

Minutes for the regular board Meeting of the West Liberty Community School District Board of Education In the Board Room - 111 W 7th Street, October 16, 2017 5:00 p.m.

President Martin called the meeting to order at 5:00 p.m. Members present were Emily Geertz, David Millage and Lynne Sasmazer. Others present were Superintendent Joe Potts, Board Secretary Brietta Collier, Gabrielle Bugenhagen, Richard Ortega, Kristina Murphy, Kira Achen, Jaclyn Hall, Diana Porras, Assistant Principal Ralph Hughes, Principal Vicki Vernon, Principal Jeni Laughlin, Principal Brenda Arthur-Miller, Ralph Hughes, and Jacob Lane from the West Liberty Index.

Motion by Millage, second by Sasmazer to approve the Agenda. Motion carried 4-0. No one approached the Board during Communications and Visitors (Open Forum).

Motion by Geertz, second by Sasmazer to approve the four fundraiser requests. Motion carried 4-0.

One overnight trip for two 6th grade students to attend Opus Honor Choir on November 16th at the Iowa State Campus in Ames.

Principal Vicki Vernon presented the Middle School Improvement Plan. The Middle School will focus on five areas: reading, math, science, parent communication and teacher retention. Ms. Vernon reviewed past year assessment data and current year goals, with 75% proficiency targets in reading and math and next generation science standards. She also reviewed how the building will communicate with parents and work with teachers.

Principal Jeni Laughlin presented the Elementary School Improvement Plan. The elementary will focus on the same five standards as Middle School. Ms. Laughlin indicated this will be a baseline year at the Elementary and the building will focus on alignment, review, best practices and staff morale as well as evaluating how effective parent communications are.

Director Dengler arrived at 5:20 p.m.

Principal Jeni Laughlin presented the Report on Reading Scores for 4th Grade. Ms. Laughlin indicated there was a traditional dip in 4th and 8th grade reading throughout the United States. Our group did show growth from 3rd to 4th but the Elementary will continue to focus on standards alignment and MTSS strategies, not only for 4th grade but all grades in the building. The board thanked Ms. Laughlin for her presentation and indicated a dip a few years back prompted the 4th grade review.

Mr. Richard Ortega presented the Summer Reading Report. Mr. Ortega reviewed the selection process, attendance and results data. The program was shorted to 20 days from 25. The program was structured differently this year and growth was not as strong as expected. The board asked if we're looking at other formats. Mr. Ortega answered we were and he was working with Ms. Laughlin and Ms. Bugenhagen on ideas. Dr. Potts also mentioned working with the University of Iowa. The board would like an update on program changes before anything is implemented for the upcoming summer.

Dr. Potts presented the new policies 100 - 105. Dr. Potts indicated there's not a lot of change in the policies but there is a lot of alignment with the IASB Model policy. Deleted policy 101 could be put back in if the board wants to have educational objectives in policy. This was left in for the board's information. Director Millage expressed concern with the re-naming of form 102.E4. He is concerned that we may not have defined "bullying" enough to use the name on our form. Dr. Potts indicated we could have two separate forms. One for bullying and one for protected classes. A Witness Disclosure form was also added along with a new policy, 105. Dr. Potts will look at the board's questions and review at the next reading.

The board reviewed the 2017-18 Board Goals. Consensus was to retain the old format and update the goals. All board members will send thoughts and suggests to President Martin who will collect and present these at the next board meeting.

The board reviewed the 2017-18 Superintendent Goals. Director Geertz asked if these were modified since last reviewed. Dr. Potts answered yes, to identify metrics. These metrics will be distinct and clear in future goals.

Motion by Millage, second by Sasmazer to approve the Consent Agenda. Personnel includes new hires: Mike Czarnecki, JH Girls Head Track, Step 13, \$2,985; David Lynch, ES Dishwasher, 2.5 hrs./day, \$10.55/hr.; Chad Libby, Varsity Softball, Step 0-3, \$3,142; Ashley Smith, Show Choir Assistant, Step 0-3, \$942. Motion carried 5-0.

Next regular Board Meeting will be held on Monday, November 7 at 6:00 p.m. Agenda items include: Superintendent report, ICAP/IHAPPY Report, FAST BRIDGE Update, Open Enrollment in/out, Parent Teacher Conference Attendance, School Improvement Plan - ELC, School Improvement Plan - High School, Nursing Update, Counseling Update, Board Policies 100 - 105 (second reading), Approve Modified Supplemental Amounts - Open Enrollment Out, LEP beyond Five Years and Increasing Enrollment, 2017-18 Board Goals, Recognition of FFA National Convention Participants. Future agenda item requests are an update on the air conditioning condensation at the Elementary School, District PBIS Update

Motion by Sasmazer, second by Geertz to adjourn at 6:16 p.m. Motion carried 5-0.

Approved – November 20, 2017

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Chris Martin, Board President

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Brietta I. Collier, Board Secretary