

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**MINUTES
APRIL 21, 2020**

REGULAR BOARD OF EDUCATION MEETING
Virtual meeting presented via Zoom

1.0 CALL TO ORDER:

President Heather Sternin called the meeting to order at 6:30 PM.

Roll Call: President Heather Sternin, Vice President Danielle Opalinski, Trustee Daniel Calabrese, Trustee Elizabeth Koch, Trustee Kristin Schmutzler, and Trustee Renee Gilbert. Trustee Diane Misner excused.

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF MARCH 10, 2020

RESOLVED: That the minutes of the Regular Meeting of **March 10, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF MARCH 10, 2020 BOARD MEETING

Moved by Trustee Dan Calabrese and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.1 as presented. Approved 6-0 through roll call vote and carried.

Prior to the vote, Ms. Sternin announced that all votes would be done as roll call vote for this virtual meeting

2.2 SPECIAL BOARD MEETING OF MARCH 19, 2020

RESOLVED: That the minutes of the Special Meeting of **March 19, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.2 CONSENT AGENDA: MINUTES OF MARCH 19, 2020 BOARD MEETING

Moved by Vice President Danielle Opalinski and seconded by Trustee Dan Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.2 as presented. Approved 4-2 through roll call vote and carried. Abstentions from Koch and Schmutzler.

3.0 NEW/OLD BUSINESS **NONE**

4.0 SPECIAL RECOGNITIONS **NONE**

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS **NONE**

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 2020-2021 BUDGET UPDATE
Director of Business & Finance, Donna Hill

Mrs. Hill presented updates on the budget process. As it relates to the budget since last time, truly not much has changed monetarily. The district had proposed a balanced budget with a small gap to close. When the last run occurred, it added a line for the federal CARES act but was offset by a

NYS pandemic assessment. This resulted in a reduction of aid in \$20,000. Potential threats for quarterly reduction in aid by the Governor will go forward. They have yet to be determined for the period ending on April 30. All attention by the district has been analyzing the entire budget and how to meet the challenge of any future reductions. The proposed tax levy has an increase of \$434,020, which remains under the tax cap. Mrs. Hill reviewed revenues vs. appropriations. She reviewed the anticipated budget with 4.05% increase and tax levy increase of 3.64%. The effects of a contingency budget were reviewed and areas that would have to be removed from the budget. Dr. Oldenburg stated that they continue to analyze the impact of changes as they come from the Governor. The entire team has been working on the budget. Much of what is being seen is not too different from previous presentations, and the pandemic has had ramifications on any chance of a potential increase from the first run. The district is preparing for the first reduction from the State and how to be prepared to absorb it. Districts are hopeful a federal stimulus will continue.

6.2 SMART SCHOOLS UPDATE

Assistant Superintendent for Curriculum & Instruction, Mary Beth Scullion

Mrs. Scullion explained that she is doing this presentation now so it can go on the website for the 30-day public notice. Mrs. Scullion provided a recap of the smart schools bond. The total amount awarded to the district is \$1.5 million. She reviewed the steps for the investment plan process and the categories. The district currently is still focusing on acquiring learning technology. Reviewed meeting dates, and explained that there will be four phases. The current presentation is to present phase II. The district wants to purchase 510 more Chromebooks that will replace obsolete equipment in the district. Mrs. Scullion reviewed the next steps, including approval of preliminary plan and 30 day notice on the website. The district will have approximately \$704,000 left after Phase I and II and then will move forward with discussing TONA2020 and purchasing more Chromebooks.

6.3 ANNOUNCEMENTS/COMMUNICATIONS

Dr. Oldenburg recognized students and parents who have been doing an incredible job supporting the district's educational plan. The district is doing all this work to beat the virus and come out stronger. He recognized teachers, administrators staff and support staff. Everyone has been working hard to do what they can for families and students. The district is currently serving over 800 meals on average per day. They continue to plan for many unknowns. There still remain significant budget concerns, including future reductions by the State. Dr. Oldenburg has been advocating with our politicians to get support for education.

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES

NONE

8.0 INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction
8.1	Mandy Sampson	N/A	Teacher Assistant	Tenure Appointment	Effective April 19, 2020 Upon successful completion of probationary period
8.2	Rebecca Knorr	N/A	Student Observer from Roberts Wesleyan in Elementary at Mullen with Arnow	Approve Temporary Appointment	At no stipend and without pay Effective September 8, 2020 through December 11, 2020

DEPARTMENT CHAIR APPOINTMENTS FOR – 2019-2020

ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Department Chair appointments for the 2019-2020 school year and the corresponding stipend as per Article 19.10 of the TEA Contract.

Item No.	Name	Department	Stipend	BOE Action Requested
8.3	Karen Ammerman	K-12 School Nurse	\$450 pro-rated	Approve Appointment Effective March 12, 2020

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.3 as presented. Approved 6-0 through roll call vote and carried.

9.0 NON-INSTRUCTIONAL PERSONNEL

9.1 APPROVE APPOINTMENT OF DIRECTOR OF SCHOOL FACILITIES AND OPERATIONS - WASIK

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby appoints **Ronald Wasik** to a six-month probationary appointment as Director of School Facilities and Operations effective May 1, 2020 through November 1, 2020 at a salary of \$90,000.

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.2	Sean Brosius	Student Observer from U.B. in Social Work district-wide with Burger	Approve Temporary Appointment	At no stipend and without pay Effective August 31, 2020 through May 9, 2021

ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check**. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.3	Gail Walter	Substitute School Nurse	Approve Appointment	Effective July 1, 2020 \$20.00 per hour

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Elizabeth Koch and seconded by Trustee Dan Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.3 as presented. Approved 6-0 through roll call vote and carried.

10.0 CURRICULUM/INSTRUCTION**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	<i>3/10/20, 3/11/20, 3/16/20, 3/17/20, 3/23/20, 3/24/20, 3/27/20, 3/30/20, 3/31/20, 4/1/20, 4/2/20, 4/6/20, 4/7/20, 4/8/20, 4/9/20, 4/20/20</i>
<i>District Committee on Special Education</i>	Initial Eligibility Determination Meeting	<i>3/17/20, 4/8/20</i>
<i>District Committee on Special Education</i>	Transfer Student – Agreement No Meeting	<i>3/16/20</i>
<i>District Committee on Special Education</i>	Amendment – Agreement No Meeting	<i>3/16/20</i>
<i>District Committee on Special Education</i>	Reevaluation/Annual Review	<i>3/10/20, 3/12/20, 3/13/20, 3/17/20, 3/18/20, 3/23/20, 3/26/20, 3/30/20, 4/3/20, 4/7/20</i>
<i>District Sub-Committee on Special Education</i>	Annual Review	<i>3/18/20</i>
<i>District Sub-Committee on Special Education</i>	Requested Review Transfer Student	<i>3/24/20</i>
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility Determination Meeting	<i>3/11/20, 3/13/20, 3/25/20, 4/1/20, 4/6/20, 4/9/20</i>
<i>District Committee on Pre-School Special Education</i>	Annual Review	<i>3/9/20, 3/23/20</i>
<i>District Committee on Pre-School Special Education</i>	Reevaluation/Annual Review	<i>3/26/20</i>

10.0.1 CONSENT AGENDA: CSE

Moved by Trustee Dan Calabrese and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented. Approved 6-0 through roll call vote and carried.

11.0 POLICY ITEMS:

12.0 OTHER – BOCES VOTE

12.1 ADOPTION OF THE 2020-2021 ERIE 1 BOCES ADMINISTRATIVE BUDGET

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools adopts the Erie 1 BOCES Administrative Budget for the 2020-2021 school year as presented at \$3,568,412.

12.2 BALLOT VOTE OF ERIE 1 BOCES BOARD MEMBER CANDIDATE

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools casts one vote for **Janet MacGregor Plarr**, residing 3494 Heatherwood Drive, Hamburg, New York, which is located in the Frontier Central School District to be elected for service on the Erie 1 Board of Cooperative Education Services (BOCES), First Supervisory District, Erie County in the election to be held on April 21, 2020, to serve as trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2020, through June 30, 2023.

12.3 BALLOT VOTE OF ERIE 1 BOCES BOARD MEMBER CANDIDATE

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools casts one vote for **John Sherman**, residing 30 Milton Street, Tonawanda, New York, which is located in the Tonawanda City School District to be elected for service on the Erie 1 Board of Cooperative Education Services (BOCES), First Supervisory District, Erie County in the election to be held on April 21, 2020, to serve as trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2020, through June 30, 2023.

12.0.1 CONSENT AGENDA: BOCES VOTE

Moved by Trustee Elizabeth Koch and seconded by Vice President Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 through 12.3 as presented. Approved 6-0 through roll call vote and carried.

13.0 ATTENDANCE REPORT – MARCH 2020

14.0 BOARD INFORMATIONAL ITEMS **NONE**

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS **NONE**

16.0 BOARD OF EDUCATION ROUND-UP **NONE**

17.0 ADJOURNMENT

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education adjourns the meeting at 6:57 PM. Approved 6-0 through roll call vote and carried.

Respectfully Submitted,

Dana Maxwell
District Clerk