

Minutes for the Regular Board Meeting of the West Liberty Community School District Board of Education In the Board Room - 111 W 7th Street February 6, 2017 at 5:00 p.m.

President Martin called the meeting to order at 5:00 p.m. Members present were Emily Geertz, Lynne Sasmazer, Jose Zacarias, Superintendent Steve Hanson and Secretary Brietta Collier. Others present were Brian Rance, Joshua Jackson, Kirsten Jensen, and Jacob Lane from the West Liberty Index.

Motioned by Sasmazer, seconded by Zacarias to approve the Agenda. Motion carried 4-0.

No one approached the board during Communications and Visitors (Open Forum).

There were six fundraiser requests presented. Motioned by Geertz, seconded by Sasmazer to pull the McDonald's Night request and approve all others. Motion carried 4-0.

There were no overnight trips presented.

Sam and Rachel from BLDD Architects presented a summary of work on the facilities vision project. Our facilities are well maintained. Future capacity challenges are at Middle School and ELC. Other areas are a new bus barn, administrative space and continued review of enrollment to determine growth pattern. Once the study is complete, BLDD will provide all data collected and summary overview of findings to the district.

Director Millage arrived at 5:18 p.m.

Mrs. Collier presented information on the quotes received for a 65-passenger bus. Administration recommends accepting the bid from Hogle in the amount of \$80,000. Motioned by Geertz, seconded by Zacarias to accept the recommendation. Motion carried 5-0.

President Martin opened the public hearing on the proposed school year calendar for 2017-18 at 5:19 p.m. Kirsten Jensen said she supports a regular Spring Break and is interested to see how this year goes. President Martin declared the Public Hearing closed at 5:29 p.m.

Superintendent Hanson reviewed drafts 1 and 2 for the 2017-18 school calendar. He recommends draft 2. Director Geertz asked why our calendar is so different from other area districts. Superintendent Hanson answered the district leadership team felt more people take off during winter break as opposed to spring break. Director Sasmazer is concerned that a shorter Spring Break limits student opportunities, such as group trips and potential volunteer opportunities. The board suggested polling staff for input. Superintendent Hanson said he would seek more input. The board asked for additional analysis before voting.

Superintendent Hanson presented information for a second reading of revisions to board policies related to nondiscrimination, anti-bullying and anti-harassment. Motioned by Sasmazer, seconded by Geertz to approve the revisions. Motion carried 5-0.

Superintendent Hanson presented information from the most recent Wellness Committee meeting. Topics included nutrition education and promotion goals, communication with parents, nutrition guidelines and staff wellness. The next meeting is February 14th.

Administration recommends the board adopt a resolution in support of “The Promise of Iowa”, spearheaded by IASB. Motioned by Zacarias, seconded by Geertz to adopt the resolution. Motion carried 5-0.

Superintendent Hanson presented information on guidelines used to create athletic coaching and student activity positions. Coaching assignments are determined by participation and potential scheduling conflicts. A staff sponsor can also bring a need to the Superintendent or Activities Director for a review process. Ashley Smith has done this with the band program. The board asked about staff ratios for athletics. Additional discussion will be scheduled for a future meeting.

The board reviewed board policies 900 - 905.2.

Mrs. Collier presented the FY16 annual audit. She noted an unmodified, or clean opinion, and reviewed the change in net position and audit findings. Motioned by Millage, seconded by Geertz to approve the FY16 audit. Motion carried 5-0.

Mrs. Collier reviewed FY17-19 audit RFP responses. Administration recommends Hunt & Associates. Motioned by Sasmazer, seconded by Millage to approve. Motion carried 5-0

Superintendent Hanson reviewed the Superintendent’s report.

The next regular board meeting will be Monday, February 20 at 6:00 p.m. Items include Consent Agenda, Superintendent’s Evaluation, Part 2, Triggers for Adding Activity Positions, School Calendar: public hearing & approval, Recommendation for Positions to Add (drumline), Review of Student/Staff response to an intruder.

Motioned by Geertz, seconded by Zacarias to go into closed session under Iowa Code 21.5(1)(i), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Roll call vote: Ayes: Geertz, Martin, Millage, Sasmazer, Zacarias. Nays: None.

After the closed session the board reconvened in open session at 6:55 p.m.

Moved by Geertz, seconded by Zacarias to adjourn at 6:56 p.m. Motion carried 5-0

Approved – February 20, 2017

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Chris Martin, Board President

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Brietta I. Collier, Board Secretary