

Minutes for the Regular Board Meeting of the West Liberty Community School District Board of Education In the Board Room - 1103 N Elm May 21, 2018 at 6:00 p.m.

Vice President Sasmazer called the meeting to order at 5:59 p.m. Members present were Emily Geertz and David Millage. Others present were Superintendent Joe Potts, Board Secretary Brietta Collier, Elementary Principal Jeni Laughlin, High School Assistant Principal Ralph Hughes, High School Principal Brenda Arthur-Miller, Megan Zalzal, Jaclyn Hall and Stephanie Vallez from the West Liberty Index.

Motioned by Millage, seconded by Geertz to approve the Agenda. Motion carried 3-0.

No one approached the board during Communications and Visitors (Open Forum).

No Fundraising Requests to approve. Three Overnight Trips for Volleyball were reviewed.

Motioned by Geertz, seconded by Millage to approve the Second Reading of Board Policies 404.7 - 405.8E3. Motion carried 3-0.

Elementary Principal, Jeni Laughlin, presented the ALICE Report Update. Ms. Laughlin reviewed the upcoming training on June 5th. This is for all staff and there will be a Fall session offered for those not able to attend. Ms. Laughlin reviewed safety upgrades, including building cameras and secure entrances. The board asked questions about camera functions, placement and use.

High School Assistant Principal, Ralph Hughes, presented the Equity Report related to 2016/17 data. Mr. Hughes reviewed discrepancies, initiatives and noted the Title IX student survey for this year will be completed soon and results will be available in June.

High School Principal, Brenda Arthur-Miller, presented the Dual Language Update. Ms. Arthur-Miller noted the focus group addressed communication issues with families, especially kindergarten families, regarding the Dual Language program. Attrition rates in high school students were reviewed and as well as initiatives to increase the number of students who finish the Dual Language program as Seniors and award different levels of achievement to students in high school that do not complete the program. Ms. Arthur-Miller also discussed strategies to increase student satisfaction with course offerings and eliminate some scheduling headaches at the high school level.

Dr. Potts updated the board on the New Bus Barn. The facilities team met and evaluated two types of structures, pre-engineered metal and pole barn style. Due to significant cost benefits, the group is recommending the district use a pole barn style structure and bid the main office area and six bus stalls as the base project with an alternate bid for six additional stalls. If the board has no objections, the committee will continue to work with the architect on getting bid documents ready for final review and vote. No objections.

Motioned by Millage, seconded by Geertz to create a one year TLC Coordinator Position. Dr. Potts presented information on the TLC Coordinator Position/Stipend. This person would work with model and mentor teachers and instructional coaches to communicate and collect data.

This position will be evaluated after next year to see if the position is warranted and should be continued. Motion carried 3-0.

Motioned by Millage, seconded by Geertz to create an FFA Assistant Advisor. The board expressed concern with decreased additional contract days on the open teaching position. There has been discussion of realigning the Agricultural Vocational teaching position to a position that has an Industrial Technology endorsement. The board is concerned about decreasing additional teaching days and would like administration to check and see what other schools offer these positions. Motion carried 3-0.

Motioned by Geertz to create a Data Administrative Assistant. No second. Motion failed.

Motioned by Millage, seconded by Geertz to approve the Consent Agenda. Personnel items include: Resignations: Wilma (Bunny) Willits - MS Dishwasher; Danielle Hinkel - ES 1st Grade Teacher; Nathan Shivers - HS Vocal Music Teacher; Nathan Shivers - HS Vocal Music Director; Nathan Shivers - HS Show Choir Director; Sean Farmer - Assistant JV Baseball; Ned Kelly - Improv Troupe; Ned Kelly - Fall Drama; New Hires: Kayla Morrison - District Nurse (2018-19), Step BA/5 plus 10 days, \$40,266; Chelsea Gerot - ES Office Secretary (2018-19), 8 hrs./day, up to 210 days, \$14.80/hr.; Maria Sanchez - 2018 Summer Custodian, 8 hrs./day, \$11.15/hr.; Jessica Turnis - 2018 Summer Custodian, 8 hrs./day, \$11.15/hr.; Dennis Estabrook - 2018 Summer Custodian, 8 hrs./day, \$11.15/hr.; Sylvia Frausto - 2018 Summer Custodian, 8 hrs./day, \$11.15/hr.; David Lynch - 2018 Summer Custodian, 8 hrs./day, \$12.06/hr. Motion carried 3-0.

Next Regular Board Meeting, Monday, June 4, 6:00 p.m. Items include: Achievement Reports from Each Building (including IA Assessments, edifyAssess, FAST/IGDIs, GOLD, etc.); First Reading Board Policies 405.9 - 413.9; Discussion and Request to create Tri-M National Honorary Society for Music; Health Services/Nurse's Report; Superintendent Report; Establish 2018-19 Meal Prices and Fees

Motioned by Geertz, seconded by Millage to adjourn at 7:16 p.m. Motion carried 3-0.

Approved – June 18, 2018

Chris Martin, Board President

Brietta I. Collier, Board Secretary