

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**MINUTES
JANUARY 14, 2020**

REGULAR BOARD OF EDUCATION MEETING

*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

1.0 CALL TO ORDER:

President Heather Sternin called the meeting to order at 6:30 PM. The pledge led by Riverview students, and a Moment of Silence was observed.

Roll Call: President Heather Sternin, Vice President Danielle Opalinski, Trustee Diane Misner, Trustee Daniel Calabrese, Trustee Elizabeth Koch, Trustee Kristin Schmutzler, and Trustee Renee Gilbert.

Administrators present included: Superintendent Dr. Timothy Oldenburg, Assistant Superintendent Mary Beth Scullion, Director of Pupil Personnel Services Amy Edgerton, Director of Business and Finance Donna Hill, Director of School Facilities and Operations Jeffrey Hatten, Riverview Elementary Principal Claudia Panaro, and High School Principal Michael Brown.

There were approximately 15 visitors in attendance.

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF DECEMBER 10, 2019

RESOLVED: That the minutes of the Regular Meeting of **December 10, 2019** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.1 as presented.

Prior to the vote, Mrs. Hill questioned the language under 6.0, Superintendent's Report, stating that districts would set up a new report card. She commented that the language was not completely accurate. Districts will have new requirements to report for each building which will be reported throughout the state and will be reported to the community. Ms. Sternin asked for the minutes be amended to reflect Mrs. Hill's comments and a new motion was called for amended minutes.

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Item 2.1 as **amended**. Approved 5-2 and carried. Abstentions from Opalinski and Gilbert.

3.0 NEW/OLD BUSINESS

4.0 SPECIAL RECOGNITIONS

NONE

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

5.1 RESPONSE TO PREVIOUS QUESTIONS

There were no comments or questions at the last meeting requiring a response.

5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

Mark Dennis Zahm, resident, wished the board a happy new year. He asked about Item 7.3, the emergency purchase of a vehicle. Dr. Oldenburg explained it was being done to replace a vehicle used for plowing that broke beyond repair. Considering the season, it was necessary to make an adjustment to the fleet. The biggest issue was transmission failure, which was deemed not worthy of repair. After review, it was appropriate to purchase a used vehicle due to inability to purchase a new one at this time of the year at state contract rates. Mr. Zahm also inquired about language under staff appointments regarding emergency appointments. Dr. Oldenburg explained that the language Mr. Zahm referred to is an allowed 20 day conditional appointment while new substitutes finalize the State requirements with regard to fingerprinting and other items. With the shortage of substitutes, this allows new subs to start right away.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 BUILDING REPORT – RIVERVIEW

Riverview Principal Claudia Panaro and Riverview Elementary Students Taylor Ashcroft, Jackson Glover, Chance Mongold, Carter Fitzpatrick Scire and Samantha Taylor

Mrs. Panaro introduced students from the Warrior Way who would be presenting. Mrs. Drmacich and Mrs. Danvir are the advisors for the Warrior Way. Students are learning about being respectful and responsible. In October, students learned about being safe at Halloween. The Halloween parade and Turkey Trot took place in the fall. Members of the Warrior Way team worked at Pink Warrior Wellness Night, handing our Warrior Way gems. December was very busy. Glenn Colton came to Riverview for a holiday concert. Mrs. Mastroianni did a holiday scene. Students are following Warrior Way at Riverview. Student leadership roles have been developed which include Warrior Way, recycling team and kindergarten buddy readers. Students continue to develop leadership skills both in and out of school. Riverview continues to support the community. They learned about Make-A-Wish at the kickoff assembly. Students are supporting Make-A-Wish through spirit days, including Pajama Day, Crazy Hair Day and Disney Day.

Riverview held a sock & mitten drive and 106 items were donated. The students gave each board member a Warrior Way gem.

6.2 STUDENT REPRESENTATIVE REPORTS

Abigail Opalinski, High School

FBLA prepared dinner at Ronald McDonald House on January 7. There are 15 families currently staying at Ronald McDonald House. Donate Life held a blood drive on January 8 with a total of 19 donations. The BOCES Students of the Month are Matthew Forshaw, Mason Fritzes, James Johnson, Alivia Perion, and Matthew Sharpe. High School student artwork was submitted to the PTSA reflections program. High School student artwork will be displayed at the Tonawanda library. Lucy Dietrich was chosen as a juror for the Albright Knox Future Curator program. NHS held its annual Christmas for Kids on December 14, serving 130 children. Over 110 individuals attended and helped out at the event. Thank you to Ms. Edgerton for all her assistance. NHS was thankful for donations for many organizations and individuals, including boots from Tonawanda City Police, hats from the Jim Harszlak Foundation, and bags of foods and tote bags from First Presbyterian Church. NHS members volunteered at the STEAM event at Barned & Noble on January 12. NHS' next project is Linus Blankets for Roswell Park.

6.3 2020-2021 BUDGET UPDATE

Director of Business & Finance Donna Hill

Highlighted the fund balance projection report in financials. Looking at budget status report, there are no current line items of concern at this time. Department budgets are out and some have been returned. Began the process looking at current expenditures, and other things to consider that may impact the budget going forward. Looking at vendor contracts that are going out for RFP. The updated salaries report was received today. Debt service has been confirmed with financial advisors. Once the first runs from the State come in, the district can begin reviewing whether the district will have a gap or surplus. The Business Office has been restructuring internal processes. They are looking to merge documents internally, using features of new software system and using Forecast 5 to analyze trends. The ESSA report is due March 1. Looking to update internal budget and workpapers to align with the State's codes.

6.4 ANNOUNCEMENTS/COMMUNICATIONS

Mrs. Scullion referred to Item 12.2, the high school course selection guide in the packets. They are having the wording changed for add/drop process for the high school students, but BOCES could not get the revised guide back in time for tonight's meeting. NYS Education law 2D was approved for technology and privacy concerns. The State is amending the law to address privacy breaches and student privacy.

Ms. Edgerton announced that UPK registration will take place on Marcy 5 and 6. Packets will be sent out to the library, ST. Francis, CCDC, and the elementary schools by February 12. The district will have 80 slots for next year at 3 sites, CCDC, St. Francis and Riverview. If slots are still open after March 5, there will be additional registration on March 6. Kindergarten registration will take place the week of March 9 for kids who are current UPK students. The week of March 17 will be for remaining kindergarten students.

Mr. Hatten reported there was no damage from the recent wind storm. They are working on the next phase of user group meetings for TONA2020. Now looking at budgets, including FFE.

Mrs. Hill reported that the State has released growth factor for the tax cap, which is 1.81%.

Dr. Oldenburg expanded on Mrs. Hill's information, explaining the district is piecing together as many parts for the budget process as possible. They are expecting the first run of state aid near the end of January. After that, adjustments are made in Albany to come up with final aid numbers. The biggest concern this year is the expected \$6 billion deficit. Health & education are expected

to have the biggest impact. The growth factor referred to by Mrs. Hill is the tax cap growth factor. The tax cap is set at 2% or rate of inflation, whichever is less. The growth factor of 1.81% means the district is automatically starting lower than the 2%. Most revenue comes from state aid and other sources. Exclusions may allow the district to get closer to 2% or even possibly exceed that while still remaining under the tax cap.

With regards to TONA2020, Dr. Oldenburg reported they are starting the second round of user group meetings. The district will meet with teams again and dig into areas to finalize. FFE will be finalized to determine what equipment can be reused and repurposed. After the meeting, Dr. Oldenburg invited everyone to come to central office to see the historical display that has been put together. Thanked many people for their help with the display, including Mark Kingston, the historical society and local organizations who helped put it together.

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES

7.1 FINANCIAL REPORTS:

- 7.1.1 Treasurer's Report – November 2019
- 7.1.2 Payment of Bills as Certified by Auditor – November 2019
- 7.1.3 Revenues – November 2019 – \$1,118,260 (Year-to-date \$14,593,118)
- 7.1.4 Expenditures – November 2019 – \$1,719,129 (Year-to-date \$7,915,911)
- 7.1.5 Fund Balance Projection Report – November 2019
- 7.1.6 Delinquent Tax Report – November 2019
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – November 2019
- 7.1.10 Budget Transfers — None (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – November 2019
- 7.1.12 Wire Transfers and ACH Payments – November 2019
- 7.1.13 Claims Audit Report – November 2019

7.2 APPROVE MONETARY DONATION

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of schools approves the acceptance of \$5,111.40 to the Senior Class of 2020 from the City of Tonawanda Youth Board.

7.3 APPROVE EMERGENCY PURCHASE OF VEHICLE

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent authorizes the Superintendent and Business Office to enter into an agreement for the purchase of a 2016 Ford F-250 XL Regular Cab 4 x 4 8.0' Box from the Akron Central School District on an emergency basis in the amount of \$30,000 due to the mechanical failure of the District's current truck which is inoperable and unavailable for snow removal and other uses.

7.4 AUTHORIZE REFUSE BID FOR 2020-2021

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the Refuse Bid for the 2020-2021 school year to **Modern Disposal Services** at an estimated annual cost not to exceed \$21,945.09.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by Trustee Elizabeth Koch and seconded by Vice President Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 through 7.4 as presented. Approved 7-0 and carried.

Prior to the vote, Mr. Calabrese asked that when the Board is voting on a new bid, that the old contract figures be provided to give the Board an idea of what it used to be. Mrs. Hill will make sure that happens, and will provide information on the previous refuse contract.

8.0 INSTRUCTIONAL PERSONNEL**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction
8.1	Amanda McNichol	N/A	Special Education (MS)	Accept Resignation	Effective January 3, 2020
8.2	Sharene Folmsbee	N/A	Teacher Assistant (Fletcher)	Accept Resignation for Retirement	Effective January 25, 2020
8.3	Stacy Tucker	N/A	Speech	30-Day Announcement of Tenure Appointment	Effective February 14, 2020 Upon successful completion of probationary period
8.4	Julia Barber	N/A	Student Observer from Medaille in Elementary at Fletcher with Anastasi	Approve Temporary Appointment	At no stipend and without pay Effective January 13, 2020 through March 13, 2020

COACHING APPOINTMENTS/ RESIGNATIONS –

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments, per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.5	John Frank	Varsity Baseball Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$4,939
8.6	Jordan McGregor	Junior Varsity Baseball Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$3,580
8.7	Brian McCarthy	Modified Baseball Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$3,580
8.8	Tim Frappa	Varsity Softball Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 2 - \$4,533
8.9	Alexandra Moore	Modified Softball Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$3,580

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.10	William Chesebro	Varsity Track Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$4,939
8.11	Jaclyn Kiera	Assistant Track Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$3,580
8.12	Abigail Streeter	Assistant Track Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 2 - \$3,221
8.13	Robert Liebel	Assistant Track Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 2 - \$3,221
8.14	Daryle Macro	Boys' Varsity Tennis Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 3 - \$4,217
8.15	Jason Balling	Boys' Varsity Lacrosse Coach	Approve Appointment Spring 2020	Effective March 9, 2020 Stipend Step 1 - \$4,158

ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Instructional Substitute Teacher List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Certification Area	BOE Action Requested	Rate/Effective Date(s)
8.16	Catherine Walsh	Bachelor's Degree	Approve Addition to Elementary & Secondary List	\$75 per day Effective December 16, 2019
8.17	Adam McNeill	Bachelor's Degree	Approve Addition to Elementary & Secondary List	\$75 per day Effective January 15, 2020
8.18	Cassandra Cramer	N/A	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020
8.19	Richard Fiden	N/A	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020
8.20	Ali Ward	N/A	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020
8.21	Meghan Schultz	Bachelor's Degree	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020
8.22	Jasmine Viera	N/A	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020
8.23	Jennifer Porreca	Childhood Ed (1-6) Students with Disabilities (1-6)	Approve Addition to Elementary List	\$100 per day Effective January 15, 2020
8.24	Robert Webb	N/A	Approve Addition to Teacher Assistant List	\$12.40 per hour Effective January 15, 2020

8.25 SPRING SEASON PAID SUPPORT STAFF FOR ATHLETICS – 2020

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the following individuals who are eligible to perform paid support staff duties for athletics for the Spring 2020 Athletic Season at the rates per event of \$30 for Scoreboard

Operator, \$35 for Clock Operators and Scorekeepers, \$25 for Announcers, and the TEA supervisory rate for Event Security.

Pat Bachman
Scott Benson
Sue Boling
Lisa Drmacich

Mary Jo Eikenburg
Joe Fisher
Pam Korff
Celia Mehm

Roberta Normandin
Karen Russell
Abigail Streeeter
Eric Zastrow

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.25 as presented. Approved 7-0 and carried.

9.0 NON-INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.1	Suzanne Ellis	School Nurse (Mullen)	Accept Resignation	Effective January 17, 2020
9.2	Felton Garnett	Custodian (MS/HS)	Approve Six-Month Probationary Appointment	\$29,052.66 per year Effective January 15, 2020
9.3	Robert Dixon	Custodian (MS/HS)	Approve Six-Month Probationary Appointment	\$29,052.66 per year Effective January 15, 2020
9.4	Carly Strauch	School Monitor (Part-Time)	Approve Appointment	\$15.04 per hour Effective January 15, 2020 through June 30, 2020

ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.5	Pamela Schmidt	Clerical Substitute	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.6	Jane Sadowsky	Clerical Substitute	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.7	Arthur Smith	Substitute Cleaner	Approve Appointment	Effective January 15, 2020 \$11.80 per hour

Item No.	Name	Position	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.8	Arthur Smith	Substitute Custodian	Approve Appointment	Effective January 15, 2020 \$12.15 per hour
9.9	Eric Smith	Substitute Cleaner	Approve Appointment	Effective January 15, 2020 \$11.80 per hour
9.10	Eric Smith	Substitute Custodian	Approve Appointment	Effective January 15, 2020 \$12.15 per hour
9.11	Cassandra Cramer	Clerical Substitute	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.12	Cassandra Cramer	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.13	Richard Fiden	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.14	Richard Fiden	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.15	Phil Hankinson	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.16	Ali Ward	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.17	Lori Cerny	Substitute Cleaner	Approve Appointment	Effective January 15, 2020 \$11.80 per hour
9.18	Lori Cerny	Substitute Custodian	Approve Appointment	Effective January 15, 2020 \$12.15 per hour
9.19	Meghan Schultz	Clerical Substitute	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.20	Meghan Schultz	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.21	Meghan Schultz	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.22	Jasmine Viera	Clerical Substitute	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.23	Jasmine Viera	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.24	Jasmine Viera	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.25	Lindsey Gross	Substitute School Nurse	Approve Appointment	Effective January 15, 2020 \$20.00 per hour
9.26	John Crocitto, Jr.	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.27	Lisa Barnes	Substitute School Monitor	Approve Appointment	Effective January 15, 2020 \$11.85 per hour
9.28	Catherine Walsh	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour
9.29	Robert Webb	Substitute Teacher Aide	Approve Appointment	Effective January 15, 2020 \$11.88 per hour

9.30 SPRING SEASON PAID SUPPORT STAFF FOR ATHLETICS – 2020

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the following individuals who are eligible to perform paid support staff duties for athletics for the Spring 2020 Athletic Season at the rates per event of \$30 for Scoreboard Operator, \$35 for Clock Operators and Scorekeepers, \$25 for Announcers, and \$71 for Event Security.

Mike Beller
 David Choate
 Joe Cronin
 Chris Deeb
 Brian Evans
 Jay Hall
 Cori Harvey

Maria Hastings
 Jim Kossow
 Megan Kossow
 Gloria Lettow
 Kelly Lyons
 Rick Neuhaus
 Paul Nussbaum

Jeff Schultz
 Beverly Schuster
 Kim Verrall
 Steve Warthling
 All Spring 2020 Coaches

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) <i>Italics/Highlighted = Correction</i>
9.31	Steven Warthling	School Monitor (MS/HS)	Accept Resignation	Effective January 13, 2020
9.32	Amanda Butcher	Account Clerk Typist	Accept Resignation	Effective February 1, 2020

9.33 REDUCTION OF 1.0 FTE ACCOUNT CLERK TYPIST POSITION

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby abolishes **ONE (1) 1.0 FTE Account Clerk Typist** position as of January 15, 2020.

9.34 CREATION OF 1.0 FTE CLERK TYPIST POSITION

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates **ONE (1) 1.0 FTE Clerk Typist** position as of January 15, 2020.

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.34 as presented. Approved 7-0 and carried.

9.35 APPROVAL OF CONTRACT – SUPERINTENDENT

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools authorizes the funding of and authorizes the President of the Board of Education to execute a five-year employment agreement for the Superintendent of Schools effective January 14, 2020 through June 30, 2024.

9.0.2 CONSENT AGENDA: SUPERINTENDENT’S CONTRACT

Moved by Trustee Elizabeth Koch and seconded by Vice President Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Item 9.35 as presented. Approved 7-0 and carried.

Trustee Mr. Calabrese	Aye	Trustee Mrs. Opalinski	Aye
Trustee Mrs. Gilbert	Aye	Trustee Mrs. Schmutzler	Aye
Trustee Mrs. Koch	Aye	President Ms. Sternin	Aye
Trustee Mrs. Misner	Aye		

10.0 CURRICULUM/INSTRUCTION

10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	12/9/19, 12/10/19, 12/11/19, 12/12/19, 12/13/19, 12/18/19, 12/19/19, 1/6/20, 1/7/20, 1/8/20
<i>District Committee on Special Education</i>	Initial Eligibility Determination Meeting	12/16/19, 12/17/19, 12/20/19, 1/2/20, 1/10/20
<i>District Committee on Special Education</i>	Transfer Student/Annual Review	1/2/20
<i>District Committee on Special Education</i>	Amendment – Agreement No Meeting	12/10/19, 12/16/19, 12/20/19, 1/3/20
<i>District Committee on Special Education</i>	Reevaluation/Annual Review	12/10/19, 12/13/19, 12/18/19, 12/19/19, 1/3/20, 1/7/20, 1/9/20
<i>District Committee on Pre-School Special Education</i>	Reevaluation/Annual Review	12/17/19
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility Determination Meeting	12/11/19, 1/2/20, 1/3/20
<i>District Committee on Pre-School Special Education</i>	Requested Review Transfer Student	12/19/19

10.0.1 CONSENT AGENDA: CURRICULUM/INSTRUCTION

Moved by Trustee Daniel Calabrese and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented. Approved 7-0 and carried.

11.0 POLICY ITEMS:

- 11.1 MAINTENANCE OF FUND BALANCE
Policy 5511 – Non-Instructional/Business Operations – **First Reading**
- 11.2 RESERVE FUNDS
Currently Policy 5511 – Non-Instructional/Business Operations – **No changes to policy – recommend change of policy number to 5512 to align with Erie 1 BOCES**
- 11.3 ALCOHOL, DRUGS AND OTHER SUBSTANCES
Policy 6150 – Personnel – **First Reading**

- 11.4 ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES
Policy 7320 – Students – **First Reading**
- 11.5 EXTRACURRICULAR ACTIVITIES
Policy 7410 – Students – **First Reading**
- 11.6 STUDENT VOTER REGISTRATION AND PRE-REGISTRATION
Policy 7440 – Students – **First Reading**
- 11.7 CHILD ABUSE AND MALTREATMENT
Policy 7530 – Students – **First Reading**
- 11.8 DIGNITY FOR ALL STUDENTS
Policy 7550 – Students – **First Reading**
- 11.9 BULLYING
Policy 7552 – Students – **No changes to policy – recommend repeal of this policy as this subject is covered under DASA (policy 7550)**
- 11.10 HAZING
Policy 7553 – Students – **No changes to policy – recommend repeal of this policy as this subject is covered under DASA (policy 7550)**
- 11.11 SAFE PUBLIC SCHOOL CHOICE
Policy 7580 – Students – **First Reading**

11.0.1 CONSENT AGENDA: POLICY

Moved by Trustee Elizabeth Koch and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools waives a second reading, and approves and adopts Policy Items 11.1 through 11.11 as presented. Approved 7-0 and carried.

During discussion on the policies, Mrs. Koch inquired about the thought process of encouraging students to pre-register to vote. Ms. Sternin indicated it was based on a new law that can pre-register students at age 16 to encourage more voting. Mrs. Scullion reviewed the policy with the High School principal and assistant principal, and this will be part of the US government curriculum.

12.0 OTHER

12.1 APPROVE EXTERNAL AUDIT CORRECTIVE ACTION PLAN

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrective action plan in response to the External Audit Report for the Period Covered July 1, 2018 through June 30, 2019.

12.2 APPROVE COURSE SELECTION GUIDE 2020-2021

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Tonawanda High School Course Selection Guide for 2020-2021 as presented. Approved 7-0 and carried.

12.0.1 CONSENT AGENDA: EXTERNAL AUDIT CORRECTIVE ACTION PLAN

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 and 12.2 as presented. Approved 7-0 and carried.

Prior to the vote, Mrs. Schmutzler inquired if there were any additions to the course selection guide. Mr. Brown indicated that was one new course in the business department that had previously been approved by the Board, Web Design 2

13.0 ATTENDANCE REPORT – DECEMBER 2019

14.0 BOARD INFORMATIONAL ITEMS

- 14.1 Facility Usage Report
- 14.2 Fletcher Calendar – January 2020
- 14.3 Mullen Calendar – January 2020
- 14.4 Riverview Calendar – January 2020

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS

(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

Pauline Kuun, teacher and TEA President, expressed disappointment with the Board that the retirement incentive has been taken off the table. She has never seen an incentive associated with something else. With financial constraints, an incentive can entice people on the fence to decide to retire. Financially it makes sense, rather than tying the incentive to attendance concerns.

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

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|-----------------|---|
| Mrs. Koch | Attended PTSA meeting on December 19, where they discussed upcoming events, including February and March talent shows. They are looking for volunteers to help out with committees and activities. The next meeting will take place on January 23. Attended high school planning meeting on January 9. Discussed quality student dinner on March 26. Mr. Brown mentioned that doors will now be locked at 3:45 PM to monitor students in the halls. This includes doors by guidance and the door by security. Also focused on BOCES students taking English at BOCES and mandatory class size for electives. They will be creating slice committees, so more to come. Attended delegate assembly meeting. Maryvale has adopted policy on cell phones, which has received positive feedback. Anyone attending the legislative breakfast should register by January 17. |
| Mrs. Misner | Have not attended any committee meetings. Attended 5 th grade and middle school concerts. |
| Mrs. Schmutzler | Attended last shared services meeting for this year, where they approved the plan moving forward. The City of Tonawanda took advantage of two offerings. The meetings will start again in the spring. Also attended delegate meeting. Reported that the NHS kids at Barnes & Noble were awesome. Thanked Dr. Oldenburg for minutes from the user group meetings. |
| Mr. Calabrese | Thanked Riverview students for their presentation and Abigail for her report. Attended the vaping seminar at the high school. It was very interesting, and his biggest takeaway is that vaping is very addictive. Worked and attended Christmas for Kids. Thanked everyone involved in that. Always a great program. Love watching high school kids interact with the younger kids. Attended last SAVE meeting, where they were debriefed on the response drill |

that was held over the summer. Learned about new software the county is pursuing for emergency services.

Mrs. Gilbert. Thanked the Riverview students and Abby. Congratulated Mr. Hughes on his 100th win.

Vice President Opalinski Attended Christmas for Kids, which is a remarkable event. Attended Climate Committee.

President Sternin Attended climate committee. Their wellness/diversity day will take place on April 9. This event is well thought out and planned. Received the Quality Student letter asking the Board to sponsor. Based on feedback, the Board will sponsor two students. The first two board members who want to go can attend on behalf of the Board. The event will take place on March 26. Asked if the Board would like to sponsor another patron ad for this year’s high school musical, Rent. It would be \$7 per person, and the Board will run a full page ad.

17.0 ADJOURNMENT

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education adjourns the meeting at 7:27 PM. Approved 7-0 and carried.

Respectfully Submitted,

Dana Maxwell
District Clerk