

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,  
DU PAGE COUNTY, ILLINOIS,  
HELD VIRTUALLY VIA GOOGLE MEETS  
ON WEDNESDAY, APRIL 22, 2020  
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,  
1110 SO. VILLA AVE., VILLA PARK, ILLINOIS**

- Call to Order                      Mr. Cuny called the meeting to order at 7:00 p.m.
- Roll Call                              Board Members              Mr. Cuny, Mr. Van De Velde, Mrs. Rattana,  
Present by Phone:              Mr. Rattana, Mr. Downer, and Mr. Blair
- Board Members              Mr. Kielminski  
Absent:                              (attending the SASSED meeting)
- Administrators:              Dr. Chung
- Administrators              Dr. Evans, Mrs. Smith, Ms. Aulisa, Mrs.  
Present by Phone:              Sabourin and Mrs. Monroe
- Staff/Visitors:              Mrs. Richelle Jordan and Mrs. Clarke
- Staff/Visitors              Mr. John Zelman  
Present by Phone:
- Prior to beginning discussion of the agenda items, Mr. Cuny thanked the staff and the administration for the work they have done and continue to do during these unprecedented times and encouraged them that we will all get through this together.
- Approval of Meeting              Mr. Cuny inquired as to whether there were any requests  
Agenda                              for changes to the Board or Consent agendas. No changes were requested.
- First Comments by Visitors      None
- Consent Agenda (motion)        Mr. Cuny requested a motion to approve the Consent Agenda for April 22, 2020 consisting of the Minutes from the Regular Board Meeting and Executive Session held on March 18, 2020, the Treasurer's Report for March 2020, the Disbursement Report for April 2020, the P-Card Purchases for March 2020, the Regular/Routine Personnel Report for April 22, 2020, and approval of the destruction of Executive Session audio recordings that are more than 18 months old and that have been adopted. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on

roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mrs. Rattana, Mr. Downer, Mr. Rattana, and Mr. Cuny. Nays: None. The motion carried unanimously.

### **Superintendent's Reports**

#### **Focus on Learning: Revised E-Learning Plans**

Dr. Chung noted that Mrs. Ross' mother passed away yesterday and in her absence, he invited Mrs. Smith and Ms. Aulisa to provide an update on the evolution and progress of the remote e-learning that is taking place in the district. Mrs. Smith reported that all students K-8 now have district issued devices at home. She reported that books have been sent to all students K-4 for supplemental reading and the staff have fully embraced e-learning. Ms. Aulisa reported on the 5-8 graders and staff and noted that students have had their devices beginning on Friday, March 13. She reported that students are encouraged to participate in 30 minutes of each subject every day and staff also provide "live" office hours for students every day as well.

#### **COVID-19 Update**

Dr. Chung provided an update on the COVID-19 pandemic and thanked the staff and administration for their rallying to provide the absolute best remote learning experience for our students. He stated that he is extremely proud of the District 48 staff.

Dr. Chung also noted the following efforts are ongoing:

- Continued implementation of e-learning protocols for continued instruction.
- Continued clarification of instruction for our special education students.

Dr. Chung concluded by thanking the teachers, stating how proud he is of their continued flexibility and bravery in these unprecedented times. He also thanked the Board for their unwavering support to the district.

#### **Stella May Swartz Playground Update (motion)**

Dr. Chung reported that acting Mayor of Oakbrook Terrace, Mr. Paul Esposito stopped to chat with him while he was at Stella May Swartz distributing devices to families and notified Dr. Chung that the city council voted to donate \$20,000 towards the renovation of the playground at Stella May Swartz. Dr. Chung indicated that these additional funds would allow for the Option 1 Plan submitted from NuToys Leisure Products that included additional playground equipment.

Mr. Cuny requested a motion to approve the Option 1 plan submitted by NoToys Leisure Products for additional playground equipment at Stella May Swartz School as a result of the \$20,000

donation from the City of Oakbrook Terrace. Mr. Downer so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Downer, Mr. Blair, Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, and Mr. Rattana. Nays: None. The motion carried unanimously.

#### FTC Update

Mrs. Rattana reported that there have been no future activities planned at this time due to the school closure.

### **Finance and Operations Reports**

Seek Bids for Custodial Services for 2020-21 through 2022-23 (motion)

Dr. Evans reported that the current contract with RJB Properties, Inc. will conclude in August 2020 and requested approval to seek bids for custodial services to begin September 1, 2020.

Mr. Cuny requested a motion to approve seeking bids for custodial services for 2020-2021 through 2022-2023 with the option to renew for the 2023-2023 and 2024-2025 school years. Mr. Van De Velde so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Van De Velde, Mr. Downer, Mr. Cuny, Mr. Blair, Mr. Rattana, and Mrs. Rattana. Nays: None. The motion carried unanimously.

Seek Bids for Transportation Services for 2020-21 Through 2022-23 (motion)

Dr. Evans reported that the current contract with WestWay/Richlee Vans concludes June 30, 2020. He requested approval to seek bids for transportation services for to begin July 1, 2020.

Mr. Cuny requested a motion to approve seeking bids for transportation services for 2020-2021 through 2022-2023 with the option to renew for the 2023-2024 and 2024-2025 school years. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mr. Downer, Mr. Cuny, Mr. Rattana and Mrs. Rattana. Nays: None. The motion carried unanimously.

Review Potential of Reduced June and September Property Tax Distributions (motion)

Dr. Evans reviewed the potential revenue shortfalls as a result of the recommendation of the DuPage County Treasurer to the DuPage County Board to grant penalty waivers for residents and commercial property owners via application to defer their June tax payment to September due to the economic impact of the COVID 19 pandemic.

Dr. Evans discussed the potential need to issue tax anticipation warrants (TAW) or to seek a line of credit to provide for sufficient cash flow funding for the 2020-21 school year operations should it

be needed. He noted that Board approval was needed to begin the process of seeking quotes from financial institutions.

Mr. Cuny requested a motion to approve seeking quotes from financial institutions for a TAW issue and/or line of credit this summer or fall, working with PMA consultants and legal counsel to address tax distribution delays by the DuPage County Treasurer. Mr. Blair so moved. The motion was seconded by Mrs. Rattana and on roll call the following members voted aye: Mr. Blair, Mrs. Rattana, Mr. Van De Velde, Mr. Downer, Mr. Cuny and Mr. Rattana. Nays: None. The motion carried unanimously.

Review Plan to Increase Contingency Funds in 2020-21 Budget  
Consider \$25 Student Discount Registration Extension (motion)

Dr. Evans reported on the need to increase the individual school and district contingency line items, noting that only essential purchases will be approved for the remainder of this school year and the next 2020-2021 school year. Dr. Evans would like to request approval from the Board for an extension of the deadline for parents to take advantage of this discounted fee from May 22, 2020 to June 1, 2020 as a result of the COVID-19 school district closure.

Mr. Cuny requested a motion to approve extending the deadline for the \$25 Early Bird discount to June 1, 2020. Mr. Van De Velde so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Van De Velde, Mr. Blair, Mrs. Rattana, Mr. Downer, Mr. Cuny and Mr. Rattana. Nays: None. The motion carried unanimously.

ISBE School Maintenance Grant Update

Dr. Evans provided an update on the \$50,000 School Maintenance Grant that was approved by ISBE. He noted that the grant funds will be used toward the cost of replacing Stella May Swartz boilers, plumbing and pumps scheduled for 2021 per the terms of the Grant proposal.

Consider SASSED 2020-21 Classroom/Office Lease (motion)

Dr. Evans reported that the district's legal counsel has finalized a review of the proposed terms of a lease from SASSED for classrooms and office space for the 2020-21 school year. He noted that he has attempted to have the annual lease increased by the CPI as the annual lease with SASSED has not been increased in several years. Dr. Evans reported that although the request for an increase was made it was not approved by the SASSED Board. Dr. Evans noted that the proposed lease reflects the reduction of one classroom at Salt Creek Primary School, therefore reducing the lease proceeds.

Mr. Cuny requested a motion to approve the 2020-2021 Classroom and Office lease with SASSED as modified by the district's legal counsel. Mr. Blair so moved. The motion was seconded by Mr. Rattana and on roll call the following members voted aye: Mr. Blair, Mr. Rattana, Mr. Cuny, Mr. Downer, Mrs. Rattana and Mr. Van De Velde. Nays: None. The motion carried unanimously.

West Way/Richlee Vans  
Additional Payment  
Request

Dr. Evans provided a brief overview of the correspondence and dialogue that has been held between district administration and the current transportation company. He noted that they were requesting continued payment at 80% of the standard billing rate following the mandatory school closure at the end of the day on March 13, 2020. Dr. Evans reported that the district's legal counsel informed WestWay/Richlee Vans that the district would only pay for services rendered through March 13, 2020, which is consistent with items currently listed in the initial transportation contract.

Unfinished Business

None

New Business

Mr. Blair requested board members to please send any resolutions they would like presented to the delegate group by Friday May 1, 2020.

Board Committee and  
Meeting Updates  
Second Comments by  
Visitors

None

None

Notices and  
Communications

None

Future Agenda Items

None

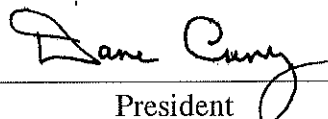
Other Business

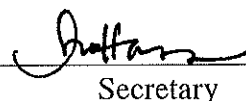
None

Adjournment (motion)

As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Blair so moved. The motion was seconded by Mrs. Rattana and on a voice vote carried unanimously.

The meeting was adjourned at 7:55 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary