

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

February 10, 2020

Held in the Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, February 10, 2020 in the Middle-High School Library.

Board Vice President, Susan Hrovat called the meeting to order at 7:00 p.m.

PRESENT

Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr and Steven Vann. Ex-Officio member, Sawyer Wilson.

MEMBERS ABSENT

Theodore Lewis

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Aaron Slack, Middle-High School Principal; Sharon Smith, Director of Instruction and Student Services; Lori Lamay, District Clerk; Sawyer Wilson, Ex-Officio Member; Patti Gawne, Beth Hill, Staff Members; Jason Wilhelm, Darren Wilson, Community Members.

PUBLIC FORUM- none

APPROVAL OF THE MINUTES

Moved by Kristin Nicholson, seconded by Harold Suhr, **RESOLVED**, that the Board of Education approves the minutes of the January 13, 2020 Regular Board meeting. Yes – 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No - 0 Abstained- 0 Carried.

PRESENTATIONS

- Mr. Smith, Dr. Slack and Mrs. Smith gave a presentation on the College & Career Readiness Plan.
- Mr. DiPassio and Mr. Smith presented a draft of the 2020-2021 Budget outlook.

SUPERINTENDENT'S REPORT

Mr. Smith shared the Core Belief for February and handed out some examples of January's Core Belief, which were collected from some of the administrative team. He thanked the music teachers for their work on the All County Concert that was recently held here in Lyndonville. He said it was a very nice concert. Mr. Smith congratulated Connor Bell and Rodney Davis for capturing championships at the Section V Class B3 wrestling tournament and to all the other wrestlers who were place finishers. He updated the Board on the Kajeet equipment, which will begin after the mid-winter recess. He informed the Board that the Pre K program is off to a great start. He thanked everyone that was involved with the set up and start of the program. Mr. Smith invited the Board to the basketball game that will be held on Tuesday night to see the banner raisings that will take place in between the games. Mr. Smith informed the Board that now there is a text number that can be used to communicate on Let's Talk. The number is 585-207-3223.

BUSINESS**ACTION ITEMS****Declaration of Obsolete, Surplus or Unusable School Equipment**

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Declaration of Obsolete, Surplus or Unusable School Equipment. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Acceptance of the Donation of \$2,000 from the Lyndonville Area Foundation for the Close-Up Trip

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education accepts the Donation of \$2,000 from the Lyndonville Area Foundation for the Close-Up Trip with thanks. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Acceptance of the Donation of \$1,500 from the Lyndonville Area Foundation for the Entrepreneurship Class

Moved by Kelly Cousins, seconded by Vernon Fonda, RESOLVED, that the Board of Education accepts the donation of \$1,500 from the Lyndonville Area Foundation for the Entrepreneurship Class with thanks. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Resolution to Re-Open the Elementary Building

Moved by Vernon Fonda, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Resolution to Re-Open the Elementary Building. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Final Approval of the Close-Up Trip to Washington, D.C., March 8-13, 2020

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education gives final approval of the Close-Up Trip to Washington, D.C., March 8-13, 2020. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of a Budget Increase Due to an Insurance Settlement

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase to the 2019-20 budget by \$43,163.50 (account code A1621-411-70-0001) for repairs associated with roof damage November 1, 2019.

This budgetary increase is offset by \$43,163.50 received as an insurance payment.

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves a Budget Increase Due to an Insurance Settlement. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

BUSINESS**INFORMATION ITEMS**

The Board's attention was brought to the following business information items:

- A. Treasurer's Report- December 2019
- B. Student Activities Balance and Reconciliation Sheet- December 2019
- C. Quarterly Report- July 1, 2019 – December 31, 2019
- D. General Fund Schedule of Claims #12, #16, #17
- E. School Lunch Fund Schedule of Claims #2, #3
- F. Capital Project Fund Schedule of Claims #6
- G. Trust & Agency Fund Schedule of Claims #15, #17
- H. Scholarship Fund Schedule of Claims #1
- I. Lyndonville Central School 2020-2021 Draft Calendar
- J. Vehicle Purchase Information

PERSONNEL-CERTIFIED**A. Resignation**

The Superintendent recommends the acceptance of the resignation of Lindsay Pajek, Teacher Assistant, effective January 17, 2020.

Moved by Steven Vann, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, accepts the resignation of Lindsay Pajek, Teacher Assistant, effective January 17, 2020. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Steven Vann) No- 0 Abstained- 0 Carried.

B. Substitute Teachers (Non-Certified)

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the position of Substitute Teacher, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education (previously cleared by a criminal history check to the extent required by law).

Mackenzie Muck (current Substitute Teacher Aide/Assistant) - Non-Certified - \$95 per day

Marlie Miller (current Substitute Teacher Aide/Assistant) - Non-Certified - \$95 per day

Moved by Harold Suhr, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Non-Certified Substitute Teachers .

Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

C. Mentor Assignments

Teacher Mentor Annual stipend of \$500 to be prorated to actual start date.	Intern
Paula Bachman	Kaitlyn Stroud
Amy Kingsbury	Brandi Silsby
Bliss Thurber	Jennifer Ward

Moved by Kelly Cousins, seconded by Steven Vann, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Mentor Assignments. Yes- 5 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 1 (Harold Suhr) Abstained- 0 Carried.

D. Coaching Recommendations

JV Softball- Jim Bachman

JV Softball Volunteer- Paula Bachman

Modified Softball- MacKenzie Muck

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned Coaching Recommendations. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

PERSONNEL- CLASSIFIED

A. Teacher Aides

The Superintendent recommends the 52-week probationary appointment of **Sarah Malucci** as a Teacher Aide, effective February 11, 2020.

Sarah shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

The Superintendent recommends the 52-week probationary appointment of **Sheila Schlichter** as a Teacher Aide, effective February 11, 2020.

Sheila shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

The Superintendent recommends the 52-week probationary appointment of **Cindy Grabowski** as a Teacher Aide, effective February 24, 2020.

Cindy shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

Moved by Kelly Cousins, seconded by Harold Suhr, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Teacher Aides. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

B. Substitute Teacher Aide/Assistants

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the position of Substitute Teacher Aide and Substitute Teacher Assistant, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education (pending the results of a criminal history check to the extent required by law).

Amy Avery - \$90 per day

Ritajane Isaacson - \$90 per day

Moved by Vernon Fonda, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Substitute Teacher Aide/Assistants. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

C. Resignation for Purpose of Retirement

The Superintendent recommends the acceptance of the resignation of David Balcer, Superintendent of Building & Grounds for the purpose of retirement, effective April 24, 2020.

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the Resignation for Purpose of Retirement of David Balcer effective April 24, 2020 with thanks and deep regret. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

D. Substitute Cleaner

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the position of Substitute Cleaner, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education (previously cleared by a criminal history check to the extent required by law).

Sheila Schlichter (current Cafeteria Monitor and Substitute Teacher Aide) - \$11.80 per hour

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Substitute Cleaner. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

VOLUNTEERS

- Jonathan Frasier
- Danell Gibson
- Zachary Hill
- Edward Jay
- Judy Jay
- Joseph Marks
- Jillian Nesbitt
- Nicholas Nesbitt
- Chelsea Poler
- Hafsa Quddus
- Jamie Schlegel
- Lori Schlegel
- Patrick Whipple
- Jacob Zimmerman

Moved by Kristin Nicholson, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned volunteers. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Vernon Fonda, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

B. Inter-Municipal Agreement with Roy-Hart and Barker- Football

Moved by Vernon Fonda, seconded by Harold Suhr, RESOLVED, that the Board of Education approves the Inter-Municipal Agreement with Roy-Hart and Barker- Football. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

PROGRAM INFORMATION

A. Elementary Report Card Update

ROUND TABLE

- Mr. Fonda thanked Mr. Balcer for all he has done for the District and wished him well in his retirement.
- Mr. Suhr thanked Mr. Balcer, said he is a great person to work with and is available any time you need him to do something. He said he would be missed and wished him the best. Mr. Suhr told the Board that the wrestling team is doing well and that we have two great coaches.
- Mrs. Nicholson also gave kudos to Mr. Balcer for all his work. She said he helps guide the Sports Booster group. She thanked Mr. Smith and Mrs. Cousins for helping to guide her at the recent Legislative Breakfast. She said it was interesting and encouraged all the Board members to attend.
- Mrs. Cousins said that she appreciates all that Mr. Balcer has done for the District. She also congratulated all the students who were involved with the All County Concert.
- Ms. Hrovat thanked the administration for bringing the new programs into the District. She said the teachers all work very hard.
- Mrs. Smith congratulated Mr. Balcer on his upcoming retirement. She told the Board that Mrs. Ward, Mrs. Silsby and Mrs. Stroud are a great fit for the District. She thanked Mrs. Keller for the recent training she did and said she did a great job!
- Mr. DiPassio told the group that Mr. Balcer will be missed and will be hard to replace.
- Dr. Slack congratulated Mr. Balcer, the wrestlers and the students involved with All County. He thanked the Board for approving the Inter-Municipal Agreement for football.

- Sawyer Wilson gave a huge shout out and thank you to the custodial staff for the great work they do. He congratulated Mr. Balcer. He also informed the Board that he had recently visited Greece Athena school where there are many more students than in Lyndonville and said he believes our music program is comparable to theirs.

CALL FOR EXECUTIVE SESSION

Moved by Vernon Fonda, seconded by Kristin Nicholson to enter into executive session to discuss matters leading to the employment, discipline, suspension, dismissal or removal of a particular person/s. Yes- 6 No- Abstained- 0 Carried.

Executive session began at 9:02 p.m.

Moved by Kelly Cousins, seconded by Kristin Nicholson to adjourn executive session. Executive session ended at 9:51 p.m. Carried. No action to be taken.

MEETING ADJOURNED

Moved by Kelly Cousins, seconded by Kristin Nicholson, to adjourn the meeting. Carried.

The meeting was declared adjourned at 9:52 p.m.

District Clerk