

Minutes for the Regular Board Meeting of the West Liberty Community School District Board of Education In the Board Room - 1103 N Elm St., July 16, 2018 at 6:00 p.m.

President Martin called the meeting to order at 6:00 p.m. Members present were Stephanie Dengler, Emily Geertz, David Millage and Lynne Sasmazer. Others present were Superintendent Joe Potts, Board Secretary Brietta Collier, Assistant High School Principal Ralph Hughes, Tyler Riley from FEH, Steve O'Neil, Roger Morrison and Stephanie Vallez from the West Liberty Index.

Motioned by Geertz seconded by Sasmazer to approve the Agenda. Motion carried 5-0.

No one spoke during Communications and Visitors (Open Forum).

Motioned by Geertz, seconded by Dengler to approve the four fundraising requests. Motion carried 5-0.

Two overnight trips for FFA were reviewed.

President Martin opened the public hearing for the New Bus Barn Project at 6:00 p.m. This is a time when interested persons may comment on the public improvement project. No one spoke. President Martin closed the public hearing at 6:01 p.m.

Motioned by Sasmazer, seconded by Geertz to approve the proposed plans, specifications and estimated cost of the New Bus Barn Project of \$955,000. Tyler Riley from FEH Design explained the process for this project. Documents will be issued to contractors on Wednesday this week. There will be a pre-bid meeting at the end of the month. The board is approving plans but there is a small amount of flexibility in the documents so the district can make minor changes during the process. The bid date is August 9th. The board could have a special call meeting on August 13th and the successful bidder would be notified the next day. The contractor would mobilize a few weeks after that. This structure can be built during the winter months. Director Millage asked for details on the budget and about the separate structure for vehicles. Mr. Riley answered budgets are typically presented summarily to protect against competitor pricing. There is an area North of the building reserved for a future structure. The structure was eliminated for budget purposes. There is a fenced area for vehicles. Motion carried 5-0.

Dennis Cheesbrow of Team Works International reviewed his process for developing a Strategic Vision and how an Iowa School is using this successfully. The board asked questions on timelines and focus. Mr. Cheesbrow has a 5-part timeline and recommends a classroom to board approach where staff is involved. This increases buy-in and can streamline initiatives across the district.

High School Assistant Principal, Ralph Hughes, presented the ELPA21/ESL Reports. We had 334 students in December and 321 at the end of the year. Sixteen students exited and the other change is due to transiency. Mr. Hughes reviewed changes to how a student will exit from ESL services next year as well as district LIEP services across grades.

Motioned by Sasmazer, seconded by Dengler to approve the request to add a stipend for the GSA Sponsor. This club has been in existence for at least three years. Administration recommends a 2% stipend. Director Millage is concerned that this club was only presented to the board last year and might not meet the stipend qualifications. He is concerned the district is funding something not everyone agrees with. Administration did verify the club has been active for over three years. President Martin noted this club provides a safer place for students that are otherwise marginalized and could help improve or maintain academic success. Director Sasmazer feels this contributes in a positive way for all students. Motion carried 4-1.

Motioned by Geertz, seconded by Sasmazer to approve the request to add a District Data and Communication Administrative Assistant Position. Dr. Potts reviewed changes to the job description in this second request. We've had a retirement since last time that makes this position even more important. This position would help consolidate and monitor district assessments and communication through social media. The Office Manager position at the ELC would change from a 260 to 230 day contract and pay would align with other Office Managers. Director Geertz asked about the timeline. Dr. Potts answered the retirement is not until the end of September so there is time to train. Motion carried 5-0.

Motioned by Millage, seconded by Sasmazer to define the 2018 IASB Legislative Priorities as School Funding Policy, Supplemental State Aid, ELL and Special Education - State. Motion carried 5-0.

Motioned by Sasmazer, seconded by Geertz to approve the Consent Agenda. Personnel items include: New Hires: Richard Reimers - Bus Regular Route Driver - \$77.90/day; Eusevia Villiarreal - 2018 Summer Custodian - \$11.15/hr.; Taylor Larson - Assistant HS Football - Step0-3/\$2,850; Amy Montgomerie - ELC Preschool SPED Teacher - BA 0-3/\$36,356; 2018 Summer School Teachers: Donita Anderson, Michele Knowles, Amy Carlson, Lori Hudson, Catherine Martinez, Lillian Ortiz, Ashley Shimmin, Andrea Heiken, Aly Henderson - all \$25/hr. Prep and \$30/hr. teaching. Motion carried 5-0.

Next Regular Board Meeting, Monday, August 6, 6:00 p.m. Items include: Summer JumpStart Update; 2018/19 Enrollment Update; Facilities/Summer Facilities Update; Review Facility Usage Fees; Superintendent Report; Strategic Vision (action item).

Motioned by Millage, seconded by Geertz to adjourn at 7:14 p.m. Motion carried 5-0.

Approved – August 20, 2018

Chris Martin, Board President

Brietta I. Collier, Board Secretary