van and replace the vehicles with a truck and suburban.*

5. School Committees 2016-2017

*Mr. Hampton presented the School Committees 2016-2017.*

6. Impact Aid

*Mr. Hampton said that Bishop School had received the first payment from Impact Aid for this year.*

7. Technology Update

*Mr. Hampton reported the computers and digital learning boards had been installed. He said the teachers and staff were very appreciative of the upgrades.*

8. Bishop Public School Partnerships

**Mr. Hampton listed Bishop Public School Partnerships:**

- a. Cameron University – Dr. Robinson, Reading Specialists Tutoring**
- b. Cameron University Tennis Team – Reading with Students**
- c. Foster Grandparents**
- d. 1-78 FA Battalion**
- e. Lawton Food Bank – Food for Kids**
- f. Prince Hall #9**

9. HVAC Management

**Mr. Hampton presented a quote from Davis Air Conditioning, Inc. for \$16,000 for HVAC management.**

10. Parking Lot Maintenance

**Mr. Hampton presented a quote from A & M Striping for painting a fire lane and installing four pipe bollards.**

11. Outside Speakers

**Mr. Hampton suggested that four more speakers be installed on the outside of the building for safety purposes.**

VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A.	General Fund	#185-196
B.	General Fund Payroll	#70012-70113, 70169-70171
C.	Building Fund	None
D.	Child Nutrition	#34-36
E.	Child Nutrition Payroll	#70011-70012
F.	Bond Fund	None
G.	Change Orders	GF #98, 110, 118-119
		GF Payroll #70006, 70036, 70171
		BF - None
		CN - None
		CN Payroll #70001, 70006

**Motion:** *To approve warrants and encumbrances as listed. [Item VII.A-G]*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

VIII. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee; ...discussing the purchase or appraisal of real property;...) 25 O.S. § 307 (B) (1-7):

1. Items for discussion:

a. Certified Personnel Employee Contracts

1. Amber Anderson – Elementary Teacher
2. Lori Baggett – Reading Specialist
3. Tyler Blount – Elementary Teacher
4. Denise Burk – Elementary Teacher
5. Brenda Chambers – Library Media Specialist
6. Kayla Durgin – Elementary Teacher
7. Lindsey Herbert – Elementary Teacher
8. Carolle Johnson – Elementary Teacher
9. Terry Jolly – Physical Education Teacher
10. Jennifer Kuntz – Elementary Teacher
11. Karri Landoll – Elementary Teacher
12. Jared Mansel – Elementary Teacher
13. Laura Mansel – Elementary Teacher
14. Josianne Marcum – Elementary Teacher
15. Elizabeth Martin – Elementary Teacher
16. Raegan Martin-Teakell – Elementary Teacher
17. Christy Mays – Elementary Teacher
18. Denise McComber – Elementary Teacher
19. Stephanie McCray – Elementary Teacher
20. Carole Morris – Elementary Teacher
21. Mistie Murrah – Elementary Teacher
22. Shelly Penrod – Elementary Teacher
23. Jeanette Peters – Elementary Teacher
24. Amy Rittenhouse – Elementary Teacher
25. Lesa Sparks – Elementary Teacher
26. Kristen Todd – Elementary Teacher
27. Christie Tugmon – Elementary Teacher
28. Judy Williams – Elementary Teacher

b. Support Personnel Employee Contracts

1. Jody Ingram – Secretary
2. Roselynn Macias – Cook
3. Ginger Merrick – Teacher Assistant
4. Sheri Nicholson – Teacher Assistant
5. Cyenthia Pennington – Secretary
6. Rouella Samson – Teacher Assistant
7. Carmen Sierra – Teacher Assistant
8. Erica Tondre – Custodian
9. Suzan Wait – Secretary

*No action.*

- B. Vote to return to Open Session.  
C. Executive Session Minutes Compliance Statement.

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- D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2016-2017 school year.

**Motion:** *To approve Certified Personnel Employee Contracts for the 2016-2017 school year as listed. [Item VIII.A.1.a.1-28]*

**Motion made by:** Mr. Guest

**Motion seconded by:** Ms. Timbo

<b>Vote:</b>	<b>Seabolt</b>	<b>Yes</b>
	<b>Timbo</b>	<b>Yes</b>
	<b>Guest</b>	<b>Yes</b>

**Motion carried.**

- E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2016-2017 school year.

**Motion:** *To approve Support Personnel Employee Contracts for the 2016-2017 school year as listed. [Item VIII.A.1.b.1-9]*

**Motion made by:** Mr. Guest

**Motion seconded by:** Ms. Timbo

<b>Vote:</b>	<b>Seabolt</b>	<b>Yes</b>
	<b>Timbo</b>	<b>Yes</b>
	<b>Guest</b>	<b>Yes</b>

**Motion carried.**

IX. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the 2017 Annual Election Resolution.

**Motion:** *To approve the 2017 Annual Election Resolution.*

**Motion made by:** Mr. Guest

**Motion seconded by:** Ms. Timbo

<b>Vote:</b>	<b>Seabolt</b>	<b>Yes</b>
	<b>Timbo</b>	<b>Yes</b>
	<b>Guest</b>	<b>Yes</b>

**Motion carried.**

- B. Discuss and vote to approve or disapprove the Regular School Board Meeting Dates for the 2017 calendar year.

**Motion:** *To approve Regular School Board Meeting Dates for the 2017 calendar year.*

**Motion made by:** Mr. Guest

**Motion seconded by:** Ms. Timbo

<b>Vote:</b>	<b>Seabolt</b>	<b>Yes</b>
	<b>Timbo</b>	<b>Yes</b>
	<b>Guest</b>	<b>Yes</b>

**Motion carried.**

- C. Discuss and vote to adopt or not to adopt the following District Regulation:
1. District Regulation: ELR – Complaints Regarding Federal Programs

**Motion:** *To adopt District Regulation: ELR – Complaints Regarding Federal Programs*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- D. Discuss and vote to amend or not to amend the following District Policies:

1. District Policy: BC – Safety Programs
2. District Policy: CA – Management and Accounting of Funds
3. District Policy: CC – Purchasing
4. District Policy: DA – General Personnel Policies
5. District Policy: EL – Curriculum and Instruction

**Motion:** *To amend the following District Policies as listed. [Item IX.D.1-5]*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

- E. Discuss and vote to amend or not amend the following activity fund sub-accounts and activities (Revenue and Expenditures) for the 2016-2017 school year.

1. Elementary Class Activity Fund
2. Extended Day Activity Fund
3. Faculty & Staff Activity Fund
4. Library Activity Fund
5. Petty Cash Activity Fund
6. Sixth Grade Class Activity Fund

**Motion:** *To amend the following activity fund sub-accounts and activities (Revenue and Expenditures) for the 2016-2017 school year with the exception of Petty Cash Activity Fund as listed. [IX.E.1-4 & 5]*

**Motion made by:** *Mr. Guest*

**Motion seconded by:** *Ms. Timbo*

<b>Vote:</b>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

**Motion carried.**

X. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

*None*

XI. VOTE TO ADJOURN

*Motion:*            *To adjourn. (The time was 1:05PM.)*

*Motion made by:*     *Mr. Guest*

*Motion seconded by:* *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

*Motion carried.*

Agenda and notice of this meeting were posted on the **6<sup>th</sup> day October of 2016 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **16<sup>th</sup> day of November 2015.**

APPROVED THIS 10<sup>TH</sup> DAY OF NOVEMBER, 2016.

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*Board President*

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*Board Vice-President*

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*Board Clerk*